



# Mark Twain Health Care District

## MISSION

Through community collaboration, we serve as the stewards of a community Health system that ensures our residents has the dignity of access to care that provides competent, professional and compassionate healing.

Mark Twain HealthCare District  
Board Minutes  
April 23, 2014  
7:30 a.m.

BOARD MEMBER	PRESENT	STAFF MEMBER	PRESENT
Lin Reed, Chairman		Daymon Doss, Executive Director	X
Peter Oliver, MD, Vice Chair	X	J.R. Krieg	X
Ken McInturf, Treasurer	X	Lisa Hill	X
Robert Campana	X		
Randy Smart, MD	X		

TOPIC	GOAL / OBJECTIVE	DISCUSSION	ACTION	FOLLOW-UP
1. Call to Order			Having determined a quorum was present, Peter Oliver, MD called the meeting to order at 7:37am	
2. Approve Agenda			Mr. Campana moved to approve the April 23, 2014 Mark Twain HealthCare District Agenda. The motion was seconded by Dr. Smart and was approved by a vote of 4 in favor, 0 opposed.	

3. Public Comment			None	
<b>Consent Calendar</b>				
1. Approval of the March 26, 2014 Minutes			Dr. Smart made a motion to approve the Consent Calendar as presented; the motion was seconded by Mr. Campana and approved by a vote of 4 in favor, 0 opposed.	
2. Acceptance of the February, 2014 Financials				
3. Umpqua Bank Investment Monthly Statement			None	
Public Comment				
<b>Unfinished Business</b>				
1. Real Estate Update				
a. Dogtown Road	Goal #3 Objective #1	Mr. Doss stated that the project for the Angels Camp Clinic will go before the City of Angels Planning Commission on May 22, 2014.  The application is complete and is currently at the State awaiting approval.  The project plan will be presented to the City Council in June for approval.  It is anticipated that the Board will vote in June to finalize the purchase of the property on Dogtown Road.		

<p>b. Resolution 2014-3 – Declaration of Surplus Asset in Angels Camp – Stanislaus Avenue</p>	<p>Goal #3 Objective #1</p>	<p>Mr. Doss made a recommendation to the Board to consider the Stanislaus property a surplus asset. The status will be necessary if the Board chooses to sell it. A resolution will be brought to the Board in May.  A 30 day notice to the public will be required.</p>	<p>A Resolution to consider the Stanislaus property as a surplus asset will be presented to the Board in May, 2014.</p>
<p>Public Comment</p>	<p>None</p>		
<p>3. Telehealth Update</p>	<p>Goal #5 Objective #3</p>	<p>Dr. Smart reported that a Telehealth Coordinator has been hired and will begin work on May 13, 2014. Mr. Dean, MTHCD Legal Counsel, will draft an MOU for the position.  A budget of \$30,000 has been allocated.</p>	<p>Dr. Smart will present a draft copy of the MOU in April for Board review.</p>
<p>Public Comment</p>		<p>Marti Crane suggested that Dr. Smart offer community education on second hand smoke.</p>	
<p>3. Lease Review Committee Update</p>	<p>Goal #1 Objective #2</p>	<p>Dr. Oliver stated that the Lease Amendment negotiations has been completed.  The Lease is currently being reviewed by counsel for the Mark Twain Medical Center Board of Trustees. Once the review is completed, it will be presented to MTMC Board of Trustees for review and approval.</p>	<p>Dr. Oliver will provide an update of any new developments at the April meeting.</p>
<p>Public Comment</p>			<p>none</p>

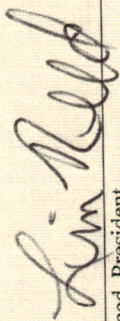
4. Outstanding Check Property Policy		Mr. Doss reviewed the policy (Attachment A, pg. 16) for approval as recommended by the Finance Committee.	The MTHCD Board unanimously agreed to approve the Outstanding Check Policy of MTHCD Finance Committee as presented.	
Public Comment 5. Board Policy Regarding 501(c) Funding			none Tabled until May, 2014	
6. ACHD Nominations Update	Goal #4 Objective #6	Dr. Smart reviewed the letter presented to ACHD (Attachment B). It is anticipated that the Board will receive a response from ACHD regarding our nomination for ACHD District of the Year.  ACHD will hold there annual meeting on May 28 <sup>th</sup> , 29 <sup>th</sup> & 30 <sup>th</sup> , where they will announce the winner of the District of the Year. Dr. Smart, Lin Reed and Daymon Doss will attend the meeting.		
<b>NEW BUSINESS</b>				
7. Calaveras County Public Health Department		Dean Kelaita, M.D., Calaveras County Public Health Officer and Joan Mezzetti, Health Education Manager, presented a slide show "Managing Chronic Health Conditions", as attached.  This four component program that address various chronic diseases is a community based peer model throughout Calaveras County and all participates attend a series of workshops that		


		<p>are presented with Stanford evidence based curriculum.</p> <p>Dr. Kelaita stated that funding for this program has been abandoned by the State and is requesting support from the Board in the amount of \$20,000. It is the hope of the program that funds from the State will be re-allocated back to the program in 2015, and the funds that they are seeking from the MTHCD will be used to sustain the program until that time.</p> <p>Craig inquired about the total budget of the Department of Health and whether or not they would be able to absorb some of the funds needed.</p> <p>After discussion the Board requested that a 5 year sustainable budget be presented to the Board in June and will agreed to take the request for \$20,000 into consideration.</p>		<p>Dean Kelaita, MD will present a 5 year sustainable financial plan to the Board in June, 2014.</p>
Public Comment			Marti Crane stated that she has attended the workshops and thinks this is a positive program for the community	
8. HVAC Control System Upgrade – North Wing		Larry Cornish presented a diagram of the section of the facility that is in need of new HVAC Control System. The current system is aging and in need of an adequate system. Bids have been received for the		

<p>9. Physician Education Forum</p>		<p>project, as attached.</p> <p>Mr. Cornish is requesting the MTHCD provide financial assistance with this project and discussed the advantages of MTHCD funding the project:</p> <ul style="list-style-type: none"> <li>• The MTHCD owns the building and will be an asset.</li> <li>• There will be a positive return on the investment.</li> <li>• It will make available other funds for MTMC to use for other Capitol projects.</li> </ul> <p>After discussion the Board agreed that they will request Ken Malcoun, MTHCD Accountant, to provide financial data on the cost savings and return on investment with the new control system. Mr. Cornish estimated that there will be a \$2,000 per month saving with the more efficient system.</p>	<p>After discussion, Dr. Oliver made a motion to approve a budget for a guest speaker program; the motion was seconded by Mr. Campana and approved by a vote of 4 in favor, 0 opposed.</p>	<p>Ken Malcoun will prepare the requested Financial Data for Board review.</p> <p>MTMC will provide the Hospital budget maintenance and expenditures for FY2015 and a list of budget project FY2015.</p>
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Public Comment		provide a presentation. Funds for this presentation are available.	None	
10. MTHCD President's Report a. ACHD Annual Meeting		<p>Mr. Doss reported on behalf of Lin Reed.</p> <p>He distributed the 1/2 page ad for the upcoming ACHD Annual Meeting on May 28, 2014.</p> <p>Mr. Doss requested the monthly MTHCD meeting on May 28, 2014 be moved to June 2, 2014, as several members will be attending the ACHD Annual meeting.</p> <p>Dr. Oliver reported that the Technology Committee met and has made their selections from the high school application for the iPad.</p> <p>The FY2015 Budget will be presented at the June meeting for approval.</p>		The Board agreed to move the May 28, 2014 meeting to June 2, 2014.
11. MTHCD Executive Report		Mr. Doss shared the photo and story written in Modern Healthcare about Lloyd Dean, CEO Dignity Health.		
Public Comment			None	
12. CEO Report		Attachment D, pg. 26, as included in the Board packet.		
Board Comments		Mr. McInturf attended the Ortho Fair at MTMC and stated that it		

Adjournment		was well attended.	There being no further business the Chairman adjourned the meeting at 9:18.m.	
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 Lin Reed, President

  
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 Peter Oliver, Secretary