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**Meeting of the Board of Directors
Wednesday Nov. 28, 2018
7:30 am
Mark Twain Medical Center Classroom 2
768 Mountain Ranch Rd,
San Andreas, CA**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:

2. Roll Call:

3. Approval of Agenda: Action

4. Public Comment on matters not listed on the Agenda:

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. Consent Agenda: Action

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

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A. Correspondence:

- Calaveras County Seniors’ Center, Inc – San Andreas
- Care Giver Conf – Evaluation and Thank you:

B. Un-Approved Minutes

- Un-Approved Finance Committee Meeting Minutes for Oct. 10, 2018
- Un-Approved Board Meeting Minutes Oct. 24, 2018

C. Draft Policies: Admitting:

- **Memorandum to Board Re: VS H&W Center Policies:**
 - Appointment Notification:
 - Appointment Scheduling:
 - Appointment Rescheduling:
 - Blue Shield Eligibility Verification:
 - Cash on Hand Management:
 - Emergency Ambulance Transfer:
 - Flat Rate Fee Program:
 - Management of Referral Requests:
 - MediCal Eligibility Verification:
 - Registration Established Patient:
 - Registration of New Patient:
 - Sliding Fee Scale:

6. Grant Recipients – Update:.....Ms. Radford / Ms. Sellick

7. MTHCD Reports:

A. Presidents Report:Ms. Reed

- Association of California Health Care Districts (ACHD):

B. Executive Director Report:.....Dr. Smart

- New Hire – Bookkeeper: **Action**
- Strategic Plan Matrix (Last Updated 11-23-2018):
- Children’s Advocacy Center – Tenant Improvements:
- San Andreas Sanitation District Settlement:

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- ACHD Recertification: **Action**
- AB-2257 Web Site Requirements:

C. Corp. Board Report:Ms. Reed / Ms. Atkinson

D. Stay Vertical Calaveras:.....Steve Shetzline

8. Committee Reports:

A. Finance Committee:.....Ms. Atkinson / Ms. Radford

- Financial Update:.....Mr. Krieg / Mr. Wood
- Recommendation-Approval of Oct. 2018 Financial Statements: **Action**.....Ms. Atkinson
- Annual Audit - Update:.....Ms. Atkinson
- Investment Activities:.....Mr. Wood
- Credit Card:.....Dr. Smart

B. Ad Hoc Lease Review Committee:.....Ms. Reed / Ms Atkinson

- Common Spirit Health:.....Dr. Smart

C. Ad Hoc Policy Committee:.....Ms. Atkinson / Ms Al-Rafiq

- Policy No: 15 - Director Compensation and Travel Reimbursement: **Action**

D. Ad Hoc Real Estate:Ms. Reed / Ms Al-Rafiq

- **Update on the Valley Springs Health & Wellness Center:**.....Dr. Smart
 - Project Manager:.....Pat Van Lieshout
- **Update on Valley Springs Property - Phase II:**..... Al-Rafiq / Ms. Reed

E. Ad Hoc Community Grant:.....Ms. Radford / Ms. Sellick

- Grants Calendar:.....Dr. Smart
- Grants - AB2019:.....Ms. Radford / Dr. Smart

9. Board Comment and Request for Future Agenda Items:

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A. Announcements of Interest to the Board or the Public:

10. Next Meeting:

A. Because of the holidays the December meeting will be Wed. December 19, 2018 (Special Board Meeting)

11. Adjournment: Action:

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Agenda – Nov. 28, 2018 MTHCD Board Meeting