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**Special Meeting of the Board of Directors
Friday May 31, 2019
7:30 am
Mark Twain Medical Center Classroom 2
768 Mountain Ranch Rd,
San Andreas, CA**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order:**
2. **Roll Call:**
3. **Approval of Agenda:** Action
4. **Public Comment on matters not listed on the Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. **Consent Agenda:** Action

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for April 10, 2019
- Un-Approved Board Meeting Minutes for April 24, 2019:

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B. Correspondence:

- MTMC Foundation - Thank You for Community Grants Award (Apr. 30, 2019)
- Common Ground Sr. Serv. Inc - Thank You for Community Grants Award (Apr. 30, 2019)
- The Volunteer Center - Thank You for Community Grants Award (May 1, 2019)

6. MTHCD Reports:

A. President’s Report:.....Ms. Reed

- Association of California Health Care Districts (ACHD):
 - ACHD Re-Certification Effective to April 26, 2022:
- **Resolution 2019 - 04 - Breast Health Program: Action**
 - Grant Award - MTMC Foundation Breast Health Program \$372,000.00.

B. Corp. Board Report:.....Ms. Reed / Ms. Atkinson

C. Chief Executive Officer’s Report:Dr. Smart

- Moving Upstream:
- Strategic Plan Matrix (Last Updated 4-24-2019):

D. Ad Hoc Real Estate:Ms. Reed / Ms. Al-Rafiq

- **Update on the Valley Springs Health & Wellness Center:**.....Dr. Smart
 - Construction:.....Dr. Smart
 - Project Manager:.....Pat Van Lieshout
 - Operations and Development:.....Dr. Smart
 - USDA Form 271:
- **Update on Valley Springs Property - Phase II:**.....Ms. Reed / Ms. Al-Rafiq

E. Stay Vertical Calaveras:.....Steve Shetzline

7. Committee Reports:

A. Finance Committee:.....Ms. Atkinson / Ms. Radford

- New Budget Update (2019 - 2020).....Kelly Hohenbrink

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- Financial Update:..... Mr. Wood
- Financial Statements (Apr. 2019) Recommendation-Approval: **Action**.....Ms. Atkinson
- Investment Activities:.....Mr. Wood

B. Ad Hoc Lease Review Committee:.....Ms. Reed / Ms Atkinson

C. Ad Hoc Policy Committee: **Action**.....Ms. Atkinson / Ms. Al-Rafiq

- Policy No. 2 - Basis of Authority; Roll of the Board of Directors:
- Policy No. 11 - Minutes, Resolutions & Closes Session Minutes:
- Policy No. 17 - Authority & Responsibility of the Executive Director:
- Policy No. 18 - Compensation of the Executive Director:

D. Personnel Committee:

- **Pensions & Health Benefits**.....Ms. Al-Rafiq

E. Ad Hoc Community Grant: **Action**.....Ms. Radford / Ms. Sellick

8. VS H&W Center – Draft Policies: **Action**Dr. Smart

Punctuation & Grammar Changes – Please Submit to District Office Staff:

1. Draft Flat Rate Fee Program:
2. Draft Late Arriving Unscheduled Patients
3. Draft Standardized Procedures for Mid-level Practitioners (NP, PA)
4. Draft Expedited Partner Therapy for STDs
5. Draft Co-Signature of Mid-Level Medical Records
6. Draft Communicable Disease Reporting
7. Draft Domestic Violence Reporting Suspicious Injury Reporting
8. Draft Elder or Dependent Adult Abuse Reporting 112018
9. Draft Medical Director Direction of Practitioners in the Clinic
10. Draft Medical Staff Credentialing and Governance 113018
11. Draft Animal Bite-Reporting
12. Draft Motor Vehicle Accident Reporting
13. Draft Electronic Protected Health Information
14. Draft Employee Health
15. Draft Billing Personnel – Organization
16. Draft Organization of Nursing Personnel

9. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

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10. Next Meeting:

A. Will not be on the usual Wed. and has been rescheduled to Wed. June 19, 2019:

11. Adjournment: Action

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