



P. O. Box 95  
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**Meeting of the Board of Directors**

**Wed. June 24, 2020**

**9 am**

**Mark Twain Medical Center Classroom 5**

**768 Mountain Ranch Rd,**

**San Andreas, CA**

**Two Participation Options:**

**1. Tele-Conference Meeting:  
Conference Call Information  
(605) 475-2875 Code 4864697**

**2. In Attendance With The Following Guidelines:**

**Social Distancing (6 ft)**

**Face Covering is Required**

**Approved Minutes**

**Mark Twain Health Care District Mission Statement**

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

**1. Call to order:**

The Meeting was called to order by Lin Reed, President at 9:01am

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2. **Roll Call:**

<b>Board Member</b>	<b>Present by Conf Call</b>	<b>Absent / Excused</b>	<b>Time of Arrival</b>
Ms. Reed	X		
Ms. Atkinson	X		
Ms. Sellick		X	
Ms. Al-Rafiq	X		
Ms. Toepel	X		

3. **Approval of Agenda:** Public Comment - **Action**

Public Comment: Hearing None  
Moved to approve: Ms. Al-Rafiq  
Second: Ms. Toepel  
Vote: 4-0

4. **Public Comment on matters not listed on the Agenda:**

Hearing none:

5. **Consent Agenda:** Public Comment - **Action**

**A. Un-Approved Minutes:**

- Un-Approved Finance Committee Meeting Minutes for May 27, 2020.
- Un-Approved Board Meeting Minutes for May 27, 2020.
- Un-Approved Special Board Meeting Minutes for June 1, 2020
- Un-Approved Special Board Meeting Minutes for June 10, 2020

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## **B. Correspondence:**

- CA Dept Pub Health - Medicare & Medi-Cal Certificate Eff 4-3-2020:
- Desiree Murray: MTHCD Ken McInturf Scholarship (Laptop) Thank You (6-4-2020):
- Ellie Willard: MTHCD Ken McInturf Scholarship (Laptop) Thank You (6-14-2020):
- Muriel Strange: MTHCD Ken McInturf Scholarship (Laptop) Thank You (6-14-2020):

Public Comment: Hearing None  
Moved to approve: Ms. Atkinson  
Second: Ms. Toepel  
Vote: 4-0

## **6. MTHCD Reports:**

### **A. President's Report:**

- **Association of California Health Care Districts (ACHD):**

- ACHD June Advocate:

Ms. Reed: Announced ACHD has a new CEO, Kathy Martin who comes with CA Hospital Assoc. and CA Dept of Ed experience.

- **Meetings with MTHCD CEO:**

Ms. Reed: Continues weekly meetings with the CEO regarding projects: The District CEO continues his weekly meetings with the MTMC CEO. Discussion of having Zoom or WebEx Board meetings.

### **B. MTMC Community Board Report:**

Ms. Al-Rafiq: The Community Board got to meet the new surgeon, Dr. Merritt: have clean credentials for staff: policies were approved: clinics are almost back to normal from COVID closures: they approved adding 3 members to the board and plan to up-date bylaws to go from a 7 member board to 9 members: the Angels Camp clinic will get an internist plus 3 primary care providers: MTMC lost \$1.9 million even after the COVID reimbursements.

### **C. MTMC Board of Directors:**

Ms. Reed: There is no meeting in June.

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#### **D. Chief Executive Officer's Report:**

- **Robo-Doc:**

Dr. Smart: Described the opportunity to assist 4 school nurses in providing health care to Calaveras students through telehealth; there would be 4 of 14 sites equipped for the nurses to work out of; a coordinator would need to be hired.

- **Resolution – 2020 – 05 State Disability Insurance: Public Comment – Action**

Dr. Smart: Addressed the need for a State Disability Insurance Account for employees which requires the resolution.

Public Comment: Hearing None  
Moved to approve: Ms. Toepel  
Second: Ms. Atkinson  
Vote: 4-0

#### **E. Stay Vertical Calaveras:**

Mr. Shetzline: Will develop and conduct a survey then bring the results to the July meeting.

- **Area 12 Agency on Aging - Fall Prevention Program:**

Dr. Smart: Is developing a partnership with the agency to expand the Fall Prevention Program to all 5 counties within the agency i.e.: Amador, Calaveras, Tuolumne, Alpine and Mariposa.

#### **F. Valley Springs Health & Wellness Center:**

- **Construction Finance:**

Dr. Smart: The District will be processing the retainer (10%) with USDA. Diede Construction will be responsible for warranty issues for a year. There will be \$45k for Pharmacy tenant improvements.

- **VSHWC "Quality" Report: (MedStatix)**
- **Pharmacy – Room 400: (Floor Plan in Folders)**

Dr. Smart: Pharmacy plans are about ready to be submitted to the County.

- **VS H&W Center – New Organization Chart: Public Comment – Action**

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Public Comment: Hearing None  
Moved to approve: Ms. Al-Rafiq  
Second: Ms. Atkinson  
Vote: 4-0

**G. Ad Hoc Real Estate:**

- Update on Valley Springs Property - Phase II:

Ms. Reed: Asked staff to do a follow-up.

**7. Committee Reports:**

**A. Finance Committee:**

- **401k Program – Match Contribution:** Public Comment: **Action**

Dr. Smart: It is the end of the fiscal year and time to consider the annual match. Finance Committee recommends 6%. Future matches will be considered at fiscal year-end and tied to the budget.

Public Comment: Hearing None  
Moved to approve a 6% match: Ms. Al-Rafiq  
Second: Ms. Toepel  
Vote: 4-0

- **Board Stipend- Reporting 1099 vs W-2:** Public Comment: **Action**

Ms. Atkinson: Explained the Board receives a monthly stipend and reimbursements for expenses and how it is reported on a 1099 vs a W-2.

Public Comment: Hearing None  
Moved to approve reporting on a W-2: Ms. Toepel  
Second: Ms. Atkinson  
Vote: 2-1  
Abstained: 1  
Motion failed:

- **Financial Statements (May. 2020):** Public Comment – **Action**

Mr. Wood: Referenced his narrative (pkt. pg. 35) for health care revenue; he is making progress in collecting the Common Area Maint. (CAM) amounts and the \$13k (+/-) reimbursement for MTMC sewer permit fee; the balance sheet is strong with a good cash position; District investments are good however he expects investment returns to decline in the next 12-24 months.

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Public Comment: Hearing None

Moved to approve: Ms. Toepel

Second: Ms. Atkinson

Vote: 3-0

Ms. Al-Rafiq lost connection.

- **Budget 20-2021:** Public Comment: Action

- Kelly Hohenbrink - Will Phone In:

Dr. Smart: Thanked everyone involved in the budget process. The following changes need to be included (1) Eliminate \$400k in projects (2) Robo Doc funding \$65k (3) Stay Vertical Calaveras \$14K and \$17k for sponsorships.

Mr. Hohenbrink: The Rural Health Clinic (RHC) was formally approved on April 3rd so the Cost Capture period will be June 30, 2020 to July 1, 2021.

Public Comment: The budget shows an ambitious goal for visits including a loss for the 1<sup>st</sup> year.

Moved to approve as amended: Ms. Al-Rafiq

Second: Ms. Toepel

Vote: 4-0

#### **B. Ad Hoc Policy Committee:**

Meeting was cancelled due to COVID:

#### **C. Ad Hoc Personnel Committee:**

Ms. Reed: No meeting was held.

#### **D. Community Grants:**

Ms. Stout: Because of COVID the Committee had to adjust the process but even so letters went out earlier this week. Each applicant will receive a thank you letter. Grant recipient letters included an agreement (MOU) to sign to receive their funds. Staff will make arrangements to get pictures from each grant recipient.

### **8. Board Comment and Request for Future Agenda Items:**

#### **A. Announcements of Interest to the Board or the Public:**

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Ms. Stout: Announced the filing period to run for reelection in the Nov. 3, 2020 election. Candidates for office may obtain nomination papers between July 13 and August 7, 2020. If incumbents fail to file for reelection the date will extend to August 12, 2020.

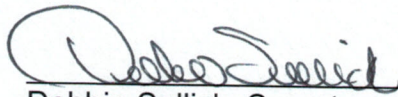
B. Community Connection:

9. **Next Meeting:**

A. The next meeting will be Wednesday July 22, 2020 starting at 9 am.

10. **Adjournment:** Public Comment – Action

Public Comment: Hearing None  
Moved to adjourn at 10:34 am: Ms. Ms. Al-Rafiq  
Second: Ms. Atkinson  
Vote: 3-0  
Ms. Toepel had to leave the call.

  
Debbie Sellick, Secretary

Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

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1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;”
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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