



P. O. Box 95
San Andreas, CA 95249
(209) 754-4468 Phone
(209) 754-2537 Fax

**Meeting of the Board of Directors
Wednesday June 27, 2018
7:30 am
Mark Twain Medical Center Classroom 2
768 Mountain Ranch Rd,
San Andreas, CA**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:
2. Roll Call:
3. Approval of Agenda: Action
4. Public Comment on matters not listed on the Agenda:

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

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Agenda – June 27, 2018 MTHCD Board Meeting

5. Consent Agenda: Action

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Correspondence:

- Opioid Use - Coalition – Letter (May 24, 2018)
- Alondra Rodriguez Thank You (June 2, 2018 email)
- Calaveras County Fair – Laurie Giannini, CEO Thank You (June 15, 2018)

B. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes – May 9, 2018
- Un-Approved Meeting Minutes May 23, 2018

6. New Business:

A. USDA Loan:.....Ms. Reed / Dr. Smart

B. TEFRA (Tax Equity and Fiscal Responsibility Act (1982) Public Hearing:

C. Resolution No. 2018 - 09: TEFRA RESOLUTION APPROVING THE EXECUTION AND DELIVERY BY THE MARK TWAIN HEALTH CARE DISTRICT OF A LEASE/LEASEBACK TRANSACTION BY AND BETWEEN THE MARK TWAIN HEALTH CARE DISTRICT AND THE PUBLIC PROPERTY FINANCING CORPORATION OF CALIFORNIA:

Action by Roll Call Vote

D. Resolution 2018 -10: Certificate of Participation – USDA Loan: RESOLUTION APPROVING THE FORM AND AUTHORIZING THE EXECUTION OF CERTAIN LEASE FINANCING DOCUMENTS IN CONNECTION WITH THE OFFERING AND SALE OF CERTIFICATES OF PARTICIPATION RELATING THERETO TO FINANCE CAPITAL PROJECTS AND AUTHORIZING AND DIRECTING CERTAIN ACTIONS WITH RESPECT THERETO:

Action by Roll Call Vote

E. iPads and Granicus Discussion:.....Ms. Radford

F. CPPA Energy Efficiency Grant: Action.....Dr. Smart

7. MTHCD Reports:

A. Presidents Report:Ms. Reed

- Association of California Health Care Districts (ACHD):

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B. Executive Director Report:.....Dr. Smart

- Strategic Plan Matrix:
- ACHD Nomination:

C. Corp. Board Report:Ms. Reed / Ms. Atkinson

8. Committee Reports:

A. Finance Committee:.....Ms. Atkinson / Ms. Radford

- Financial Update:.....Mr. Krieg
- Recommendation - Approval of May 2018 Financial Statements: **Action**Ms. Atkinson
- Pending Accounting Services RFP & Extension of Current Services:.....Dr. Smart
- Finance Committee - Community Member:.....Ms. Atkinson
 - Recommendation to Nominate Mark Smith to the Finance Committee. **Action**
- Budget for FY 2018-2019: **Action:**.....Ms. Atkinson

B. Ad Hoc Ballot Education Committee:.....Ms. Reed / Ms Atkinson

C. Ad Hoc Policy Committee:.....Ms. Atkinson / Ms Al-Rafiq

- Policy Updates - Policies 1, 3, 9 and 10:
 - Policy Number 1 - Mission and Vision:
 - Policy Number 3 - Term of Office:
 - Policy Number 9 - Topics for Discussion at Board Meetings:
 - Policy Number 10 - Conduct of Meetings:

D. Ad Hoc Real Estate:Ms. Reed / Ms Al-Rafiq

- **Update on Valley Springs Clinic:**Dr. Smart
 - Name the Valley Springs Clinic:..... ..Dr. Smart

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➤ Valley Springs Health and Wellness Center: **Action**

- Project Manager:.....Pat Van Lieshout
- Opinion of Probable Costs:.....Mr. Krieg
- **Update on VS Property - Phase II:**.....Ms. Al-Rafiq / Ms. Reed
 - SLF Feasibility Study Update:.....Dr. Smart

9. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

10. Next Meeting:

A. July 11, 2018 and July 25, 2018

11. Closed Session:Ms. Reed

A. Conference with Real Property Negotiators (Govt. Code section 54956.8). Property: Mark Twain Medical Center, 768 Mt. Ranch Road, San Andreas, CA. Agency Negotiator: Lin Reed, President Chair of the Board. Negotiating parties: Mark Twain Medical Center, Inc.; Dignity Health, Inc.; Under negotiations: Price and Terms of Lease.

B. Public Employee Performance Evaluation (Govt. C. sec. 54957). Title: Executive Director.

12. Reconvene to Open Session:

A. Report of Action taken (if any) in Closed Session:

13. Adjournment: **Action:**

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**MARK TWAIN
HEALTH CARE DISTRICT**

P.O. Box 95
San Andreas, CA 95249
Telephone (209) 754-4468
Fax (209) 754-2537

May 24, 2018

Dean M. Kelaita MD
Local Health Officer
891 Mountain Ranch Rd
San Andreas, CA 95249

Dr. Kelaita:

Thank you for attending our recent District Board meeting and presenting data on opioid use in Calaveras County. The District Board is very interested in health issues in the county and we are committed to collaborate and help when and where we can. We are especially engaged in identifying health care gaps that cannot be filled by conventional health care services. We also are prepared to provide leadership and resources in areas where collaboration and organization can help our residents. Your presentation was very informative and motivating. The trending and county-to-county comparisons were very disconcerting.

As it stands today, there is no collective voice, leadership, or policy in Calaveras County to attempt to mitigate the unnecessary deaths from opioid overuse or the unintended disruption of legitimate pain management by licensed providers. This is a critical opportunity for the healthcare community to step forward and lead the development and implementation of solutions.

On May 23, 2018 the Mark Twain Health Care District Board of Directors unanimously (Board Action) directed me to request your expertise and leadership in forming a coalition or alliance of stakeholders that could be influential in both informing us of and mitigating against the detrimental aspects of opioid use, monitoring, and prescribing in Calaveras County. Our Board would like to send a representative to participate in future meetings, Ex-officio or otherwise. We also would like to offer resources such as meeting space, clerical assistance, website and other public messaging, etc.

Thank you for considering this request and please let us know if you can proceed and if we can be of any immediate assistance. I look forward to working with you.

Randy Smart MD



Executive Director
Mark Twain Health Care District

Cc: Lin Reed, President
Sarah DeKay, Deputy County Counsel
sdekay@co.calaveras.ca.us

Mark Twain HealthCare District Mission Statement

"Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care".

June 12, 2018

Peggy Stout
P.O Box 95
San Andreas, CA 95249

Dear, Scholarship Donor:

I am sincerely honored to be recipient of the Mark Twain Health Care District Scholarship. Thank you so much for your generosity. This scholarship will allow me to continue my education as a nursing major at Stanislaus State University. As I start my college journey I will always be grateful for this scholarship.

You have allowed me to be one step closer to my goals and I truly appreciate it. You have inspired me to dream even bigger. I hope one day I will be able to help other students like me the same way you have. Once again thank you so much for your generosity towards me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alondra Rodriguez Mendez'. The signature is written in a cursive style with a large initial 'A' and 'M'.

Alondra Rodriguez Mendez

Thank you for your Partnership!

Mark Twain Health Care District
PO Box 95
San Andreas CA 95249

Dear Doctor Smart:

The 2018 Calaveras County Fair & Jumping Frog Jubilee was amazing. Starting with our pre-fair events, Horse show, Dog Show, Market Poultry Show, the Grand Tasting, Pro Arts Reception and 15 special events held by the Frog Jump Committee.

This year we added several children's events and entertainers such as the Bubble Man and Buki the Clown. Something Ridiculous always puts a smile on the faces of Fair-goers. The Buckaroo event, Robotics and Pee Wee showmanship were fun to watch.

The Friends of the Fair Pot of Gold Cash Raffles were won by Holly Whittle, Linda Olson, Debby Dunn and Glen Johnson. The cash prizes totaled \$13,000. Sheriff Dibasilio won the privilege of driving the Derby Car.

The Junior Livestock Auction started with a moment of silence in honor of Casey Nash. Keifer Minehart former idol winner sang "Auctioneer" dedicated to his grandfather, Doug Joses. The Auction exceeded \$610,000. The Fair held two additional auctions, the Industrial Arts Auction and the Replacement Heifer Auction.

The overall unaudited Fair attendance was 33,000. The biggest day was Saturday. This is equal with last year. However our biggest day in 2017 was Sunday.

The loss of Casey Nash was felt by our Fair family. He and his family volunteer and participate on many levels. Casey loved to jump frogs, he was a great competitor, had fun and always had a smile. He grew up here and many of us watched him mature into a young man. We honored him Sunday at the finals. Then we forged ahead and had an awesome Grand Finals in his memory.

Special thank you to more than 350 volunteers that assist in facilitating the Fair. It is very humbling to work alongside so many. The Fair Staff, Fair Board, Friends of the Fair Board, Sponsors and our Community Partners really are the backbone of the annual event. We really appreciate the funding for our AED's. We received our training the week prior to Fair. It is a comfort to know that we are better prepared.

Best wishes and we hope to see you in 2019,

Laurie Giannini
CEO-Fair Manager

CPR

STUDENT NAME
Toni Ann Fischer

ISSUE DATE
5.8.2018

EXPIRATION DATE
5.8.2020

	YES	NO
AED	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adult CPR	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Child CPR	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Infant CPR	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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**Finance Committee Meeting
Wednesday May 9, 2018
9:00 am
Mark Twain Medical Center Education Center - Classroom 5
San Andreas, CA**

Un-Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:

The meeting was called to order by Treasurer, Susan Atkinson at 9:04am.

2. Roll Call:

Present for roll call was Ms. Atkinson, MSW and Ms. Radford, FNP.

3. Approval of Agenda: Action

Ms. Radford moved to approve the agenda. Ms. Atkinson provided her second and the motion passed 2-0.

4. Public Comment On Matters Not Listed On The Agenda:

Ms. Mills: Reflected on the Impartial Analysis by county Counsel regarding Measure A.

5. Consent Agenda: Action

A. Correspondence:

- Tim Oskey Financial Advisor, Edward Jones (Apr. 11, 2018)

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B. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for April 11, 2018

Ms. Radford moved to approve the Consent Agenda. Ms. Atkinson provided her second and the motion passed 2-0.

6. Controller’s Report: Action.....Mr. Krieg

- Financial Status, Trends, Long-Term Views and Cashflow:
- April Financials Will Be Presented to The Committee:
- Financial Dashboard:

Mr. Krieg: Explained how to read the newly presented financial statement stating the information can be tailored to meet the Committee’s needs. The Committee will give Mr. Krieg feedback on what items they want to track. The statement will be named the Financial Dashboard.

Mr. Krieg: Items of interest on the April financials were revenues were up over the budgeted amount. Expenses were 25% below budget. He is now seeing the Grants and Sponsorship activity at (approx.) \$42k being paid.

Mr. Malcoun: Received a PG&E refund which closes the District’s account because the tenants have the account in their name now.

Dr. Smart: Requested the Grants and Sponsorship percentage be added to future financail statements. It has been requested that additional grants be given out as “exceptional” grants in the coming months.

Mr. Krieg: Anticipates a decline in the Minority Interest for April.

Dr. Smart: Will investigate the SOMO building costs.

Mr. Malcoun: Will investigate the next due date for the ACHD Dues. For clarity he will change the headings on some of the financials. He also questioned Umpqua Bank’s service charge.

Mr. Krieg: will investigate CPI increases for MOB units.

Ms. Radford moved to approve the April Financials. Ms. Atkinson provided her second and the motion passed 2-0.

7. Treasurer’s Report:

- **Investments Policy No. 22 Update:**

Ms. Atkinson: The Finance Committee would like to seat the new Community Finance Committee Member before finalizing the Investment Policy.

Accounting Staff: Will review Investment Policy No. 22.

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- **Community Finance Member:**

Ms. Atkinson: They have received two applications for the volunteer position and will screen them then decide on interview questions. Interviews will be May 23rd at 11:30am. With acceptance the applicant will be considered at the June Board meeting.

8. **Executive Director's Report:**

- **New Accounting Services:**

Dr. Smart: A new account was opened at Bank of Stockton (Angels Camp Branch) for the VS clinic USDA Loan transactions. It is a holding account. Debt service begins with interest only at (approx.) \$200k month then the monthly debt service will begin at (approx.) \$31k a month. For efficiency it is suggested to keep (approx.) 6 months in the account. The transfers could also be quarterly. He expects to complete the process in Aug of 2019.

Mr. Malcoun: Will be able to manage the account on-line.

Dr. Smart: When the old lease ends so do the District's accounting services. He has requested an option with Dignity to extend the service agreement until the District finishes their process to hire another firm.

Dr. Smart: The new footer (*This Institution is an Equal Opportunity Provider and Employer*) is required as part of the USDA Loan Conditions.

- **Update on 2018-19 Budget:**

Dr. Smart: Will be working with Mr. Krieg to finalize the draft 2018-19 budget in time for the Finance Committee to review it then it will go to the May 23rd Board meeting for review.

9. **Comment and Future Agenda Items:**

Hearing none.

10. **Next Meeting:**

- The next regular meeting will be June 13, 2018.

11. **Adjournment:** Action

M. Radford moved to adjourn the meeting at 10:23 am. Ms. Atkinson provide her second and the motion passed 2-0.



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7:30 am
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Un- Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:

The Meeting was called to order by President Lin Reed at 7:30am.

2. Roll Call:

Present for roll call was Lin Reed, MBA OTR/L; Ann Radford, FNP; Susan Atkinson, MSW; Debbie Sellick CMP and Talibah Al-Rafiq.

3. Approval of Agenda: Action

Ms. Radford moved to approve the agenda. Ms. Sellick provide her second. The motion passed 5-0.

4. Public Comment on matters not listed on the Agenda:

Ms. Toepel, Common Ground: Thanked the Board for their generous donation for the Silver Streak.

5. Consent Agenda: Action

Ms. Reed: Noted the agenda had two items numbered seven and the un-approved meeting minutes should read “Un-Approved Meeting Minutes – April 25, 2018”. The Minutes are in the pkt (pg. 18-25).

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Minutes – May 23, 2018 MTHCD Board Meeting Approved _____

A. Correspondence:

- Bank of Stockton - Thank You (Apr. 25, 2018)
- Common Ground - Thank You (May 2, 2018)
- Mind Matters – Thank You (May 1 and 11, 2018)
- Blue Mt. Coalition for Youth & Families - Thank you (May 6, 2018)
- USDA 5th Amendment to Letter of Conditions (Apr. 24, 2018)
- USDA - Independent Operation of VS Rural Health Clinic (RHC) (Apr 18, 2018)

Dr. Smart: Requested the USDA (correspondence) items be moved to the Committee Reports-Ad Hoc Real Estate Section (pkt. pg. 3)

B. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes – April 11, 2018
- Un-Approved Meeting Minutes – April 25, 2018

Ms. Radford moved to approve the Consent Agenda. Ms. Sellick provided her second and the motion passed 5-0.

6. New Business:

A. Stay Vertical Calaveras: Action

Dr. Smart: While Introducing Steve Shetzline he gave statistics on the epidemic of falling. Every 19 minutes an older adult will fall and die from the side effects. The health care world needs to start asking their patients if they have fallen.

Mr. Steve Shetzline: The way to prevent falls is to have exercises geared to strength training and improving balance. He has a program at the Murphys Senior Center (501 (c) 3) that offer those classes (8) and wants to expand the program throughout the County. Locations will need to be located throughout the County to have the classes. He'd like to debut his plan on Sept 22 which is Fall Prevention Day.

Ms. Radford: It isn't just the elderly that fall and sustain grave injury. She sees 40-50 yr. old patients that have fallen. She'd like to see the Clinics have a buy-in and refer patients to the program.

Ms. Al-Rafiq: Likes the program as some people are more prone to falling than others at any age. She would like to see fall stats and would like to see the agreement include "meets the goals of the District" and "the language that the District has the option to drop the program."

Ms. Atkinson: This program is in addition to the recent grant of \$8,900 for the Murphys' Sr. Center.

Ms. Reed: As an Occupational Therapist sees lots of falls in nursing homes with no bridge to prevent another fall when the patient goes home so the patient ends up back in the Emergency Room.

Dr. Smart: If not enough buy-in in a year un-spent funds would be returned to the District.

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Minutes – May 23, 2018 MTHCD Board Meeting Approved _____

Ms. Toepel: Common Ground offers meals in VS & Burson and would like to partner their transportation to get people to the classes.

Ms. Radford moved to approve with the added statements (“meets the goals of the District” and “the language that the District has the option to drop the program.”) She doesn’t see the need for another policy. Ms. Sellick provided her second and the motion passed 4-1. Ms. Atkinson likes the program but thought a policy was needed.

B. Contract with JWT Audit Firm: Action

Dr. Smart: The District received five proposals from firms for annual audit services. During two meetings consideration was given to the District’s challenges of leasing a hospital and building a new clinic. The Finance Committee thought the best fit financially was JWT.

Jeremy Ware: Has worked with Rick Jackson for 10 years so is familiar with the District.

Ms. Reed: It’s with good reason the District change annual audit firms every 5 years because it is public funds and fresh eyes are needed.

Mr. Ware: Agrees to attend the Finance Committee and Full Board meetings as needed.

Mr. Roberts: The District has had the same auditor for many years. If the District stays with the same firm he suggests the duties be assigned strictly to Mr. Ware so there is a “new look:

Ms. Atkinson moved to approve the agreement with JWT assigning Mr. Ware as the auditor. Ms. Sellick provided her second and the motion passed 5-0.

C. Public Health Officer’s Report on Opioids in Calaveras County: Action

Dr. Dean Kelaita: Has had a practice for 20 years and is currently the local health officer with a watchful eye on the health of the County. From a website of statistics, he led the group through the alarming numbers associated with opioid use and misuse across the County and the USA. Calaveras has the sixth highest rate of opioid deaths in CA. He was able to use zip codes to show areas of concern. He is asking for support from the Board to set up a coalition to research the use, problems and solutions for opioid abuse adding education is a key component. The Coalition would include representation from safety, medical providers, pharmacists, school districts, mental health, police and community members who would report back to the Board quarterly.

Ms. Radford. The DEA (Drug Enforcement Administration) has stepped in disallowing certain prescriptions to be filled. People go to veterinarians to get medicines.

Ms. Sellick moved to support the coalition and for staff to assist as needed. Ms. Radford provided her second and the motion passed 5-0.

7. MTHCD Reports:

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Minutes – May 23, 2018 MTHCD Board Meeting Approved _____

A. Presidents Report:

- **Association of California Health Care Districts (ACHD):**

Ms. Reed: Referenced pkt pages 51-62 to learn more about the ACHD events. July 26 is the next Health and Wellness Summit in Sacramento.

- **Nominations for Fiduciary Board (MTMC): Action**

Ms. Reed: In the new lease the MTHCD District Board President is to sit on the MTMC Fiduciary Board. The names of those members will be included in the documents to finalize the lease. Ms. Reed accepts the seat.

Ms. Atkinson nominated President Lin Reed to the MTMC Fiduciary Board. Ms. Radford provided her second and the nomination passed 5-0.

- **Nominations for Community Board (MTMC): Action**

Ms. Reed: Would like to nominate Ms. Al-Rafiq to the MTMC Community Board because she has a broad base in the County, a presence in VS, is a critical thinker and is a business owner.

Ms. Al-Rafiq: Is willing to serve.

Ms. Atkinson moved to appoint Ms. Al-Rafiq to the MTMC Community Board. Ms. Radford provided her second and the motion passed. 5-0.

B. Executive Director Report:

- **Resolution No. 2018 – 08**

- **Resolution Calling General District Election: Action by Roll Call Vote**

Dr. Smart: Four Board member seats are up for election in November. None of the Board members are obligated to run for office. Resolution 2018-08 is from the County allowing those that want to run for office to be on the ballot and obligating the District to pay for their portion of the costs.

Ms. Atkinson moved to approve Resolution 2018-08. Ms. Radford provided her second and the roll was called. Ayes; Ms. Reed, Ms. Radford, Ms. Atkinson, Ms. Sellick and Ms. Al-Rafiq; Noes Hearing None; Abstained None; Absent None.

- **Strategic Plan Matrix:**

Dr. Smart: At the Strategic Planning meeting it was decided to bring the 2018 Matrix to each meeting to promote awareness and competition of goals. Minor changes were suggested.

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Minutes – May 23, 2018 MTHCD Board Meeting Approved _____

- **MOB 704 Mt Ranch Rd - Rt of 1st Offer - Mohan Francis (May 2, 2018):**

Dr. Smart: The District owns the ground that MOB 704 is built on. Tenants are the Sleep Center, Stockton Cardiology and the SA Medical Clinic. The owner of the building is Diede Construction who contacted the District in hopes of selling the building to the District. The District declined the offer. There is a pending buyer at \$5mill however the purchase will be contingent on the building and ground restrictions which are health related as well as the leases and subleases.

- **June 20th Study Session:**

- **COP Financing:**

Dr. Smart: Part of the USDA Loan involves COP (Certificates of Participation) which are complicated. It was thought a study session might be helpful so June 20th at 8 has been set.

- **Granicus:**

Dr. Smart: Granicus offers a software option to manage and distribute Board packet materials. It was thought a study session might be helpful so June 20th at 9am has been set.

D. Corp. Board Report:

Ms. Reed: Referenced the CEO Hi-lights and quality report which reflect high scores. Financially April was not very good but below budget.

Ms. Atkinson: The MTMC is expecting a new surgeon in late June or early July from N. Mexico. He has skills in breast and GI surgeries; the City of AC has a new planning person. There is concerns about the cost of a street light; the ER staff has been building a rapport with EMS staff in hopes they'll bring patients to MTMC.

Mr. Diehl: Is a member of the Rural Health Council and is trying to get the SOMO building (702) moved up in the queue so it can start serving patients.

7. Committee Reports:

A. Finance Committee:

- **Financial Update:**

Mr. Krieg: The District saw an operating income profit of \$32k after all grants and sponsorships. The Golden Health Community Awards (\$42k) were paid out. The MTMC Minority Interest decreased by \$418k vs an anticipated budget loss of \$101.2k.

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Minutes – May 23, 2018 MTHCD Board Meeting Approved _____

- **Recommendation - Approval of April 2018 Financial Statements:** Action

Ms. Sellick moved to approve the financials. Ms. Radford provided her second and the motion passed 5-0.

- **Pending Accounting Services RFP & Extension of Current Services:**

Dr. Smart: Under the current lease agreement the District pays for and receives accounting services from the MTMC Accounting Dept. This service was not continued in the new lease, so the District has been advertising for accounting services. In the meantime, the District has requested the option to continue the current services until the District secures a new firm.

- **Update on Investment Policy No. 22:**

Ms. Atkinson: The policy will be presented to the new Finance Committee Community Member for review. It will likely be on the June 27th Board Agenda for consideration.

- **Update on Search for Finance Committee Community Member:**

Ms. Atkinson: The Finance Committee anticipates making a recommendation at the June meeting.

- **Budget Planning for FY 2018-2019 (Draft):**

Dr. Smart: With the new hospital lease and building the VS Clinic the budget has proved to be very challenging. Everyone is welcome to come to the June Finance Committee meeting to watch the progress. The goal is to have a recommendation for the June Board meeting. Budget (pkt. pg. 83) lists the assumptions being made. Let staff know of any suggestions.

B. Ad Hoc Ballot Education Committee:

Ms. Reed: The Committee has been meeting regularly with legal to review the draft lease.

C. Ad Hoc Policy Committee:.....Ms. Atkinson / Ms Al-Rafiq

- **Update on Policy Process:**

Ms. Atkinson: With the help of Ms. Al-Rafiq have been reviewing District policies and will be bringing them to the Board for review at upcoming meetings.

D. Ad Hoc Grants Committee:

- **Grants:**

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Minutes – May 23, 2018 MTHCD Board Meeting Approved _____

- **Community Grants – Summary:**

Ms. Radford: The Community Grants were awarded and she along with Ms. Sellick plan to go visit the recipients in 6-8 months.

- **High School Scholarships:**

Ms. Radford: It's her fourth year to present the BH High School Scholarships. They had a professional photographer, so she anticipates a picture will follow. She will also be doing high school sports physicals.

Ms. Sellick: Will be presenting the CHS Scholarships to two seniors on May 31st.

E. Ad Hoc Real Estate:

- **Update on Valley Springs Clinic:**

Dr. Smart: Referenced the April 24, 2018 Letter (pkt. pg. 11) to Jose Guardado, Area Specialist for USDA stating item No. 4 i.e.: The District would no longer be leasing the proposed new health clinic to MTMC/Dignity Health but in fact is going to manage the new health clinic and will provide a written management plan and the letter of USDA Conditions are almost complete.

- **Proposal to Proceed with Bid Process:** Action

Dr. Smart: Referenced Feb. 20, 2018 (pkt. pg. 85/86) Advertisement to Bid for the VS Medical Center.

Ms. Sellick moved to proceed with the bid process. Ms. Atkinson provided her second and the motion passed 5-0.

- **Clinic Name:**

Dr. Smart: Met with the VS Business Assoc. who had ideas on what to name the clinic. More names to follow to help in the selection.

- **Name Clinic Service Street off Vista Del Lago:** Action

Dr. Smart: Many aspects of the project require a street number for the clinic which we don't have. It is necessary to have street name before a street number can be assigned.

Ms. Atkinson moved to name the street Wellness Way. Ms. Sellick provided her second and the motion passed 5-0. Next step is Aspen Street Architects will need to provide the County with a plot plan to get the street number assigned.

- **Project Manager:**

Pat Van Lieshout: It is ok to get bids. The ads run locally and in the plan houses for two weeks. Then comes the mandatory bid walk on June 6th. The bids will be opened on July 3rd at Aspen Street Architect. There will be a special Board meeting on July 11th to approve the bid. Yes, it will be at

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Minutes – May 23, 2018 MTHCD Board Meeting Approved _____

prevailing wage and awarded to the lowest responsible bidder. A construction start date is early August.

- **USDA Loan:**

Dr. Smart: Anticipates an August 1st close. There is a new condition from USDA that any District debt may need to be approved by USDA.

- **Aspen Street Architects:**

- **New Additional Services #1R Dental Invoice: Action**

Dr. Smart: Request the Board approve the Additional Services # 1R to Professional Service Work Order # 2 to Aspen Street Architects for the VS Clinic in the amount of \$14,565.

Ms. Al-Rafiq moved to approve and Ms. Sellick provided her second. The motion passed 5-0.

- **Opinion of Probable Costs:**

Mr. Krieg: Less than \$4k was added to the OPC for this month. The Aspen Street Architect numbers will be updated.

- **Update on VS Property - Phase II:**

Ms. Al-Rafiq: She is to meet with Welbe Health in June regarding the PACE Program

- **Contract for SLF Feasibility Study: Action**

Dr. Smart: Referenced the agreement with Ron Regan aka Laguna Gold Mortgage, Inc. (pkt. pg. 93). It is a low risk agreement to discover the feasibility for need in the VS area. Results are expected in time for the June meeting.

Ms. Al-Rafiq moved to engage and spend the \$1,500 for the study. Ms. Sellick provided her second and the motion passed. 5-0.

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

Ms. Reed: Along with Dr. Smart will be speaking at community event in Copper on May 29th.

Ms. Atkinson: Due to a scheduling conflict the July Finance Committee meeting has been changed to July 12th at 1pm.

9. Next Meeting:

A. June 27, 2018

10. Closed Session: No Closed Session

This Institution is an Equal Opportunity Provider and Employer

Minutes – May 23, 2018 MTHCD Board Meeting Approved _____

11. Reconvene to Open Session: No Closed Session

A. Report of Action taken (if any) in Closed Session: None

12. Adjournment: Action:

Ms. Atkinson moved to adjourn the meeting at 10:18am. Ms. Radford provided her second and the motion passed 5-0.

This Institution is an Equal Opportunity Provider and Employer

Minutes – May 23, 2018 MTHCD Board Meeting Approved _____

MARK TWAIN HEALTH CARE DISTRICT

RESOLUTION NO. 2018-9

RESOLUTION APPROVING THE EXECUTION AND DELIVERY BY THE MARK TWAIN HEALTH CARE DISTRICT OF A LEASE/LEASEBACK TRANSACTION BY AND BETWEEN THE MARK TWAIN HEALTH CARE DISTRICT AND THE PUBLIC PROPERTY FINANCING CORPORATION OF CALIFORNIA

RESOLVED, by the Board of Directors (the "Board") of the Mark Twain Health Care District (the "District"), as follows:

WHEREAS, the District proposes to enter into a lease/leaseback transaction with the Public Property Financing Corporation of California (the "Corporation"), in the maximum principal amount of \$6,000,000, for the purpose of financing the costs of construction and equipping of a new one-story, approximately 10,102 square foot comprehensive rural health clinic facility in the Calaveras County community of Valley Springs on the western edge of the District's service area on a site at the corner of Vista del Lago and North Highway 26, Valley Springs, California, owned by the District (the "Project");

WHEREAS, the Project will be owned by the District and will be operated by the District and/or by a nonprofit public benefit corporation, such decision to be determined at a later date;

WHEREAS, section 147(f) of the Internal Revenue Code of 1986, requires the Board, as the elected representative of the District, the host jurisdiction of such facilities, to approve the execution and delivery by the District of the proposed financing after a public hearing following reasonable notice;

WHEREAS, a public hearing was held by the Board on Wednesday, June 27, 2018, at the hour of 7:30 A.M., in the Mark Twain Medical Center Classroom 2, at 768 Mountain Ranch Road, San Andreas, California, following duly published notice thereof, and all persons desiring to be heard have been heard; and

WHEREAS, it is in the public interest and for the public benefit that the Board, as the elected representative of the District, the host jurisdiction of such facilities, approve the execution and delivery by the District of the proposed financing;

NOW, THEREFORE, it is hereby DECLARED and ORDERED, as follows:

Section 1. The Board hereby finds, determines and declares that execution and delivery by the District of a lease/leaseback transaction with the Corporation in the maximum principal amount of \$6,000,000, for the purposes described above, is hereby approved.

Section 2. This Resolution shall take effect upon its adoption by this Board.

I, the undersigned Secretary of the Board of Directors of the Mark Twain Health Care District, hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted by the Board at a meeting thereof on the 27th day of June, 2018, by the following vote of the members thereof:

AYES:

NOES:

ABSTAIN:

ABSENT:

Secretary

MARK TWAIN HEALTH CARE DISTRICT

RESOLUTION NO. 2018-10

RESOLUTION APPROVING THE FORM AND AUTHORIZING THE EXECUTION OF CERTAIN LEASE FINANCING DOCUMENTS IN CONNECTION WITH THE OFFERING AND SALE OF CERTIFICATES OF PARTICIPATION RELATING THERETO TO FINANCE CAPITAL PROJECTS AND AUTHORIZING AND DIRECTING CERTAIN ACTIONS WITH RESPECT THERETO

RESOLVED, by the Board of Directors (the "Board") of the Mark Twain Health Care District (the "District"), as follows:

WHEREAS, the District, with the assistance of the Public Property Financing Corporation of California (the "Corporation"), has determined at this time, due to interest rates available through the Rural Housing Service of the United States of America and for other reasons, to finance the costs of construction and equipping of a new one-story, approximately 10,102 square foot comprehensive rural health clinic facility in the Calaveras County community of Valley Springs on the western edge of the District's service area (the "Project") and to implement a lease financing for such purposes; and

WHEREAS, pursuant to a letter of conditions, dated September 28, 2015, as amended, the United States of America, acting through the Rural Housing Service, has agreed to purchase obligations of the District evidenced by the Certificates (hereinafter defined); and

WHEREAS, it is in the public interest and for the public benefit that the District authorize and direct execution of the Lease Agreement (hereinafter defined) and certain other financing documents in connection therewith; and

WHEREAS, the documents below specified shall be filed with the District and the members of the Board, with the aid of its staff, shall review said documents.

NOW, THEREFORE, it is hereby ORDERED and DETERMINED, as follows:

Section 1. Certificates of Participation (2018 Capital Improvement Project) (the "Certificates") are hereby authorized to be executed and delivered pursuant to the provisions of the Trust Agreement (as hereinafter defined), to finance the Project.

Section 2. The Board hereby designates the Mark Twain Health Care District Treasurer to act as trustee for the financing (the "Trustee").

Section 3. The below-enumerated documents, in the forms on file with the Secretary, be and are hereby approved, and the President and the Treasurer of the Board, the Executive Director of the District, or the designee thereof, or the assignee of any such official (each, a "Designated Officer"), are hereby authorized and directed to execute said documents, with such changes, insertions and omissions as may be approved by such officials, and the Secretary is hereby authorized and directed to attest to such official's signature:

(a) a site and facility lease, by and between the District, as lessor, and the Corporation, as lessee, pursuant to which the District will lease certain property and improvements thereon (the "Property") to the Corporation, for the purpose of leasing the Property to the District pursuant to the Lease Agreement;

(b) a lease agreement relating to the Property, between the Corporation, as lessor, and the District, as lessee (the "Lease Agreement"), so long as the principal amount of the Lease Agreement is not greater than \$6,000,000, the interest rate payable with respect to the Lease Agreement does not exceed 3.625% and the Lease Agreement shall be for a term ending no later than August 1, 2048; and

(c) a trust agreement, by and among the Corporation, the District and the Trustee, relating to the execution and delivery of the Certificates (the "Trust Agreement").

Section 4. The Designated Officers and all other appropriate officials of the District are hereby authorized and directed to execute such other agreements, documents and certificates as may be necessary to affect the purposes of this resolution and the financing herein authorized.

Section 5. This Resolution shall take effect upon its adoption by this Board.

* * * * *

I, the undersigned hereby certify that the foregoing Resolution was duly and regularly adopted and passed by the Board Directors of the Mark Twain Health Care District in a regular meeting assembled on the 27th day of June, 2018, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

President

Attest: _____
Secretary

ACHD Advocate

In this edition

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- [Trustee Spotlight: Katie Kane, Sequoia Healthcare District](#)
- [Legislative Update](#)
- [ACHD Webinar Education Series](#)
- [Healthcare District News from Around the State](#)
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- [Serve on an ACHD Committee, Today!](#)
- [Become a Member of CAPP Today](#)
- [2018 Calendar of Events is now on ACHD.org](#)

From the Desk of Ken Cohen, Executive Director

This month I had the pleasure of visiting Kern Valley Healthcare District, which owns and operates Kern Valley Hospital in Kernville, CA. Kern Valley Hospital is a critical access facility located approximately one hour east from Bakersfield and west of Ridgecrest, California, in Mt. Mesa, about 15 minutes from Lake Isabella. As a critical access hospital, Kern Valley Hospital is essential to the health and wellbeing of their community. I especially want to thank Tim McGlew, CEO and John Blythe, Chair of the Board, for providing an overview of the challenges that their District is addressing, including capital financing for the necessary seismic upgrade requirements, and, the unique issues they face regarding contracts with managed care programs and expanding access to critically needed local health services. The District has also recently embarked on an energy savings grant program that will reduce utility costs throughout their hospital. Kern Valley recently became a contract provider for Kaiser Permanente patients. Kern Valley Healthcare District is one of the "founding members" of ACHD and we appreciate their ongoing support of the Association.



The ACHD Board continues to solicit member interest in serving on ACHD policy committees, which are: Finance, Governance, Education, and Advocacy. The ACHD Policy Committee Interest Forms are available [here](#). As I stated in the past, committee participation is a way for our Members to support the Association and provide direct guidance and input into the organizations activities and operations. ACHD needs your involvement and the Board would like to encourage Members to participate in the Association through involvement with our policy committees. Committee forms will be accepted through June 29.

Last week, I had lunch with Peggy Wheeler, Vice President CAHHS and Ray Hino, Vice President, Surgery Partners Inc. and former long-time Member of ACHD. Congratulations to Ray on his appointment as Chair of the California State Rural Healthcare Association (CSRHA). ACHD has maintained a historic collaboration with CSRHA in support of their mission to improve the quality and length of life of rural Californian's through advocacy, collaboration and education. This year's California Rural Health Conference is being held June 25-27, 2018 at the Lake Natoma Inn, Folsom, CA.

Lastly, I wanted to take the time to introduce you to ACHD's newest team member, [Sarah Bridge](#). Sarah Bridge started last week as Administrative Services Specialist, Government Affairs and replaces Annie Hohn, who is now working with the Department of Public Health. Sarah recently graduated from Chico State, majoring in Political Science and International Relations. This last spring, Sarah interned at the California Special Districts Association working on tax and revenue, environment, and transparency issues as they relate to Special Districts. Sarah is a great addition to the team and we look forward to introducing you in person at our upcoming meetings. Please help me welcome Sarah to the team!

Special Note

Amber King, Vice President, Government Affairs, will be on maternity leave through mid-July. In her absence please use the following contact information for the Advocacy Team:

- Kelly Brooks, HBE: (916) 272-0011, or kbl@hbeadvocacy.com
- Jean Hurst, HBE: (916) 272-0010, or jkh@hbeadvocacy.com

For Association related questions, please contact Sheila Johnston, Vice President, Member Relations & Administration, at (916) 266-5208, or sheila.johnston@achd.org.

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Trustee Spotlight: Katie Kane, Sequoia Healthcare District

In an effort to show our appreciation to Healthcare District Leaders, ACHD will begin highlighting the invaluable contributions of Trustees in their community. We recognize that the work and passion of our Trustees often go unrecognized and it is our goal is to share the positive impacts Trustees make in their communities.



What inspired you to run for a seat on the Healthcare District Board?

I was inspired to run for a seat on the Healthcare District Board because a good friend of mine, who was Mayor of Redwood City at the time, recommended that I run and consider serving the community. I went to a few of the District meetings to see how things were run and how they help the community and I decided that I wanted to be a part of this important public service. I won the election!

What is one accomplishment that you and the Board have implemented that you are most proud of?

Toward the beginning of my tenure as a Board Member, I attended a conference on the East Coast. The speaker told us he had been a part of a project establishing a new clinic, called the Samaritan House Free Clinic. This clinic was serviced by retired doctors and nurses that wanted to volunteer their time. I liked the idea and brought it to the attention of the rest of the Board. We started working on it and our free clinic was established in conjunction with Samaritan House, a local charitable organization. I am most proud of this project because we provide free health services to people that otherwise would not have access to health care due to lack of health care coverage. Our free clinic is still open, and it has continued to grow and serve more people who need care.

What is a goal you hope to achieve for your District during your tenure?

Our District has a successful grants program that gives out \$2.4 million annually. Our grants committee is comprised of our CEO, two Trustees, and community volunteers that review the grant proposals and then make recommendations for the Board's final approval. I hope that our District's grant program remains open as it funds valuable health programs that would otherwise be unavailable in the community. Additionally, I hope that our Free

Samaritan House Redwood City Clinic and other programs like it that serve our community's health and well-being needs always stay open.

How has being a part of ACHD helped you as a leader, your District, residents and the community?

ACHD has been very helpful in providing advocacy for the Districts and has promoted environments to help Districts from all over California network and share ideas. Serving on the ACHD Board was a great place to establish wonderful relationships with Members from other Districts. ACHD has been a great resource for many different facets of our District whether it be providing guidance, leadership and learning opportunities, or networking. We have benefited greatly from our membership.

What advice or encouragement would you give someone considering running for the Healthcare District Board?

I would advise a person seeking election or appointment to a Healthcare District Board to attend District Board meetings, so they can get a feel for the purpose and mission of the District, see how it is serving a community. Doing so will also provide valuable insight into the operations of the Board and its role in serving the public.

When not serving your community, what do you like to do in your free time?

Since I am retired, I spend a lot of my free time playing golf and volunteering. I often volunteer with the organizations that receive grants from Sequoia Healthcare District.

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Legislative Update

The ACHD Advocacy Team continues to engage legislation that may impact Healthcare Districts this year. May 25 marked the last day for bills with a fiscal impact to be approved by the fiscal committees. You can view our current Legislative Reports [here](#). Additionally, you can view committee hearings and floor sessions on [CalChannel](#).

AB 2019 Update

ACHD continues to focus on [AB 2019 \(Aguiar-Curry\)](#), which includes a number of items relating to Healthcare Districts; the Ad Hoc committee that was appointed to discuss potential amendments to the bill has been meeting to develop specific suggestions to share with the author. While the measure was approved by the Assembly on a 52-24 vote, we continue to pursue changes to the bill as it moves in the Senate.

State Budget Update

The Budget Conference Committee has been working in earnest to come to agreement on items that the Assembly and Senate have taken different action on, including, of particular interest to healthcare districts, the level of funding

for Graduate Medical Education. The Assembly and Senate have relied on the higher revenue estimates from the Legislative Analyst's Office (LAO) instead of the Department of Finance estimates, setting up the foundational debate about how much is available to spend. Either way, there are significant state resources available to spend. Count on Governor Brown to insist on setting aside a good portion of the budget surplus into the state's Rainy Day Fund and the Legislature to think otherwise.

*Reminder: Amber King, Vice President, Government Affairs, will be on maternity leave through July. In her absence please contact [Sheila Johnston](#), Vice President, Member Relations & Administration.

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ACHD Webinar Education Series

Our May Webinar series was a huge success! This month, our topic focused on Harassment Prevention Training. Our presenter, Ben Littler, reviewed key laws that directly affect the work environment. If you missed this webinar and would like to access a recording, please click [here](#).

ACHD will host the next installment of our [Webinar Education Series](#) on June 21, 2018, at 10:00 am. Our webinar will focus on a State Legislative and Budget Update and will be presented by ACHD's Contract Lobbyists, Jean Hurst and Kelly Brooks from Hurst Brooks Espinosa. To register for the event, click [here](#).



Please contact [Sheila Johnston](#) with any questions.

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In Case You Missed It... Healthcare District News from Around the State



(Desert Healthcare District) Healthcare district, Palm Springs launch website to connect people with health services

The Desert Healthcare District and Foundation have launched a new service, Coachella Valley Health Info Place, that aims to help everyone from residents to healthcare professionals to social workers identify and access healthcare services that could be beneficial to them, their patients or their clients. Read the full article [here](#).

Mark Twain Health Care District Presents \$42,925 in Golden Health Community Grant Awards

The awards covered such worthwhile needs in the County as the installation of a door for the disabled at the San Andreas Senior Center; Automatic External Defibrillators (AED) for Friends of the Calaveras Fair; patient transportation funding so Common Ground can continue transporting residents to appointments; and Sierra Hope to provide support for the homeless and near homeless. Read the full article [here](#).

(Morongo Basin Healthcare District) New treatments help kids cope with asthma

Determining whether a child has asthma can be difficult, but with education, physicians are striving toward better outcomes. Read the full article [here](#).

Petaluma Health Care District Presents \$54,000 in Grants to Local Nonprofits and Announces Community Health Award Recipients

Petaluma Health Care District (PHCD) is pleased to announce the recipients of its 2018 Community Health Grants and Awards. For the past three years, PHCD has recognized individuals and organizations for their outstanding service benefitting the health and wellness needs of Southern Sonoma County. This year, PHCD launched its inaugural grant solicitation process as part of the program and formed a Grant Review Committee that welcomed community residents alongside PHCD representatives. Read the full article [here](#).

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Wellness Summit Now Open for Registration!

ACHD is excited to announce that our Wellness Summit will be held on July 26th in Sacramento! This year's Wellness Summit will feature leaders in public health who will present on topics ranging from mental health prevention, employee burnout and community health models to increase public health. To learn more about our Wellness Summit and to register for this one-day event, [click here](#).



Healthy You: Healthy Community!

To read more about the Wellness Summit, [click here](#).
For more information, contact [Sheila Johnston](#).

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Coming Soon: ACHD's 66th Annual Meeting



The Association's Education Committee has planned the [66th Annual Meeting](#) with a focus on preparing Healthcare Districts for the challenges ahead and the role of District's in the face of change. Our program is designed to inspire innovation and motivate Districts to prepare for the future.

Whether you're in your early years as a District Trustee or a seasoned Executive looking to grow, you'll discover the right insight to support your District's success in Pismo Beach.

Join us for what will be our best educational event ever!

Our Annual Meeting will take place September 12 - 14, 2018, at the [Cliffs Resort](#) in Pismo Beach.

Please contact [Sheila Johnston](#) with any questions or concerns. We hope to see you there!

Stay tuned for registration information!

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Call for Nominations: Healthcare District and Trustee of the Year!

ACHD is pleased to announce that we are now accepting nominations for Healthcare District of the Year and the Trustee of the Year awards! These prestigious awards seek to recognize a Healthcare District for innovation implemented to improve the health of the communities served and Trustees that have made notable impacts in the District through significant achievements in governance, strategic planning and partnership, stakeholder relationships, leadership or finance.

Nominations will be accepted through **June 30, 2018**.

To nominate your District for Healthcare District of the Year, [click here](#).
To nominate a Trustee for the Trustee of the Year award, [click here](#).

Awards will be presented during the ACHD Annual Meeting taking place September 12-14 at the Cliffs Resort in Pismo Beach. And congratulations to last year's District of the Year award winner, [Mayers Memorial Hospital District!](#)



Please contact [Sheila Johnston](#) with any questions.

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Become a Certified Healthcare District, Today

The Association of California Healthcare Districts (ACHD) is leading the way for Healthcare Districts to play a major role in the transformation of California's evolving health care landscape by helping them meet the changing needs of their local communities.

As public entities and as leaders in health, Healthcare Districts have well defined responsibilities for serving the public, adapting to their health care

needs and conducting business in a manner that is open and transparent - a role that only Healthcare Districts can fill.

To assist ACHD Members in demonstrating their commitment to exemplary compliance in meeting the health and governance needs of the public, ACHD has developed a core set of standards, referred to as Best Practices in Governance. Healthcare Districts that show their voluntary compliance with these practices are eligible to be designated by ACHD as a Certified Healthcare District. To learn more about this program, [click here](#).

Please contact [Sheila Johnston](#) with any questions.

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Serve on an ACHD Committee, Today!

The Association is managed by a Board of Directors; the Board has five additional standing committees which makes recommendations to the Board on policy. The Board and Standing Committees are comprised of Healthcare District Trustees, Executives and senior staff who oversee the work of the Association and provide direction on initiatives that benefit all Healthcare Districts.

Each year, the Governance Committee solicits Members to participate on ACHD standing committees. The commitment is for one year and committees generally meet between 3 and 5 times per year by webinar.

Who can Serve?

Member District Trustees, Senior Staff and Executives who have an interest in being considered for a committee assignment are requested to register their interest by completing this form by **Friday, June 29, 2018**.

[Apply Today!!](#)

NOTE: All committees meet by webinar and are scheduled for approximately 1.5 hours. Committee members will receive monthly schedule reminders which include upcoming meeting notifications.

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Become a Member of CAPP Today



The Association of California Healthcare Districts (ACHD) is a member of Californians Allied for Patient Protection (CAPP), the coalition created to protect access to health care through California's Medical Injury Compensation Reform Act (MICRA). ACHD continues to strongly support the preservation of MICRA.

In 2014, California voters definitively rejected Proposition 46, an attempt by the trial lawyers to quadruple MICRA's non-economic damages cap. Had this ballot measure passed, California would have seen higher health care costs and decreased access to care, especially among vulnerable populations who are most in need. Despite this victory, the battle to protect MICRA continues.

ACHD is strongly urging its members to individually become supporters of the CAPP coalition.

There is **no cost** to be a member of CAPP, and you will be in good company. Seven out of 10 Board Members are already CAPP members, with more than 1,000 other organizations representing community clinics, hospitals, physicians, nurses, EMTs, labor unions, local governments, dentists and other health care providers. A complete coalition list can be found on the CAPP website at www.micra.org.

As a CAPP member, you will receive quarterly newsletters with updates on legislative activities concerning MICRA and direct access to the CAPP staff to be your one stop resource on MICRA. Additionally, CAPP holds events for legislators in their legislative district and CAPP members are invited to attend free of cost.

Please take a moment to complete and return the [CAPP Coalition Sign-Up Form](#). Thank you for endorsing this important organization and its goal to preserve MICRA.

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2018 Calendar of Events is on ACHD.org

ACHD is pleased to announce that our events for

2018 are now loaded on our website! Our calendar features committee and Board meetings, and all educational events for the entire year. To access our calendar, [click here](#) and once you find an event, simply click on the event title to save the event into your calendar.



For more information, contact [Sheila Johnston](#).

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About ACHD:

The Association of California Healthcare Districts (ACHD) represents Healthcare Districts throughout the state. The Association serves the diverse needs of California's Healthcare Districts by enhancing public awareness, training and educating its members and advocating for legislation and regulatory policies that allow Healthcare Districts to deliver the best possible health services to Californians. Learn more at achd.org.

Resources

[Legislative Reports](#)

[ACHD Message](#)

[Certified Healthcare District](#)

[Board Self-Assessment Tool](#)

[CEO Evaluation](#)

[Californians Allied for Patient Protection](#)

Connect with ACHD on social media



ACHD, 1215 K Street, Suite 2005, Sacramento, CA, 95814 · www.achd.org

Mark Twain Health Care District Strategic Matrix 2018

	A	B	C	D
1	Strategic Action Item			
2		Person Resonsible	Expected Date	Completed
3				
4	Valley Springs RHC	Real Estate Com		
5	Develop Budget /Operational Plan for VS RHC 1206B	Smart		
6	Electronic Medical Records linked to billing & compatibl	Smart		
7	Explore leasing ancillary functions from MTMC	Smart		
8	Gantt Chart From Walter	Smart		3/12/2018
9	Physical Address (Pending Name for Access Street)	Stout		6/14/2018
10				
11				
12	MTHCD Public Image and Communication			
13	District Name Change			
14	Public Relations Strategy			
15	In-Kind Funding			
16	Doodle Scheduling On-Line	Stout		4/28/2018
17	Explore Options as District "convener" of County Care			
18				
19	Accounting Service	Finance Comm		
20	Plan/Contract for New District Accounting Services		May Agenda	
21	Written Plan for reserve accounts (ex. Seismic Retrofit)	Smart & Krieg		
22	Storage boxes	Smart		
23	Financial Report Dashboard	Kreig		
24				
25	District Records			
26	Fine-Tune District Records Disaster Plan	Stout & Computer		
27	Develop Record retention plan (state law) Attny	Policy Committee		
28	District Records-Back UP	Stout		6/14/2018
29				
30	Committee Structure	Reed		
31	Executive Committee			
32	Community Advisory Committee			
33				
34	Phase II Development	Al-Rafiq		
35	Pace Program - Welbe Health - July Open House Set up	Al-Rafiq		
36				
37				
38	Explore Potential Partnerships in County	Sellick & Reed		
39	Behavioral Health-Proposal to Follow	Sellick & Reed		
40	Veterans - On Hold	Atkinson & Radford		6/5/2018
41				
42				
43				
44				
45				



Mark Twain Health Care District

768 Mountain Ranch Road
San Andreas, CA 95249
209 754 3521 Telephone

To: Board of Directors
Finance Committee

From: J.R. Krieg, Controller

Subject: May 2018 Financial Results

Date: June 19, 2018

memorandum

MARK TWAIN HEALTH CARE DISTRICT:

For May, the Statement of Revenues and Expenses for the District reported operating income **before** all grants and sponsorships of \$63,281 as compared to the budgeted operating income of \$50,470.

Total revenues for the month were even with budget.

Total expenses were 17% below budget due to lower legal fees, election costs, and repairs on the Valley Springs property than were budgeted.

In May there were no payments under **Grants and Sponsorships**; additionally, there were no payments under **Golden Health Community Grants**.

Operating income for the Health Care District **after** all grants and sponsorships was a **profit** of \$63,281 versus a budgeted profit of \$36,304.

The Minority Interest in Mark Twain Medical Center Corporation **decreased** by <\$217,296> versus a budgeted loss of <\$58,784>.

The District's cash and investments balance as of May 31, 2018 is \$1,946,816 as compared to the audited June 30, 2017 yearend balance of \$1,756,603.

Construction in Progress for the Valley Springs clinic increased by \$63,678.

"Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides competent, professional and compassionate healing".

**MARK TWAIN HEALTH CARE DISTRICT
MAY 2018**

**MARK TWAIN HEALTH CARE DISTRICT
STATEMENT OF REVENUES AND EXPENSES
MAY 2018**

MAY					Year-to-date					
Actual	Budget	Var %	Last Yr	Var %	Line #	Actual	Budget	Var %	Last Yr	Var %
						Revenue				
\$26,587	\$25,837	3%	\$25,837	3%	1	\$286,452	\$284,007	1%	\$293,202	-2%
481	481	0%	\$481	0%	2	5,296	5,296	0%	5,296	0%
18,330	18,883	-3%	\$18,110	1%	3	201,464	207,717	-3%	199,050	1%
77,978	77,083	1%	\$62,986	24%	4	910,327	847,917	7%	837,080	9%
229	917	-75%	\$169	36%	5	2,368	10,083	-77%	2,950	-20%
263	104	153%	\$480	-45%	6	(711)	1,146	-162%	(647)	10%
<u>\$123,868</u>	<u>\$123,305</u>	<u>0%</u>	<u>\$108,063</u>	<u>15%</u>		<u>\$1,405,196</u>	<u>\$1,356,166</u>	<u>4%</u>	<u>\$1,336,930</u>	<u>5%</u>
						Expenses				
17,197	14,200	21%	7,440	131%	7	212,662	156,200	36%	55,070	286%
2,500	1,250	100%	1,131	121%	8	17,268	13,750	26%	13,462	28%
0	6,250	-100%	-	0%	9	23,954	68,750	-65%	15,195	58%
102	1,250	-92%	104	-2%	10	19,180	13,750	39%	15,199	26%
0	0	0%	31,054	-100%	11	0	0	0%	146,406	-100%
11,284	1,500	652%	5,369	110%	12	250,535	16,500	1418%	137,766	82%
6,055	6,425	-6%	6,055	0%	13	66,607	64,250	4%	66,607	0%
0	7,042	-100%	0	0%	14	16,037	77,458	-79%	0	0%
0	0	0%	30,271	-100%	15	0	0	0%	359,576	-100%
(955)	6,667	-114%	8,549	-111%	16	53,077	73,333	-28%	10,347	413%
18,853	18,883	0%	17,937	5%	17	207,384	207,717	0%	197,306	5%
2,028	1,934	5%	6,054	-67%	18	24,556	23,224	6%	66,594	-63%
0	0	0%	0	0%	19	0	0	0%	0	0%
(675)	1,350	-150%	1,138	-159%	20	14,731	14,850	-1%	11,416	29%
1,346	2,500	-46%	152	784%	21	22,286	13,750	62%	6,699	233%
0	1,667	-100%	0	0%	22	10,183	18,333	-44%	10,647	-4%
2,700	1,250	116%	1,010	167%	23	17,960	13,750	31%	4,310	317%
0	667	-100%	187	-100%	24	7,394	7,333	1%	16,889	-56%
<u>\$60,436</u>	<u>\$72,835</u>	<u>-17%</u>	<u>\$116,452</u>	<u>-48%</u>		<u>\$963,814</u>	<u>\$782,948</u>	<u>23%</u>	<u>\$1,133,489</u>	<u>-15%</u>
<u>\$63,432</u>	<u>\$50,470</u>	<u>26%</u>	<u>(\$8,389)</u>	<u>-856%</u>		<u>\$441,382</u>	<u>\$573,218</u>	<u>-23%</u>	<u>\$203,442</u>	<u>117%</u>
						Operating Income (Loss) Before Grants and Sponsorships				
						Grants and Sponsorships:				
\$0	\$2,083	-100%	\$0	0%	25	\$0	\$22,917	-100%	\$0	0%
0	333	-100%	0	0%	26	3,956	3,667	8%	3,899	1%
0	400	-100%	0	0%	27	1,532	4,000	-62%	2,950	-48%
0	0	0%	0	0%	28	0	0	0%	0	0%
<u>\$0</u>	<u>\$2,816</u>	<u>-100%</u>	<u>\$0</u>	<u>0%</u>		<u>\$5,488</u>	<u>\$30,584</u>	<u>-82%</u>	<u>\$6,849</u>	<u>-20%</u>
0	11,350	-100%	2,662		29	41,925	129,250	-68%	67,210	
<u>0</u>	<u>14,166</u>	<u>-100%</u>	<u>2,662</u>		30	<u>47,413</u>	<u>159,834</u>		<u>74,059</u>	
<u>\$63,432</u>	<u>\$36,304</u>	<u>75%</u>	<u>(\$11,051)</u>			<u>\$393,969</u>	<u>\$413,384</u>	<u>-5%</u>	<u>\$129,383</u>	<u>204%</u>
						Operating Income (Loss) After Grants and Sponsorships				
						Other Income/Expense				
(\$231,063)	(\$88,284)	162%	(\$264,195)	-13%	31	(\$1,520,895)	\$204,792	-843%	(\$2,691,959)	-44%
13,768	29,500	-53%	109,998	-87%	32	432,680	324,500	33%	811,801	-47%
<u>(\$217,296)</u>	<u>(\$58,784)</u>	<u>270%</u>	<u>(\$154,197)</u>	<u>41%</u>		<u>(\$1,088,216)</u>	<u>\$529,292</u>	<u>-306%</u>	<u>(\$1,880,159)</u>	<u>-42%</u>
<u>(\$153,863)</u>	<u>(\$22,480)</u>	<u>584%</u>	<u>(\$165,248)</u>	<u>-7%</u>		<u>(\$694,247)</u>	<u>\$942,676</u>	<u>-174%</u>	<u>(\$1,750,776)</u>	<u>-60%</u>

MARK TWAIN HEALTH CARE DISTRICT
BALANCE SHEET
MAY 2018

ASSETS	MAY 2018	JUNE 2017	LIABILITIES AND NET ASSETS	MAY 2018	JUNE 2017
<u>CURRENT ASSETS</u>			<u>CURRENT LIABILITIES</u>		
Cash and cash equivalents	\$1,241,630	\$1,050,706	Accounts payable and accrued expenses	\$27,624	\$133,186
Umpqua Investments	705,186	705,896	Deferred Rental Revenue	38,290	38,189
Investments - CDARS	0	0	Security Deposits	3,275	3,275
Due from Calaveras County	(28,563)	67,901	Due to MTMC Corporation - rental clearing	50,095	79,097
Security Deposit	0	0	Payroll Liabilities	6,613	4,491
Accrued Interest Receivable	0	0			
Accounts Receivable (net)	53,266	73,231			
Prepaid expenses and other	1,250	25,700			
	<hr/>	<hr/>	Total Current liabilities	<hr/>	<hr/>
Total current assets	\$1,972,769	\$1,923,435		\$125,896	\$258,237
<u>LONG TERM INVESTMENTS</u>					
Minority Interest in MTMC	\$14,339,441	\$15,427,656			
Total LT Investments	\$14,339,441	\$15,427,656			
<u>PROPERTY, PLANT AND EQUIPMENT</u>					
Land and land improvements	\$1,339,564	\$1,339,564			
Buildings and improvements	4,568,729	4,568,729			
Construction in Progress (Valley Springs)	530,967	351,465			
Equipment	698,156	698,156			
Total gross PPE	\$7,137,417	\$6,957,914			
Accumulated Depreciation	(5,307,885)	(5,284,363)			
Net property, plant and equipment	\$1,829,532	\$1,673,551			
<u>OTHER ASSETS</u>			<u>NET ASSETS (Fund Balances)</u>		
Capitalized Lease Negotiation	326,196	262,793	Fund balance - District	\$3,604,722	\$3,388,621
Payroll Clearing	-	-	Fund balance - Minority Interest in MTMC	15,427,656	17,299,217
Intangible assets	2,145	3,179	Fund balance - District CY	400,025	216,101
			Fund balance - Minority Interest CY	(1,088,216)	(1,871,561)
Total other assets	\$328,341	\$265,972			
			Total net assets	<hr/>	<hr/>
				\$18,344,187	\$19,032,378
Total Assets	<hr/>	<hr/>	Total Liabilities and Net Assets	<hr/>	<hr/>
	\$18,470,083	\$19,290,615		\$18,470,083	\$19,290,615

Rolling 12 Month Financial Statements Revenue and Expense

	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18
Revenue												
Rental revenue	\$25,837	\$25,837	\$25,837	\$25,837	\$25,837	\$25,837	\$25,837	\$25,837	\$25,837	\$26,587	\$26,587	\$26,587
Land rental revenue	481	481	481	481	481	481	481	481	481	481	481	481
MOB Lease Rent	18,110	18,325	18,325	18,458	18,391	18,391	18,078	18,178	18,330	18,330	18,330	18,330
District Tax Revenue	98,341	77,083	77,083	77,083	77,083	77,083	77,083	120,146	83,235	83,235	83,235	77,978
Interest/Investment Income	4,102	169	169	164	169	163	169	169	264	294	247	229
Other Miscellaneous Income	0	(114)	(388)	77	204	(705)	3,257	(1,145)	(1,274)	(723)	0	263
Total revenue	\$146,871	\$121,781	\$121,507	\$122,099	\$122,165	\$121,251	\$124,905	\$163,665	\$126,873	\$128,204	\$128,880	\$123,868
Expenses												
Payroll Expense	8,823	16,964	16,365	22,091	20,956	22,483	20,358	14,416	23,722	20,062	18,710	17,197
Insurance	1,910	1,250	1,250	1,250	2,286	1,250	1,535	1,250	1,250	1,535	1,250	2,500
Legal Fees	0	4,487	5,082	7,513	872	1,628	0	2,154	933	1,285	0	0
Audit/Accounting Fees	50	50	173	157	67	10,009	8,282	50	153	51	86	102
Management Consulting Fees	0	0	0	0	0	0	0	0	0	0	0	0
Operational Consulting Fees	60,729	1,844	4,351	2,729	1,800	7,454	26,600	62,365	92,730	34,379	5,000	11,284
MTMC Administrative Services	6,055	6,055	6,055	6,055	6,055	6,055	6,055	6,055	6,055	6,055	6,055	6,055
Election Costs	0	0	0	0	7,000	0	2,000	0	3,500	3,500	0	0
Utilities	28,398	0	0	0	0	0	0	0	0	0	0	0
Valley Springs Repairs/Maintenance - Rental	0	1,257	21,538	1,563	12,921	9,164	7,222	153	1,022	244	(1,053)	(955)
MOB Rent	23,353	18,853	18,853	18,853	18,853	18,853	18,853	18,853	18,853	18,853	18,853	18,853
Depreciation and Amortization	(73,747)	1,571	2,419	2,419	2,419	3,560	2,028	2,028	2,028	2,028	2,028	2,028
Dues and Subscriptions	1,138	1,138	1,205	1,138	1,138	3,771	1,163	2,388	1,168	1,164	1,138	(675)
Travel, Meals and Lodging	1,979	5,973	1,129	2,124	5,354	(800)	3,161	1,744	37	1,583	635	1,346
Community Education & Marketing	248	311	1,560	3,344	3,969	0	1,000	0	0	0	0	0
Other Miscellaneous Expenses	1,117	1,901	3,080	1,863	4,257	975	2,740	1,492	2,396	2,255	1,854	2,700
Total expenses	\$60,053	\$61,654	\$83,060	\$71,099	\$87,947	\$84,402	\$100,997	\$112,948	\$153,847	\$92,994	\$54,556	\$60,436
Operating Income (Loss) Before Programs & Events	\$86,818	\$60,127	\$38,447	\$51,000	\$34,218	\$36,849	\$23,908	\$50,717	(\$26,974)	\$35,210	\$74,324	\$63,433
Grants and Sponsorships:												
Chronic Disease Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
High School Scholarship	0	0	0	0	0	3,956	0	0	0	0	0	0
Community Health Programs	0	0	0	0	1,532	0	0	0	0	0	0	0
Outpatient Telehealth	0	0	0	0	0	0	0	0	0	0	0	0
Total Sponsorships	0	0	0	0	1,532	3,956	0	0	0	0	0	0
Golden Health Community Grants	100	0	0	0	0	0	0	0	0	0	41,925	0
Total Grants and Sponsorships	100	0	0	0	1,532	3,956	0	0	0	0	41,925	0
Operating Income (Loss) After Grants and Sponsorships	\$86,718	\$60,127	\$38,447	\$51,000	\$32,686	\$32,893	\$23,908	\$50,717	(\$26,974)	\$35,210	\$32,399	\$63,433
Other Income/Expense												
Minority Interest in MTMC Operations	\$1,686	(\$598,709)	(\$443,877)	(\$295,078)	(\$747,794)	(\$505,890)	\$1,421,946	\$95,636	(\$16,292)	\$220,938	(\$420,714)	(\$231,063)
Minority Interest in MTMC Investments	6,912	72,800	75,107	70,483	60,095	41,557	23,519	97,626	9,833	(34,303)	2,197	13,768
Total Other Income/Expense	\$8,598	(\$525,909)	(\$368,770)	(\$224,595)	(\$687,699)	(\$464,333)	\$1,445,465	\$193,262	(\$6,459)	\$186,635	(\$418,517)	(\$217,295)
Net Income (loss)	\$95,316	(\$465,782)	(\$330,323)	(\$173,595)	(\$655,013)	(\$431,440)	\$1,469,373	\$243,979	(\$33,433)	\$221,845	(\$386,118)	(\$153,862)

Rolling 12 Month Financial Statements Balance Sheet

	June 2017	July 2017	August 2017	September 2017	October 2017	November 2017	December 2017	January 2018	February 2018	March 2018	April 2018	May 2018
ASSETS												
<u>CURRENT ASSETS</u>												
Cash and cash equivalents	\$1,050,706	\$1,006,299	\$1,042,680	\$968,939	\$832,628	\$852,538	\$742,485	\$1,206,877	\$1,092,996	\$977,959	\$939,515	\$1,241,630
Umpqua Investments	705,896	705,783	705,395	705,471	705,675	704,921	708,177	707,032	705,758	705,035	705,035	705,186
Investments - CDARS	0	0	0	0	0	0	0	0	0	0	0	0
Due from Calaveras County	0	144,984	154,166	231,249	308,332	385,415	462,498	33,294	116,529	199,764	282,999	(28,563)
Security Deposit	0	0	0	0	0	0	0	0	0	0	0	0
Accrued Interest Receivable	0	0	0	0	0	0	0	0	0	0	0	0
Accounts Receivable (net)	141,133	71,367	66,601	119,031	123,727	59,132	119,322	117,180	55,601	62,399	54,581	53,266
Prepaid expenses and other	25,700	23,313	20,925	18,538	16,150	13,763	11,375	8,988	6,600	4,213	1,825	1,250
Total current assets	\$1,923,435	\$1,951,746	\$1,989,768	\$2,043,229	\$1,986,512	\$2,015,768	\$2,043,858	\$2,073,371	\$1,977,484	\$1,949,370	\$1,983,955	\$1,972,770
Minority Interest in MTMC	\$15,427,656	\$14,901,747	\$14,532,977	\$14,308,382	\$13,620,683	\$13,156,350	\$14,601,815	\$14,795,077	\$14,788,618	\$14,975,253	\$14,556,736	\$14,339,441
<u>PROPERTY, PLANT AND EQUIPMENT</u>												
Land and land improvements	\$1,339,564	\$1,339,564	\$1,339,564	\$1,339,564	\$1,339,564	\$1,339,564	\$1,339,564	\$1,339,564	\$1,339,564	\$1,339,564	\$1,339,564	\$1,339,564
Buildings and improvements	4,568,729	4,568,729	4,568,729	4,568,729	4,568,729	4,568,729	4,568,729	4,568,729	4,568,729	4,568,729	4,568,729	4,568,729
Construction in Progress (Valley Springs)	351,465	353,791	358,893	358,893	361,810	363,628	364,038	364,038	407,134	463,639	467,289	530,967
Equipment	698,157	698,157	698,157	698,157	698,157	698,157	698,156	698,156	698,156	698,156	698,156	698,156
Total gross PPE	\$6,957,915	\$6,960,241	\$6,965,343	\$6,965,343	\$6,968,260	\$6,970,078	\$6,970,487	\$6,970,487	\$7,013,583	\$7,070,088	\$7,073,738	\$7,137,416
Accumulated Depreciation	(5,284,363)	(5,285,841)	(5,288,165)	(5,290,491)	(5,292,815)	(5,296,282)	(5,298,215)	(5,300,149)	(5,302,083)	(5,304,017)	(5,305,951)	(5,307,885)
Net property, plant and equipment	\$1,673,552	\$1,674,400	\$1,677,178	\$1,674,852	\$1,675,445	\$1,673,796	\$1,672,272	\$1,670,338	\$1,711,500	\$1,766,071	\$1,767,787	\$1,829,531
<u>OTHER ASSETS</u>												
Capitalized Lease Negotiation	262,793	266,489	267,146	272,929	274,346	277,761	277,761	289,968	318,671	323,587	323,587	326,196
Payroll Clearing	-	-	-	-	-	-	-	-	-	-	-	-
Intangible assets	3,179	3,085	2,991	2,897	2,803	2,709	2,615	2,521	2,427	2,333	2,239	2,145
Total other assets	\$265,972	\$269,574	\$270,137	\$275,826	\$277,149	\$280,470	\$280,376	\$292,488	\$321,098	\$325,920	\$325,826	\$328,341
Total assets	\$19,290,615	\$18,797,467	\$18,470,060	\$18,302,289	\$17,559,789	\$17,126,384	\$18,598,321	\$18,831,274	\$18,798,701	\$19,016,614	\$18,634,304	\$18,470,083
LIABILITIES AND NET ASSETS												
<u>CURRENT LIABILITIES</u>												
Accounts payable and accrued expenses	\$133,186	\$106,124	\$106,124	\$112,179	\$27,624	\$27,624	\$33,679	\$27,624	\$27,624	\$27,624	\$33,678	\$27,624
Deferred Rental Revenue	38,189	38,189	38,189	38,087	38,036	37,986	38,138	38,290	38,290	38,290	38,290	38,290
Deferred Tax Revenue	0	0	0	0	0	0	0	0	0	0	0	0
Security Deposits	3,275	3,275	3,275	3,275	3,275	3,275	3,275	3,275	3,275	3,275	4,275	3,275
Due to MTMC Corporation - rental clearing	79,097	76,460	73,824	71,187	68,551	65,914	63,278	60,641	58,004	55,368	52,731	50,095
Payroll Liabilities	4,490	6,825	6,321	8,704	8,460	9,182	8,176	5,690	9,185	7,890	7,280	6,613
Total current liabilities	\$258,237	\$230,873	\$227,733	\$233,432	\$145,946	\$143,981	\$146,546	\$135,519	\$136,378	\$132,447	\$136,254	\$125,897
<u>NET ASSETS (Fund Balances)</u>												
Fund balance - District	\$3,388,621	\$3,604,722	\$3,604,722	\$3,604,722	\$3,604,722	\$3,604,722	\$3,604,722	\$3,604,722	\$3,604,722	\$3,604,722	\$3,604,722	\$3,604,722
Fund balance - Minority Interest in MTMC	17,299,217	15,427,656	15,427,656	15,427,656	15,427,656	15,427,656	15,427,656	15,427,656	15,427,656	15,427,656	15,427,656	15,427,656
Fund balance - District CY	216,101	60,127	104,629	155,753	188,439	221,332	245,239	295,957	268,983	304,193	336,593	400,025
Fund balance - Minority Interest CY	(1,871,561)	(525,909)	(894,679)	(1,119,273)	(1,806,973)	(2,271,306)	(825,841)	(632,580)	(639,038)	(452,403)	(870,920)	(1,088,216)
Total net assets	\$19,032,378	\$18,566,595	\$18,242,327	\$18,068,857	\$17,413,843	\$16,982,403	\$18,451,775	\$18,695,755	\$18,662,323	\$18,884,167	\$18,498,050	\$18,344,186
Total Liabilities and net assets	\$19,290,615	\$18,797,467	\$18,470,060	\$18,302,289	\$17,559,789	\$17,126,384	\$18,598,321	\$18,831,274	\$18,798,701	\$19,016,614	\$18,634,304	\$18,470,083

Mark Twain Health Care District Operating Budget July 2017 - June 2018

Mark Twain Health Care District
Budget FY 2018

	2017-2018 BUDGET	Jul '17	Aug '17	Sep '17	Oct '17	Nov '17	Dec '17	Jan '18	Feb '18	Mar '18	Apr '18	May '18	Jun '18
Ordinary Income/Expense													
Income													
550.10 · Rental Revenue	310,044	25,837	25,837	25,837	25,837	25,837	25,837	25,837	25,837	25,837	25,837	25,837	25,837
550.20 · Land Rental Revenue	5,777	481	481	481	481	481	481	481	481	481	481	481	481
550.30 · MOB Lease Rent	226,600	18,883	18,883	18,883	18,883	18,883	18,883	18,883	18,883	18,883	18,883	18,883	18,883
560.10 · District Tax Revenue	925,000	77,083	77,083	77,083	77,083	77,083	77,083	77,083	77,083	77,083	77,083	77,083	77,083
570.10 · Interest Income	11,000	917	917	917	917	917	917	917	917	917	917	917	917
570.20 · Other Miscellaneous Income	1,250	104	104	104	104	104	104	104	104	104	104	104	104
Total Income	1,479,671	123,306	123,306	123,306	123,306	123,306	123,306	123,306	123,306	123,306	123,306	123,306	123,306
Expense													
66000 · Payroll Expense	170,400	14,200	14,200	14,200	14,200	14,200	14,200	14,200	14,200	14,200	14,200	14,200	14,200
710.00 · Insurance	15,000	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
715.23 · Legal Fees	75,000	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250
715.24 · Audit Fees	15,000	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
715.25 · Management Consulting Fees	-	0	0	0	0	0	0	0	0	0	0	0	0
715.26 · Operational Consulting Fees	18,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
715.27 · Election Costs	84,500	7,042	7,042	7,042	7,042	7,042	7,042	7,042	7,042	7,042	7,042	7,042	7,042
720.64 · Accounting Services	77,100	6,425	6,425	6,425	6,425	6,425	6,425	6,425	6,425	6,425	6,425	6,425	6,425
731.00 · Community Education & Marketing	20,000	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667
734.00 · MOB Rent	226,600	18,883	18,883	18,883	18,883	18,883	18,883	18,883	18,883	18,883	18,883	18,883	18,883
737.01 · Valley Springs Repairs	80,000	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667
740.86 · Dues and Subscriptions	16,200	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350
740.87 · Outside Training	15,000	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
740.88 · Travel, Meals & Lodging	15,000	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
740.89 · Office Supplies and Expense	15,000	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
740.00 · Other Miscellaneous Expense	8,000	667	667	667	667	667	667	667	667	667	667	667	667
Total Operating Expense	850,800	70,900	70,900	70,900	70,900	70,900	70,900	70,900	70,900	70,900	70,900	70,900	70,900
Operating Income Before Grants and Sponsorships	628,871	52,406	52,406	52,406	52,406	52,406	52,406	52,406	52,406	52,406	52,406	52,406	52,406
716.00 · Sponsorships													
716.07 · Chronic Disease Program	25,000	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083
716.09 · High School Scholarship	4,000	333	333	333	333	333	333	333	333	333	333	333	333
716.15 · Outpatient Telehealth	30,000	-	-	-	-	-	-	-	-	-	-	-	30,000
Total Sponsorships	59,000	2,417	2,417	2,417	2,417	2,417	2,417	2,417	2,417	2,417	2,417	2,417	32,417
717.00 · Golden Health Community Grants	141,000	11,750	11,750	11,750	11,750	11,750	11,750	11,750	11,750	11,750	11,750	11,750	11,750
Total Sponsorships and Grants	200,000	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	44,167
Operating Income after Sponsorships and Grants	428,871	38,239	38,239	38,239	38,239	38,239	38,239	38,239	38,239	38,239	38,239	38,239	8,239
735.00 · Depreciation & Amortization	25,157	2,325	2,325	2,325	2,325	2,325	1,934	1,933	1,933	1,933	1,933	1,933	1,933
TOTAL OPERATING INCOME	403,714	35,914	35,914	35,914	35,914	35,914	36,305	36,306	36,306	36,306	36,306	36,306	6,306

Balance Sheet Budget

July 2017 thru June 2018

ASSETS	July 2017	August 2017	September 2017	October 2017	November 2017	December 2017	January 2018	February 2018	March 2018	April 2018	May 2018	June 2018
CURRENT ASSETS												
Cash and cash equivalents	\$986,953	\$907,783	\$878,188	\$802,768	\$727,348	\$651,928	\$1,085,257	\$1,009,837	\$919,312	\$855,009	\$1,160,706	\$1,066,403
Umpqua Investments	704,292	705,459	706,626	707,793	708,960	710,127	711,294	712,461	713,628	714,795	715,962	717,129
Investments - CDARS	0	0	0	0	0	0	0	0	0	0	0	0
Due from Calaveras County	122,908	199,992	231,250	308,333	385,417	462,500	30,833	107,917	185,000	262,083	(30,833)	46,250
Security Deposit	0	0	0	0	0	0	0	0	0	0	0	0
Accrued Interest Receivable	0	0	0	0	0	0	0	0	0	0	0	0
Accounts Receivable (net)	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500
Prepaid expenses and other	26,114	23,914	21,714	19,514	17,314	15,114	12,914	10,714	8,514	6,314	4,114	1,914
Total current assets	\$1,862,767	\$1,859,648	\$1,860,278	\$1,860,908	\$1,861,539	\$1,862,169	\$1,862,799	\$1,863,429	\$1,848,954	\$1,860,702	\$1,872,449	\$1,854,196
Minority Interest in MTMC	\$15,046,439	\$15,096,015	\$14,990,482	\$14,851,406	\$14,821,116	\$14,888,240	\$14,955,137	\$14,924,462	\$15,019,011	\$14,908,991	\$14,840,398	\$14,865,132
PROPERTY, PLANT AND EQUIPMENT												
Land and land improvements	\$1,339,593	\$1,339,593	\$1,339,593	\$1,339,593	\$1,339,593	\$1,339,593	\$1,339,593	\$1,339,593	\$1,339,593	\$1,339,593	\$1,339,593	\$1,339,593
Buildings and improvements	4,570,496	4,570,496	4,570,496	4,570,496	4,570,496	4,570,496	4,570,496	4,570,496	4,570,496	4,570,496	4,570,496	4,570,496
Construction in Progress (Valley Springs)	374,938	401,160	427,382	453,604	479,826	506,048	532,270	558,492	1,224,133	1,863,550	2,502,967	3,142,384
Equipment	698,157	698,157	698,157	698,157	698,157	698,157	698,157	698,157	698,157	698,157	698,157	698,157
Total gross PPE	\$6,983,184	\$7,009,406	\$7,035,628	\$7,061,850	\$7,088,072	\$7,114,294	\$7,140,516	\$7,166,738	\$7,832,379	\$8,471,796	\$9,111,213	\$9,750,630
Accumulated Depreciation	(5,368,359)	(5,370,590)	(5,372,821)	(5,375,052)	(5,377,283)	(5,379,123)	(5,380,962)	(5,382,801)	(5,384,640)	(5,386,479)	(5,388,318)	(5,390,157)
Net property, plant and equipment	\$1,614,825	\$1,638,816	\$1,662,807	\$1,686,798	\$1,710,789	\$1,735,171	\$1,759,554	\$1,783,937	\$2,447,739	\$3,085,317	\$3,722,895	\$4,360,473
OTHER ASSETS												
Capitalized Lease Negotiation	262,793	271,543	280,293	289,043	297,793	306,543	315,293	324,043	332,793	341,543	350,293	359,043
Payroll Clearing	-	-	-	-	-	-	-	-	-	-	-	-
Intangible assets	3,085	2,991	2,897	2,803	2,709	2,615	2,521	2,427	2,333	2,239	2,145	2,051
Total other assets	\$265,878	\$274,534	\$283,190	\$291,846	\$300,502	\$309,158	\$317,814	\$326,470	\$335,126	\$343,782	\$352,438	\$361,094
Total assets	\$18,789,909	\$18,869,013	\$18,796,757	\$18,690,958	\$18,693,945	\$18,794,738	\$18,895,304	\$18,898,298	\$19,650,830	\$20,198,792	\$20,788,181	\$21,440,896
LIABILITIES AND NET ASSETS												
CURRENT LIABILITIES												
Accounts payable and accrued expenses	\$37,500	\$37,500	\$37,500	\$37,500	\$37,500	\$37,500	\$37,500	\$37,500	\$37,500	\$37,500	\$37,500	\$37,500
Deferred Rental Revenue	\$37,974	37,974	37,974	37,974	37,974	37,974	37,974	37,974	37,974	37,974	37,974	37,974
Deferred Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Security Deposits	\$3,275	3,275	3,275	3,275	3,275	3,275	3,275	3,275	3,275	3,275	3,275	3,275
Due to MTMC Corporation - rental clearing	\$77,000	74,363	71,726	69,089	66,452	63,815	61,178	58,541	55,904	53,267	50,630	47,993
Payroll Liabilities	\$8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500
Total current liabilities	\$164,249	\$161,612	\$158,975	\$156,338	\$153,701	\$151,064	\$148,427	\$145,790	\$143,153	\$140,516	\$137,879	\$135,242
LONG TERM LIABILITIES												
Construction Loan	26,222	26,222	26,222	26,222	26,222	26,222	26,222	26,222	650,536	1,274,848	1,899,160	2,523,472
NET ASSETS (Fund Balances)												
Fund balance - District	\$3,513,335	\$3,505,835	\$3,502,085	\$3,498,335	\$3,494,585	\$3,490,835	\$3,487,085	\$3,483,335	\$3,479,585	\$3,475,835	\$3,472,085	\$3,468,335
Fund balance - Designated for Debt Service Reserve	\$3,750	\$7,500	\$11,250	\$15,000	\$18,750	\$22,500	\$26,250	\$30,000	\$33,750	\$37,500	\$41,250	\$45,000
Fund balance - Minority Interest in MTMC	15,093,957	15,093,957	15,093,957	15,093,957	15,093,957	15,093,957	15,093,957	15,093,957	15,093,957	15,093,957	15,093,957	15,093,957
Fund balance - District CY	35,914	71,829	107,743	143,657	179,571	215,485	251,399	287,313	323,227	359,141	395,055	430,969
Fund balance - Minority Interest CY	(47,518)	2,058	(103,475)	(242,551)	(272,841)	(205,717)	(138,820)	(169,495)	(74,946)	(184,966)	(253,559)	(228,825)
Total net assets	\$18,599,438	\$18,681,179	\$18,611,560	\$18,508,398	\$18,514,022	\$18,617,452	\$18,720,655	\$18,726,286	\$18,857,141	\$18,783,428	\$18,751,141	\$18,782,181
Total Liabilities and net assets	\$18,789,909	\$18,869,013	\$18,796,757	\$18,690,958	\$18,693,945	\$18,794,738	\$18,895,304	\$18,898,298	\$19,650,830	\$20,198,792	\$20,788,181	\$21,440,896

Footnotes:

- 1) Interest on Construction loan for Valley Springs Clinic is capitalized during construction. Payments in approx. March '18 thru June '18 impact Cash Flow but not the P & L.
- 2) Payments to Aspen Street Architects for services rendered on Valley Springs Clinic project are capitalized. Payments impact Cash Flow but not the P & L.
- 3) Per USDA loan agreement, District must establish one years' payments as a reserve. One tenth per year for ten years. Per Auditor/Loan Facilitator, funds are not required to be separated into a special bank account. Designating the funds in the District's Equity section is sufficient.
- 4) In the event the District decides to **operate** the Valley Springs Clinic, the District would be obligated to pay \$1,200,000 for IT infrastructure and furniture, at the end of construction.

Mark Twain Healthcare District
Simplified Cash Flow
May 2018

CASH RECEIVED

Mark Twain Medical Center	\$	23,200
Stockton Cardiology		3,392
Mark Twain Medical Center		14,938
Rental Income - Valley Springs		750
Jake Koplen		
Calaveras County		389,540
Umpqua Bank		229
GHA payments		-
reimbursement - PG&E		112
reimbursement - MTMC utilities		51,190
Total Cash Received in Month	\$	<u>483,350</u>

Comment

Pymt-Hospital Lease Agreement
MOB rental suite 101
Pymt-MOB rental suites 102,103,104,105
1 Months
Land Lease - parcel #5
Property Tax Revenue
Money Market interest/Investments
Against Expense
utilities

CASH PAID OUT

IRS/EDD - Payroll & Taxes		17,864
Check Register	\$	<u>163,371</u>
NET CHANGE IN CASH BALANCE	\$	<u>302,115</u>

See check register for detail

Mark Twain Healthcare District
Check Register
May 2018

Type	Date	Num	Name	Memo	Clr	Split	Amount
100.30 - Umpqua Bank Checking							
Check	05/03/2018	14576	CPUD plant maint		√	-SPLIT-	(1,165.31)
Check	05/03/2018	14577	PG&E 46995152991 VS Clinic # 9		√	730.77 · Electricity	(206.66)
Check	05/03/2018	14578	PG&E 46578486352 VS Clinic # 10		√	730.77 · Electricity	(152.23)
Check	05/03/2018	14579	City of Angels		√	730.79 · Water/Sewer	(170.40)
Check	05/03/2018	14580	San Andreas Sanitary District-plant maint		√	730.79 · Water/Sewer	(8,675.92)
Check	05/03/2018	14581	AT&T 795-2997749		√	730.85 · Telephone	(89.00)
Check	05/03/2018	14582	Suburban Propane-Ortho		√	730.78 · Natural Gas	(268.82)
Check	05/03/2018	14583	Hstar, Inc.		√	740.89 · Office Supplies and Expense	(237.50)
Check	05/03/2018	14584	Debbie Sellick		√	740.88 · Travel, Meals & Lodging	(42.51)
Check	05/03/2018	14586	Michael W. Skenfield		√	152.92 · CIP - VS Clinic Land Costs	(2,500.00)
Check	05/03/2018	14585	Computer Fireman		√	740.89 · Office Supplies and Expense	(337.50)
Check	05/03/2018	14588	Archer Norris		√	-SPLIT-	(1,047.29)
Check	05/03/2018	14587	Peggy Stout		√	740.88 · Travel, Meals & Lodging	(74.94)
Check	05/03/2018	14589	Calaveras First		√	740.89 · Office Supplies and Expense	(521.64)
Check	05/03/2018	14591	Van Lieshout, Patrick		√	-SPLIT-	(11,000.00)
Check	05/03/2018	14590	Streamline	Invoice 96546	√	740.89 · Office Supplies and Expense	(200.00)
Check	05/03/2018	14592	PG&E 74021406306 SAFMC		√	730.77 · Electricity	(561.50)
Check	05/03/2018	14593	Columbia Communications, Inc.		√	730.85 · Telephone	(664.00)
Check	05/03/2018	14594	Calaveras Telephone		√	730.85 · Telephone	(405.70)
Check	05/03/2018	14595	San Andreas Medical & Professional Office		√	-SPLIT-	(18,853.09)
Check	05/15/2018	14596	Alliant Insurance		√	710.82 · Insurance - Other	(1,250.00)
Check	05/15/2018	14597	Mark Twain Medical Center			740.89 · Office Supplies and Expense	(334.00)
Check	05/15/2018	14598	CPPA Plant Maint		√	730.77 · Electricity	(24,556.98)
Check	05/15/2018	14599	Cal.net-Motherlode		√	740.89 · Office Supplies and Expense	(4.58)
Check	05/15/2018	14600	Hicks, Gary			715.26 · Operational Consulting	(11,283.75)
Check	05/15/2018	14601	Suburban Propane-Ortho		√	730.78 · Natural Gas	(172.38)
Check	05/15/2018	14602	Campora Propane	Acct # 502288	√	-SPLIT-	(304.91)
Check	05/15/2018	14603	AT&T OneNet		√	730.85 · Telephone	(1,253.77)
Check	05/15/2018	14604	AT&T 457-7		√	730.85 · Telephone	(4.67)
Check	05/15/2018	14605	AT&T 754-9362		√	730.85 · Telephone	(698.44)
Check	05/15/2018	14606	AT&T 0518795579001		√	-SPLIT-	(37.44)
Check	05/15/2018	14607	PG&E 2306121143-1 ortho		√	730.77 · Electricity	(539.56)
Check	05/15/2018	14608	PG&E 71068388090 Pain Mgmt		√	-SPLIT-	(439.47)
Check	05/15/2018	14609	PG&E 42630399709 Hospital		√	730.78 · Natural Gas	(8,061.89)
Check	05/15/2018	14610	PG&E 11152462708 SOMO		√	730.77 · Electricity	(40.09)
Check	05/15/2018	14611	PG&E 89195984003 Cancer/Infusion		√	-SPLIT-	(460.54)
Check	05/15/2018	14612	PG&E 39918320076 Cancer		√	-SPLIT-	(195.20)
Check	05/15/2018	14613	J.S. West		√	730.78 · Natural Gas	(268.19)
Check	05/15/2018	14614	Tribble and Ayala		√	715.22 · Accounting Fees	(102.00)
Check	05/15/2018	14615	The Union Democrat		√	740.89 · Office Supplies and Expense	(361.80)
Check	05/15/2018	14616	The Valley Springs News		√	740.89 · Office Supplies and Expense	(163.75)
Check	05/15/2018	14617	Aspen Street Architects		√	-SPLIT-	(43,407.21)
Check	05/15/2018	14618	Susan Atkinson			740.88 · Travel, Meals & Lodging	(271.74)
Check	05/15/2018	14619	Kirk Stout			737.01 · Valley Springs Rental	(45.00)

Mark Twain Healthcare District
Check Register
 May 2018

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Clr</u>	<u>Split</u>	<u>Amount</u>
Check	05/15/2018	14620	Randy Smart			740.88 · Travel, Meals & Lodging	(73.03)
Check	05/15/2018	14621	Mark Twain Medical Center Healthcare Corp			-SPLIT-	(12,110.22)
Check	05/22/2018	14622	Archer Norris		√	-SPLIT-	(2,323.00)
Check	05/22/2018	14623	Archer Norris		√	152.92 · CIP - VS Clinc Land Costs	(4,755.50)
Check	05/22/2018	14624	Cardmember Service		√	-SPLIT-	(1,477.45)
Check	05/23/2018	14625	The Record			152.92 · CIP - VS Clinc Land Costs	(1,200.06)
			TOTAL CHECKS				<u>(163,370.63)</u>

Total 100.30 · Umpqua Bank Checking

**Mark Twain Health Care District
List of Renters and Leases
May 31, 2018**

6/13/2018

Name	Contract Date	Commencement Date	CPI Increase Date	Lease Term	expire date	MOB Suite	Location	District Pays Utilities	Type	Monthly Rent	Sq ft Rate	CAM	Total	Sq Ft.	Comments
Medical Office Building Subleases						First Floor	704 Mountain Ranch Rd, Building E								
Stockton Cardiology	8/15/2007	8/14/2017	7/14/2018	3 years	8/14/2020	101	see above	N	Office	\$ 2,839.30	2.23	\$ 552.50	\$ 3,391.80	1,276	Current thru 05/2018
Multi-Specialty Clinic	9/1/2012	9/1/2017	8/1/2018	5 years	9/1/2022	102	see above	Y	Clinic	\$ 2,768.57	2.17	\$ 552.50	\$ 3,321.07	1,276	Current thru 05/2018
San Andreas FMC	7/1/2014	7/1/2014	5/1/2019	5 years	7/1/2019	103/104	see above	Y	Clinic	\$ 7,244.50	3.14	*	\$ 7,244.50	2,304	Current thru 05/2018
San Andreas FMC	7/1/2014	7/1/2014	5/1/2019	5 years	7/1/2019	105	see above	Y	Office	\$ 3,870.46	2.35	\$ 552.50	\$ 4,422.96	1,644	Current thru 05/2018
Total MOB lease income										\$ 16,722.83		\$ 1,657.50	\$ 18,380.33	6,500	
Valley Springs Rental															
Resource Connection	3/1/2018	3/1/2018	2/1/2019	1 Year	3/1/2019	N/A	1934 Highway 26	Y	Office	\$ 750.00	N/A	N/A	\$ 750.00		Current thru 05/2018
Hospital Lease Agreement w/ Corporation															
Mark Twain Medical Center	1/1/1990	1/1/1990		30 years	12/31/2019		768 Mountain Ranch	Reimburse	Hospital	\$ 23,200.00		NA	\$ 23,200.00		
Office Lease															
San Andreas Medical and Professional Offices (Diede)	3/1/2007	3/1/2007		20 years	2/28/2027	First Floor	704 Mountain Ranch Rd, Building E	N	Office	\$ 15,959.70		\$ 2,893.39	\$ 18,853.09	6,500	Rent increases 3% each year.
Land Lease															
Jake Koplen	5/3/1994	5/3/1994		50 years	5/2/2044		Parcel 5, 700 Mountain Ranch Road, MOB Bldgs A, B, C	Y	Land	\$ 481.42		NA	\$ 481.42	NA	At term of lease Improvements (buildings) become District property. May terminate lease after 35 years and purchase Improvements.
San Andreas Medical and Professional Offices (Diede)	5/20/2004	5/20/2004		50 years	5/19/2054		Parcel 3, Building E (MOB Property)	N	Land	\$ 1 / Yr		NA	\$ 1 / Yr	NA	At term of lease Improvements (buildings) become District property. May terminate lease after 35 years and purchase Improvements.

* CAM charges included in rent

**Mark Twain Healthcare District
Miscellaneous Expense
May 2018**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
740.00 - Miscellaneous						
740.86 - Dues & Subscriptions						
	General Journal	05/31/2018	11400		adjust to actual	(674.71)
Total 740.86 - Dues & Subscriptions						<u>(674.71)</u>
740.87 - Outside Training/Conferences						
	Check	05/22/2018	14624	Cardmember Service	special districts conference	883.80
Total 740.87 - Outside Training/Conferences						<u>883.80</u>
740.88 - Travel, Meals & Lodging						
	Check	05/03/2018	14584	Debbie Sellick	April 2018 mileage	42.51
	Check	05/03/2018	14587	Peggy Stout	April 2018 Mileage	74.94
	Check	05/15/2018	14618	Susan Atkinson	Reimburse for mileage - April 2018	271.74
	Check	05/15/2018	14620	Randy Smart	April 2018 mileage	73.03
Total 740.88 - Travel, Meals & Lodging						<u>462.22</u>
740.89 - Office Supplies and Expense						
	Check	05/03/2018	14583	Hstar, Inc.	Invoice 15341 - Computer services	237.50
	Check	05/03/2018	14585	Computer Fireman	computer maint-inv 4495	337.50
	Check	05/03/2018	14589	Calaveras First	Enterprise - inv 42210	521.64
	Check	05/03/2018	14590	Streamline	Monthly member fee - inv 97331	200.00
	Check	05/15/2018	14597	Mark Twain Medical Center	4/25/18 breakfast and reception	334.00
	Check	05/15/2018	14599	Cal.net-Motherlode	Email account	4.58
	Check	05/15/2018	14615	The Union Democrat	inv 2418380 community member wanted	361.80
	Check	05/15/2018	14616	The Valley Springs News	Inv # 2494 community member wanted	163.75
	Check	05/22/2018	14624	Cardmember Service	brother printer, office supplies	539.57
Total 740.89 - Office Supplies and Expense						<u>2,700.34</u>
Total 740.00 - Miscellaneous						<u>3,371.65</u>
						<u><u>3,371.65</u></u>

Financial Dashboard

Metric	Source and Location	FY18 YTD												
		Jul '17	Aug '17	Sep '17	Oct '17	Nov '17	Dec '17	Jan '18	Feb '18	Mar '18	Apr '18	May '18	Jun '18	Sum
Net Income (Loss)	Bottom Line All In	(465,782)	(330,324)	(173,595)	(655,013)	(431,440)	1,469,373	243,979	(33,432)	221,845	(386,118)	(154,014)		(694,521)
	...budget	(163,980)	(67,798)	(225,823)	(256,305)	(149,135)	1,614,919	111,736	11,774	138,747	(64,973)	(22,480)		926,682
Operating Income Before Grants	Before Grants and Sponsorships and MI	60,127	38,446	51,000	34,219	36,849	23,908	50,717	(26,974)	35,210	74,324	63,281		441,107
	...budget	50,081	50,081	50,081	50,081	50,081	50,472	50,473	50,473	36,304	50,470	50,470		539,067
Total Revenue	Lines 1-6	121,781	121,507	122,099	122,165	121,251	124,905	163,665	126,873	128,203	128,880	123,717		1,405,046
	...budget	123,306	123,306	123,306	123,306	123,306	123,306	123,306	123,306	123,305	123,305	123,305		1,356,363
Total Operating Expenses	Lines 7-24	61,654	38,447	71,099	87,947	84,402	100,997	112,948	153,847	92,993	54,556	60,436		919,326
	...budget	73,225	73,225	73,225	73,225	73,225	72,834	72,833	72,833	72,835	72,835	72,835		803,130
Total Grants and Sponsorships	Line 30	0	0	0	1,532	3,956	0	0	0	0	41,925	0		47,413
	...budget	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,166	14,166		155,835
Investment Income Misc Income	Lines 5-6	55	(219)	240	373	(541)	3,425	(976)	(1,010)	(429)	248	492		1,658
	...budget	1,021	1,021	1,021	1,021	1,021	1,021	1,021	1,021	1,021	1,021	1,021		11,231
Legal Fees	Line 9	4,487	5,082	7,513	872	1,628	0	2,154	933	1,285	0	0		23,954
	...budget	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250		68,750
Operational Consulting Fees	Line 12	1,844	4,351	2,729	1,800	7,454	26,600	62,365	92,730	34,379	5,000	11,284		250,536
	...budget	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500		16,500
Valley Springs Repairs	Line 16	1,257	21,538	1,563	12,921	9,164	7,222	153	1,022	244	(1,053)	(955)		53,076
	...budget	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667		73,337
Dues and Subscriptions	Line 20	1,138	1,205	1,138	1,138	3,771	1,163	2,388	1,168	1,164	1,138	(675)		14,736
	budget	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350		14,850
Travel Meals Lodging	Line 21	5,973	1,129	2,124	5,354	(800)	3,161	1,744	37	1,583	635	1,346		22,286
	budget	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500		27,500
Office Supplies	Line 23	1,504	2,326	744	952	975	2,357	1,070	2,396	2,082	1,207	2,700		18,313
	budget	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250		13,750
Other Miscellaneous	Line 24	398	754	1,119	3,305	0	383	422	0	173	648	0		7,202
	budget	667	667	667	667	667	667	667	667	667	667	667		7,337
Minority Interest - Operations	Line 31	(598,709)	(443,877)	(295,078)	(747,794)	(505,890)	1,421,946	95,636	(16,292)	220,938	(420,714)	(231,063)		(1,520,897)
	budget	(229,393)	(133,211)	(291,236)	(321,719)	(214,549)	1,549,115	45,932	(54,030)	72,943	(130,777)	(88,284)		204,791
Minority Interest - Investments	Line 32	72,800	75,107	70,483	60,095	41,557	23,519	97,626	9,833	(34,303)	2,197	13,768		432,682
	budget	29,500	29,500	29,500	29,500	29,500	29,500	29,500	29,500	29,500	29,500	29,500		324,500

Color Code Key
Red: unfavorable to budget/target
Yellow* - unfavorable, but near budget/target
Green: favorable to budget/target

*Yellow threshold varies by metric

DATE: June 15, 2018

TO: Mark Twain Health Care District Board
Dr. Randall Smart, Executive Director

FROM: J. R. Krieg, Controller

SUBJECT: Mark Twain Health Care District
FY 2019 Budget Assumptions

memorandum

Presented below are the major assumptions underlying the FY 2019 Mark Twain Health Care District budget.

1. Measure A passes and the new lease is finalized by June 30, 2018.
2. The sale of the District's minority interest in Mark Twain Medical Center ("the corporation"), leaving a 1% minority interest, will be for \$14,500,000. For budget purposes it is assumed that there will be no gain or loss recorded from the sale of the District's Minority Interest.
3. The remaining 1% minority interest in the corporation will be recorded using the equity method, the same method the District currently uses, in which monthly adjustments will be made reflecting the financial performance of the corporation.
4. The new lease will result in a prepayment of 5 years rent by Dignity Health of \$6,000,000.
5. The new lease will result in the purchase of the property, plant and equipment of the corporation at a cost of \$8,432,000 and those will be leased back to the corporation in a capital lease arrangement.
6. Cash from the new lease will be invested on or about October 2018 and generate 1.5% interest income.
7. Depreciation/amortization is calculated based on a full 30-year lease.
8. District tax receipts will be approximately the same as FY2018 actual receipts.
9. Receipts for the MOB rentals will continue with the normal contractual increases for adjustments in the CPI.
10. The District will build a new clinic in Valley Springs using a loan from the USDA for \$5,600,000.
11. The first USDA loan draw will include reimbursement to the District for monies already spent in prior fiscal years. Subsequent loan draws are assumed to equal construction expenses in the month spent.
12. Payments on the USDA loan will be interest only in FY2019 amounting to \$88,772..
13. The District will donate \$500,000 to the MTMC Foundation in May/June 2019, deferring a second similar donation to early in the subsequent fiscal year in order to meet the terms of the new lease.

14. The District's capital budget, aside from construction of the new clinic will include \$350,000 for furniture and fixtures, and \$250,000 for information technology costs.
15. The new lease will result in the District paying utilities for the corporation amounting to \$675,000 annually.
16. The District will spend a total of \$635,000 on Sponsorships and Golden Health Community Grants.
17. The District will spend \$50,000 on salaries, March-June 2019, for two positions related to the new Valley Springs clinic.
18. The District will establish a "Designated Fund Reserve" of \$8,000,000 by the end of the fiscal year for long term budgeting purposes.

MARK TWAIN HEALTH CARE DISTRICT

STATEMENT OF REVENUES & EXPENSES

	FY2019 Budget	FY2018 May YTD Actual	FY2018 Budget
INCOME			
550.10 · Rental Revenue	\$ 728,633	\$ 286,452	\$ 310,044
550.20 · Land Rental Revenue	5,777	5,296	5,777
550.30 · MOB Rental Revenue	227,181	201,464	226,600
560.10 · District Tax Revenue	992,000	910,327	925,000
570.10 · Interest Income (Investments)	120,000	2,368	11,000
570.20 · Other Miscellaneous Income	-	(862)	1,250
570.30 · Lease Interest Income	397,712	0	0
TOTAL INCOME	\$ 2,471,303	\$ 1,405,046	\$ 1,479,671
EXPENSE			
66000 · Payroll Expenses	16,184		0
700.00 · Benefits	5,300		0
705.10 · Salaries	220,000	212,662	170,400
710.81 · Insurance - D & O	20,000	17,268	15,000
715.23 · Legal Fees	60,000	23,954	75,000
715.24 · Audit Fees	11,500	19,180	15,000
715.26 · Operational Consulting	60,000	250,535	18,000
720.64 · Accounting Services	70,000	66,607	77,100
731.00 · Community Education & Marketing	20,000	10,183	20,000
732 · Election Costs	-	16,037	84,500
734.00 · MOB Rent	233,024	207,384	226,600
735.00 · Depreciation & Amortization	36,045	24,556	25,157
737.01 · Valley Springs Rental	-	53,077	80,000
740.86 · Dues & Subscriptions	19,000	14,731	16,200
740.87 · Outside Training/Conferences	15,000	0	15,000
740.88 · Travel, Meals & Lodging	15,000	22,286	15,000
740.89 · Office Supplies and Expense	20,000	17,960	15,000
740.90 · Other Miscellaneous Expenses	5,000	7,394	8,000
FROM: Grants & Sponsorships	635,000	47,413	200,000
FROM: Valley Springs Clinic	50,000	0	0
FROM: Utilities	675,000	0	0
FROM: Debt Service	88,772	0	0
TOTAL EXPENSES	\$ 2,274,826	\$ 1,011,228	\$ 1,075,957
NET INCOME / <LOSS>	\$ 196,477	\$ 393,818	\$ 403,714

MARK TWAIN HEALTH CARE DISTRICT

BALANCE SHEET

	FY2019 Budget	FY2018 Projected	FY2018 Budget
ASSETS			
Cash and Cash Equivalents	\$ 11,985,382	\$ 939,515	\$ 1,066,403
Umpqua Investments	\$ 705,035	\$ 705,035	\$ 717,129
Due from Calaveras County	49,600	45,000	46,250
Accounts Receivable (net)	55,000	55,000	22,500
Prepaid Expenses	20,000	20,000	1,914
Total Current Assets	<u>\$ 12,815,017</u>	<u>\$ 1,764,550</u>	<u>\$ 1,854,196</u>
Minority Interest in MTMC	295,900	14,795,900	14,865,132
Property Plant & Equipment	7,206,450	6,606,450	6,608,246
Construction in Progress (Valley Springs)	5,600,000	467,289	3,142,384
Accumulated Depreciation	<u>(5,333,027)</u>	<u>(5,309,819)</u>	<u>(5,390,157)</u>
Net PP&E (Capital Assets)	7,473,423	1,763,920	4,360,473
Capital Leaseback	8,301,888	0	0
Capitalized Lease Negotiation	312,801	323,587	359,043
Intangible Assets	0	2,051	2,051
Total Assets	<u>\$ 29,199,028</u>	<u>\$ 18,650,008</u>	<u>\$ 21,440,896</u>
LIABILITIES			
Accounts Payable & Accrued Expenses	34,000	34,000	37,500
Deferred Rent Revenue	4,838,290	38,290	37,974
Security Deposits	4,275	4,275	3,275
Due to MTMC - Rental Clearing	0	47,457	47,993
Payroll Liabilities	8,500	8,500	8,500
USDA Construction Loan	5,600,000	0	2,523,472
Total Liabilities	<u>\$ 10,485,065</u>	<u>\$ 132,522</u>	<u>\$ 2,658,714</u>
NET POSITION (FUND BALANCE)			
Designated Fund Reserve	8,000,000	0	0
Debt Service Reserve	32,000	0	0
PP&E Valley Springs Clinic Reserve	0	0	0
Invested in Capital Assets	10,175,311	1,763,920	1,837,001
Unrestricted Fund Balance	506,652	16,753,566	16,945,180
Total Fund Balance	<u>\$ 18,713,963</u>	<u>\$ 18,517,486</u>	<u>\$ 18,782,181</u>
Total Liabilities and Fund Balance	<u>\$ 29,199,028</u>	<u>\$ 18,650,008</u>	<u>\$ 21,440,896</u>

Mark Twain Healthcare District
 Simplified Cash Flow
 FY2019 Budget

CASH RECEIVED

Sale of Minority Interest	\$ 14,500,000
Dignity Health Prepaid Rent	6,000,000
Valley Springs Rental Property	9,000
Land Rental	5,777
MOB Rental	227,181
District Tax Receipts	987,400
Interest Income	120,000
Loan Draw reimbursement	467,289
Total	<u>\$ 22,316,647</u>

CASH PAID OUT

MTMC Property Plant & Equip	\$ 8,432,000
Operating expenses	790,008
Debt Service	88,772
Valley Springs Salaries	50,000
Grants & Sponsorships	635,000
Utilities	675,000
Capital purchases	600,000
	<u>\$ 11,270,780</u>

Change in Cash balance **\$ 11,045,867**

BEGINNING CASH BALANCE

Cash and Cash Equivalents	\$ 939,515
Umpqua Investments	705,035
Total	<u>\$ 1,644,550</u>

ENDING CASH BALANCE

Cash and Cash Equivalents	\$ 11,985,382
Umpqua Investments	705,035
Total	<u>\$ 12,690,417</u>

Change in Cash balance **\$ 11,045,867**

MARK TWAIN HEALTH CARE DISTRICT

BALANCE SHEET EFFECT ROLLUP

BUDGET FISCAL YEAR 2019

TOTAL

ASSETS

Cash

From: Sale of MI	\$ 12,068,000
From: Operations	514,350
From: Debt Service	(88,772)
From: Valley Springs Clinic	417,289
From: Grants & Sponsorships	(635,000)
From: Utilities	(675,000)
From: Capital Budget	(600,000)
Total Cash	<u>\$ 11,000,867</u>

Due From Calaveras County 49,600

Minority Interest (14,500,000)

Property Plant & Equipment 600,000
Accumulated Depreciation (23,208)

Capitalized Lease Negotiation (10,786)
Intangilbe Assets (2,051)

Construction in Progress 5,132,711

Capital Leaseback 8,301,888

Total Assets \$ 10,549,020

LIABILITIES

Deferred Rent \$ (4,800,000)

USDA Loan (5,600,000)

Rental Clearing 47,457

EQUITY

Debt Service Reserve (32,000)

PP&E Valley Springs Clinic Reserve -

Fund Balance (164,477)

Total Liabilities and Fund Balance \$ (10,549,020)

BALANCING LINE 0

MARK TWAIN HEALTH CARE DISTRICT

Sale of Minority Interest

BUDGET FISCAL YEAR 2019

TOTAL

BALANCE SHEET EFFECT

Cash	\$	12,068,000
Minority Interest		(14,500,000)
Deferred Rent		(6,000,000)
Property Plant & Equipment		0
		-
Capital Leaseback		8,432,000
Balancing Line		<u>0</u>

OTHER ENTRIES

Balance Sheet changes

Intangible Assets	\$	(2,051)
Rental Clearing		47,457

Income Statement pickup (45,406)

Balancing Line 0

MARK TWAIN HEALTH CARE DISTRICT

OPERATIONS BUDGET

BUDGET FISCAL YEAR 2019

TOTAL

INCOME

550.10 · Rental Revenue	\$ 681,176
550.20 · Land Rental Revenue	5,777
550.30 · MOB Rental Revenue	227,181
560.10 · District Tax Revenue	992,000
570.10 · Interest Income	120,000
570.20 · Other Miscellaneous Income	-
570.30 · Lease Interest Income	397,712
580.10 · Investment Income	-
 TOTAL INCOME	 <u>\$ 2,423,846</u>

EXPENSE

66000 · Payroll Expenses	16,184
700.00 · Benefits	5,300
705.10 · Salaries	220,000
710.81 · Insurance - D & O	20,000
715.23 · Legal Fees	60,000
715.24 · Audit Fees	11,500
715.26 · Operational Consulting	60,000
720.64 · Accounting Services	70,000
731 · Community Education & Marketing	20,000
734.00 · MOB Rent	233,024
735.00 · Depreciation & Amortization	33,994
740.86 · Dues & Subscriptions	19,000
740.87 · Outside Training/Conferences	15,000
740.88 · Travel, Meals & Lodging	15,000
740.89 · Office Supplies and Expense	20,000
740.90 · Other Miscellaneous Expenses	5,000
 TOTAL EXPENSES	 <u>\$ 824,003</u>
 NET INCOME / <LOSS>	 <u>\$ 1,599,843</u>

BALANCE SHEET EFFECT

Cash	\$ 514,350
Due from Calaveras County	49,600
Accumulated Depreciation	(23,208)
Capitalized Lease Negotiation	(10,786)
Deferred Rent	1,200,000
Capital Leaseback	(130,112)
Balancing Lince	<u>(0)</u>

MARK TWAIN HEALTH CARE DISTRICT
DEBT SERVICE FUND
BUDGET FISCAL YEAR 2019

TOTAL


EXPENSE

725.84 · Interest \$ 88,772

TOTAL EXPENSES \$ 88,772

BALANCE SHEET EFFECT

Cash \$ (88,772)

 Debt Service Reserve (increase) (32,000)

Fund Balance (decrease) 32,000

Balancing Line 0

MARK TWAIN HEALTH CARE DISTRICT

VALLEY SPRINGS CLINIC BUDGET

BUDGET FISCAL YEAR 2019

TOTAL

INCOME

550.xx · Net Patient Revenue	-
TOTAL INCOME	-

EXPENSE

66000 · Payroll Expenses	-
700.00 · Benefits	-
700.13 · Group Health Insurance	-
705.10 · Salaries	\$ 50,000
710.00 · Insurance	-
715.00 · Professional Fees	-
715.22 · Accounting Fees	-
715.25 · Management Consulting	-
715.26 · Operational Consulting	-
725.84 · Interest	-
730.00 · Utilities	-
730.85 · Telephone	-
730.86 · Waste Removal	-
730.87 · Video Cable	-
730.88 · Security	-
730.89 · Shredding	-
730.90 · Medical Waste & Sharps Disposal	-
730.91 · Sanitation	-
730.92 · Other Utilities	-
735.00 · Depreciation & Amortization	-
737.00 · Repairs & Maintenance	-
740.83 · Solid Waste Fee	-
740.84 · Provision for Bad Debt	-
740.85 · Bank Fees and Charges	-
740.86 · Dues & Subscriptions	-
740.87 · Outside Training/Conferences	-
740.88 · Travel, Meals & Lodging	-
740.89 · Office Supplies and Expense	-
740.90 · Other Miscellaneous Expenses	-
TOTAL EXPENSES	\$ 50,000

BALANCE SHEET EFFECT

Cash	\$ 417,289
Construction in Progress	5,132,711
USDA Loan Draws	(5,600,000)
Balancing Line	0

MARK TWAIN HEALTH CARE DISTRICT
 SPONSORSHIPS & GOLDEN HEALTH COMMUNITY GRANTS BUDGET
 BUDGET FISCAL YEAR 2019 **TOTAL**

EXPENSE

716.00 · Sponsorships	-
716.01 · Pink in the Night	\$ 1,600
716.02 · Health Fair	-
716.03 · Health Education Forum	-
716.04 · Diabetes Education	-
716.05 ·	-
716.06 · Nurse Call Center	-
716.07 · Chronic Disease Program	-
716.08 · Respite Care Program	-
716.09 · High School Scholarship	4,000
716.10 · Miscellaneous	-
716.11 · Sierra Green Days	-
716.12 · Golden Health Awards	-
716.13 · Foundation Sponsorships	-
716.14 · Community Health Programs	-
716.15 · Outpatient Telehealth	-
716.16 · Stay Vertical	27,000
716.17 · Doctors Column	2,400
716.18 · Foundation Donation	500,000
717 · Golden Health Community Grants	100,000
 TOTAL EXPENSES	 <u>\$ 635,000</u>

BALANCE SHEET EFFECT

Cash	\$ (635,000)
 Balancing Line	 <u>0</u>

MARK TWAIN HEALTH CARE DISTRICT

UTILITIES BUDGET

BUDGET FISCAL YEAR 2019

TOTAL

EXPENSE

730.00 · Utilities	-
730.01 · Utility Taxes/Fees	-
730.77 · Electricity	\$ 357,080
730.78 · Natural Gas	127,333
730.79 · Water/Sewer	154,410
730.80 · Gasoline	-
730.83 · County Solid Waste Fee	-
730.85 · Telephone	36,178
730.86 · Waste Removal	-
730.87 · Video Cable	-
730.88 · Security	-
730.89 · Shredding	-
730.90 · Medical Waste & Sharps Disposal	-
730.91 · Sanitation	-
730.92 · Other Utilities	-
TOTAL EXPENSES	<u>\$ 675,000</u>

BALANCE SHEET EFFECT

Cash	\$ (675,000)
Balancing Line	<u>0</u>

MARK TWAIN HEALTH CARE DISTRICT

Capital Budget

BUDGET FISCAL YEAR 2019

TOTAL

PP&E for Valley Springs Clinic:

Furniture & Fixtures	\$	350,000
Information Technology		250,000
Total		<u>600,000</u>

BALANCE SHEET EFFECT

Cash	\$	(600,000)
Property Plant & Equipment		600,000
PP&E Valley Springs Clinic Reserve		0
Fund Balance (decrease)		0
Balancing Line		<u>0</u>

Mission and Vision:

Mission:

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

Vision:

The Mark Twain Health Care District (MTHCD), is a public agency which owns the [Mark Twain Medical Center](#) building and grounds and leases its operations to Mark Twain Medical Center Corporation.

The Mark Twain Health Care District is dedicated to the health and wellbeing of the individuals and communities of Calaveras County. Establish and maintain identity of the MTHCD.

Accountability
Communication
Collaboration
Education
Stewardship
Service

The cumulative effect of these values is the focus on **ACCESS** to health care in Calaveras County. To support these values we have developed a series of **Goals** and **Objectives** that will assist the MTHCD board and community in monitoring our process and progress.

Goal #1

Mark Twain Medical Center is a high-quality hospital serving all residents of Calaveras County.

- Partner with [Mark Twain Medical Center](#) and [Dignity Health](#) to optimize provider development through recruitment and retention.
- Review and evaluate the lease agreement with Mark Twain Medical Center Corporation.
- Execute a new lease with MTMC Corporation

Goal #2

Collaborate with the [Mark Twain Medical Center Foundation](#) to establish it as the foundation of choice for health services in Calaveras County.

- Assist Fundraising for the new Angel's Camp and Valley Springs clinics.
- Identify new capital improvements for the [Mark Twain Medical Center](#).
- Host community health education services.
- Golden Health Awards

Goal #3

Develop with Mark Twain Medical Center and The Dignity Health System decision criteria for the provision of comprehensive Medical/Health services

- Improve and implement the Regional Health needs assessment to identify specific areas of focus Calaveras County.
- Support and expand Telemedicine/Telehealth

Goal #4

Establish the public identity of the Mark Twain Health Care District.

- Publish annual report of the MTHCD for the community.
- Maintain highly functional web site that allows the community we serve to understand our services and meeting process.
- Increase over all visibility of the MTHCD through its activities throughout Calaveras County.
- Maintain Scholarship awards to motivate medical/health careers.

Goal #5

Support Access to Care

- Fund Health Fairs in multiple communities noting programs supported.
- Facilitate discussions about Community Education
- Promote medical clinics in multiple communities.
- Support safety net programs and services.
- Partner with Calaveras County Public Health Programs

Goal #6

Development and completion of Valley Springs Project.

- Complete Valley Springs Medical Center Project
- Access community needs for development of adjacent properties for future use.
- Establish business plan for management of this project

Goals and Objectives Reviewed June 22, 2015

Last updated: May 6, 2018

MTHCD Board Approved: _____

Term of Office:

Each member of the Board of Directors, as elected, shall serve for a term of four (4) years, or until his or her successor is elected and has qualified. Each term shall expire when the successor takes office pursuant to Section 10554 of the California Elections Code.

In the event of a vacancy upon the Board of Directors please refer to *Policy No. 13: Appointments to the District Board*.

Last updated: May 6, 2018

MTHCD Board Approved: _____

Topics for Discussion at Board Meetings:

Pursuant to the Brown Act, no action or discussion shall be taken on any item not appearing on the posted agenda, except as provided by law.

Last updated: May 6, 2018

MTHCD Board Approved: _____

Conduct of Meetings:

The President of the Board of Directors shall reside at all Board meetings at which he or she is present. The President shall have the same rights as other Board members in voting, introducing or seconding motions and resolutions and participating in discussions. The Board's meetings shall be conducted in accordance with *Robert's Rules of Order*, to the extent consistent with the Brown Act and these Policies.

In the event the Board President shall be unable to act please refer to MTHCD *Policy No. 4. Officers of the District.*

Last updated: May 6, 2018

MTHCD Board Approved: _____

Site Square Footage		sf
Total		96,300
Bldg footprint		10,000
Parking & roads		38,246
Conc Flatwork		3,942
Landscaping		44,112

Opinion of Probable Costs

Key Project Data Information	Total Project	Site	Building	Other Costs non-grant related	ACTUAL SPEND as of 05-10-18	OVER/(UNDER)
Square Footage Totals	10,000	96,300	10,000			
Direct Construction Cost per SQFT	351		260			
Total Construction Cost per SQFT	391		290			
Total Project Cost per SQFT (including Financing)	\$ 546		\$ 389			

Direct Construction Cost						
Direct Construction Cost	\$ 3,475,000	\$ 875,000	\$ 2,600,000			\$ (3,475,000)
Monument Signs	\$ 30,000	\$ 30,000	\$ -			\$ (30,000)
	\$ -	\$ -	\$ -			
Total Direct Construction Cost	\$ 3,505,000	\$ 905,000	\$ 2,600,000	\$ -	\$ -	\$ (3,505,000)

In-Direct Construction Cost						
Labor/Material & Performance Bonds (1.5%)	\$ 52,575	\$ 13,575	\$ 39,000			\$ (52,575)
	\$ -	\$ -	\$ -			
	\$ -	\$ -	\$ -			
Total In-Direct Construction Cost	\$ 52,575	\$ 13,575	\$ 39,000	\$ -	\$ -	\$ (52,575)

Construction Contingencies / Escalation						
			10%			
Building Contingency	\$ 347,500	\$ 87,500	\$ 260,000			\$ (347,500)
	\$ -	\$ -	\$ -			
Total Construction Contingencies / Escalation	\$ 347,500	\$ 87,500	\$ 260,000	\$ -	\$ -	\$ (347,500)
Total Construction Budget	\$ 3,905,075	\$ 1,006,075	\$ 2,899,000	\$ -	\$ -	\$ (3,905,075)

Equipment Budget						
Furniture Fixtures and Equipment Allowance	\$ -			\$ 462,000		\$ (462,000)
Graphic / Signage / Artwork / Plants	\$ -					
Nursecall & Code Blue Systems	\$ -					
Intercom/Public Address/Fixed AV	\$ -					
Radio Systems	\$ -					
Dictation Systems	\$ -					
Security/Video Surveillance/Access Control	\$ -					
Television	\$ -					
Structured Cabling / IT Allowance	\$ -			\$ 330,000		\$ (330,000)
PBX -Telecom (includes VM)	\$ -					
Desktop Devices (Desktops, Laptops, Handhelds & Printers)	\$ -					
Network Electronics	\$ -					
Software Applications (Installation, Licenses etc.)	\$ -					
Time & Attendance	\$ -					
IT Construction Project Mgmt	\$ -					
IT Construction 3rd Party Resources	\$ -					
Other Equipment Costs	\$ -					
Total Equipment Budget	\$ -	\$ -	\$ -	\$ 792,000	\$ -	\$ (792,000)

Site Square Footage		sf
Total		96,300
Bldg footprint		10,000
Parking & roads		38,246
Conc Flatwork		3,942
Landscaping		44,112

Opinion of Probable Costs

Key Project Data Information	Total Project	Site	Building	Other Costs non-grant related	ACTUAL SPEND as of 05-10-18	OVER/(UNDER)
Consultant Fees						
Architect/Engineer Fees	\$ 312,870	\$ 78,370	\$ 234,500		\$ 283,101	\$ (29,769)
Equipment Planner Fees	\$ -	\$ -				
Other Consultant Fees	\$ -	\$ -			\$ 6,675	\$ 6,675
Total Consultant Fees Budget	\$ 312,870	\$ 78,370	\$ 234,500	\$ -	\$ 289,776	\$ (23,094)
Administrative Costs						
Permit Fees & Hook ups	\$ 410,000	\$ 260,000	\$ 150,000		\$ 13,698	\$ (396,302)
IOR/Special Inspections	\$ -					\$ -
Site Survey, Testing, Boring & Reports	\$ 67,500	\$ 27,500	\$ 40,000		\$ 15,250	\$ (52,250)
Testing Services	\$ 40,000		\$ 40,000			\$ (40,000)
Legal Fees	\$ 30,000	\$ 10,000	\$ 20,000		\$ 30,871	\$ 871
Move-in Start-up	\$ -			tbd		\$ -
Internal Project Management	\$ -					\$ -
3rd Party Project Management	\$ 100,000	\$ 20,000	\$ 80,000		\$ 115,820	\$ 15,820
Other Administrative Costs (includes Commissioning, Auditing, EIR)	\$ -					
Total Administrative Cost	\$ 647,500	\$ 317,500	\$ 330,000	\$ -	\$ 175,640	\$ (471,860)
Land & Site Development						
Land Acquisition	\$ -			\$ 890,000	\$ 903,112	\$ 13,112
Off Site Development	\$ -	tbd				
Total Land & Site Development Budget	\$ -	\$ -	\$ -	\$ 890,000	\$ 903,112	\$ 13,112
Total (Construction+ Equipment + A/E Fees+ Admin Costs)	\$ 4,865,445	\$ 1,401,945	\$ 3,463,500	\$ 1,682,000	\$ 1,368,527	\$ (5,178,918)
Owner Reserves						
Owner's Contingency	\$ 486,545	\$ 140,195	\$ 346,350			
Project Escalation - other than construction	\$ -	\$ -	\$ -			
Total Owner Reserves	\$ 486,545	\$ 140,195	\$ 346,350	\$ -	\$ -	\$ -
Total Project Capital Cost excluding Financing	\$ 5,351,990	\$ 1,542,140	\$ 3,809,850	\$ 1,682,000	\$ 1,368,527	\$ (5,178,918)
Financing Costs (Final)	107,040	30,843	76,197		\$ 16,029	
Total Project Capital Cost including Financing	\$ 5,459,029	\$ 1,572,982	\$ 3,886,047	\$ 1,682,000	\$ 1,384,556	\$ (5,178,918)

Row Labels	Sum of Amount	OPC Category
Air Permitting Specialists	3,200	Site Survey, Testing, Boring & Reports
Archer Norris	14,193	Legal Fees
Aspen Street Architects	303,938	Architect/Engineer Fees
Calaveras County Planning Department	9,352	Permit Fees & Hook ups
Calaveras County Public Works	1,675	Permit Fees & Hook ups
California Certified Appraisers	500	Site Survey, Testing, Boring & Reports
Cardmember Service	10	Financing Cost
CCBD	1,033	Permit Fees & Hook ups
CCWD	1,003	Permit Fees & Hook ups
CSU Stanislaus	225	Permit Fees & Hook ups
First American Title Company	903,112	Land Acquisition
Hendrickson Consulting		Financing Cost
Kittelson & Associates	20,670	Architect/Engineer Fees
Kleinfelder	9,300	Site Survey, Testing, Boring & Reports
Meyers Nave	21,584	Legal Fees
Michael W. Skenfield	6,675	Other Consultant
Placer Title Company	410	Permit Fees & Hook ups
Sutter Health Medical Physics Center	1,900	3rd Party Project Management
The Record	1,200	Site Survey, Testing, Boring & Reports
Van Lieshout, Patrick	115,820	Permit Fees & Hook ups
Wiebe Land Surveying	2,250	Architect/Engineer Fees
Grand Total	1,418,050	
	514,938	

The attachment contains the Grant Application and supporting documentation. The application needs to be signed and dated by a representative of the Health Care District and returned to me by June 30th.

The CPPA Board of Directors will consider the application at its upcoming July 18th meeting. Once approved, a Grant Agreement will be prepared for signature. The District has two years to complete the project. CPPA will reimburse the District within 30 days of completion of the project and upon receipt of paid Invoices.

Please call me if you have any questions.

Dennis

Dennis Dickman, General Manager
Calaveras Public Power Agency
Government Center
San Andreas, CA 95249

209 293-7211
209 768-4200 Cell

Calaveras Public Power Agency – Grant Application

Date: _____

Name of CPPA Member Agency: **Mark Twain Health Care District**

Name of Person Completing Form: _____

Facility Where Energy Study or Conservation Measures will be installed
Mark Twain Medical Center –San Andreas

CPPA Location Number of Facility: **706**

Describe focus of Study or Energy Conservation Measures to be Installed :
Conversion of fluorescent to LED lighting in Supply Room

Anticipated Completion Date: **Within 2 years**

Estimated Costs:

Materials \$4,945

Labor \$2,900

Total Costs \$7,845

Include calculations for the project payback based upon total project costs divided by projected annual energy cost savings.

The person signing below verifies that the energy study or energy conservation measures will be installed at the above-described facilities.

Signature

Mail or email completed Grant Application to CPPA at Government Center, San Andreas, CA 95249

Mark Twain Medical Center - Energy Efficiency Project
Mark Twain Health Care District

Supply Room
Lighting Upgrade

Existing Lighting

Description	<i>Fluorescent</i>
Number of Fixtures	42
Wattage of each Fixture	70
Annual Hours of Operation	8760
Annual kWh	25,754
Annual Cost @ \$0.09/kWh	2,317.90

Proposed Upgrades

Description	<i>LED</i>
Number of Fixtures	42
Wattage of each Fixture	42
Annual Hours of Operation	4380
Annual kWh	7,726
Annual Cost @ \$0.09/kWh	695.37

Annual Savings	1,622.53
Project Cost	7,845.00
Simple Payback	4.84

PO Box 430
 Valley Springs, CA
 95252
 (209)736-4160

Estimate

Date	Estimate #
6/12/2018	18923

Name / Address
Mark Twain Medical Center Attn: Accounts Payable 3400 Data Drive, 3rd Floor Rancho Cordova, CA 95670 ** PO# 190901609-SERV **

Rep	Project Name
LH	

Item	Description	Qty	Rate	Total
ESP.F32T8850HE	PETE- LIGHTING QUOTE 4' F32 T8 32WATT 5000K FLUORESCENT CEE LISTED LAMP	50	3.00	150.00T
ESP.VE232MVHI...	CEE LISTED 2 LAMP INSTANT START .87 BALLAST FACTOR FLUORESCENT BALLAST	20	16.00	320.00T
WES.WAS4FT42... PAS.BZ50	4' 42W 4K 4400LUMEN LED WRAP FIXTURE 120/277 VOLT POWER PACK TO BE USED WITH CEILING MOUNT MOTION DETECTORS (OLD PART#PWP120277)	42 4	70.00 30.00	2,940.00T 120.00T
PAS.CI355	PASSIVE INFRARED LINE VOLTAGE CEILING SENSOR	12	90.00	1,080.00T

Subtotal		\$4,610.00
Sales Tax (7.25%)		\$334.23
Total		\$4,944.23

Phone #	Fax #	E-mail
209-736-4160	209-736-0032	cdksupply@sbcglobal.net

Gaspers Electric CSL#801873

6828 DaLee Ct.
 Valley Springs, CA 95252
 209-601-1171
 grandcharger@hotmail.com

Estimate

Date	Estimate #
6/11/2018	2776

Name / Address
DIGNITY HEALTH 3400 Data Dr. Rancho Cordova Ca.95670

Project

Description	Qty	Rate	Total
Job Information: MTMC SanAndreas		0.00	0.00
Material Handling			
SCOPE OF WORK: LED lighting		0.00	0.00
JOB SUMMARY: Install client supplied LED lights 42 each		0.00	0.00
Install client supplied ceiling mounted motion detectors for lights			
MATERIAL PURCHASED/USED:		350.00	350.00
Tax included			
LABOR:		2,550.00	2,550.00
Normal Work Hours:		0.00	0.00
Project is bid to be performed during normal work hours, Monday thru Friday			
Warranty:		0.00	0.00
On receipt of full project payment			
Labor: 30 Days			
Material: Per manufacturer			
P.O.		0.00	0.00
Required prior to start of work			
Print Name:		0.00	0.00
SIGNATURE LINE & DATE:		0.00	0.00
		Total	\$2,900.00