



# Mark Twain Health Care District

P.O. Box 668  
San Andreas, CA 95249  
(209) 754-4468 Telephone  
(209) 754-2675 Fax

**Regular Meeting of the Board of Directors  
Wednesday, October 28, 2015  
7:30-9:30a.m.  
Mark Twain Medical Center Classroom 2  
San Andreas, CA**

## **Un-Approved Minutes**

### Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

#### **1. Call to order:**

The meeting was called to order by President Oliver at 7:35am with the pledge of allegiance.

#### **2. Roll Call:**

Present for roll call was Peter Oliver, MD; Lin Reed, MBA OTR/L; Ken McInturf; Randy Smart, MD and Ann Radford, FNP.

#### **3. Approval of Agenda: Action**

Dr. Oliver requested Critical Access Hospital (CAW item 8. B) be moved under the heading of New Business.

Dr. Smart wanted to postpone Physician Education Forum update and put Telehealth in its place.

Dr. Smart moved, seconded by Ms. Reed to approve the agenda as amended and it passed 5-0.

#### **4. Public Comment on matters not listed on the Agenda: Hearing None.**

#### **5. Consent Agenda: Action**

**A. Un-Approved Minutes of Sept. 23, 2015 and Oct 14, 2015**

**B. Approval of Aug 2015 Financial Statements**

### **C. Correspondence:**

- LAFCO

Dr. Oliver requested the Financials and the Un-Approved Oct. 14, 2015 minutes be pulled from the Consent Agenda.

Ms. Radford moved to approve the remaining Consent Agenda items. Dr. Smart provided the second and it passed 5-0.

**Un-Approved Minutes of Oct. 14, 2015:** Dr. Oliver requested the following be added to the third paragraph of Section 4; "If there are any sidewalk requirements requested by Public Works they will be negotiated by Aspen St Architects and brought to the Board".

**Approval of Aug 2015 Financial Statements:** Dr. Oliver noticed pages 12 and 13 were the same so suggested page 12 dated October 8, 2015 be removed leaving page 13 dated October 21, 2015 as record.

Ms. Radford moved and Ms. Reed seconded to accept the amended Oct. 14, 2015 Un-Approved Minutes and Aug 2015 Financial Statements. The motion passed 5-0.

### **6. Unfinished Business:**

**A. ACHD Certification Process Update:** Ms. Reed is confident that the MTHCD Policies and Procedures will be submitted to ADHD by the Dec. meeting.

**B. Proposed Sale of Angels Camp Property on Stanislaus Ave:**  
(APN 058-024-016-000)

- **Purchase and Sale Agreement and Joint Escrow Instructions between MTHCD and MTMC.** Mr. Doss stated all documents were accepted and forwarded to the MTMCCB and will be reviewed by the MTMCCB attorney.
- **Right of First Refusal and Power of Termination Agreement between MTHCD and MTMC:** Mr. Doss stated that this document was written by Myers/Nave (legal) and covers contingencies of the sale.

Ms. Reed and Mr. Marks stated the documents were accepted subject to review by the Corp. Board attorney.

The Board accepted the document with the removal of the following wording ~~for a term of more than ten (10) years.~~ in item 1; of the Right of First Refusal and Power of Termination Agreement between MTHCD and MTMC. The same wording was struck from the Purchase and Sale Agreement and Joint Escrow Instructions in Recital D.

- Preliminary Title Report for Vacant Land (APN 058-024-016-000):
- Resolution 2014-03 for Stanislaus Ave Property - Surplus Asset

- Sale of Surplus Property Letter(s) (9-9-2015) California Government Code § 54222.
  - Bret Harte UHSD letter declining to purchase surplus property on Stanislaus Ave (9-15-2015).
  - Mark Twain Union Elem School District letter declining to purchase surplus property on Stanislaus Ave (9-29-2015)
  - City Angels letter declining to purchase surplus property on Stanislaus Ave (10-14-2015)

Mr. Doss explained the requirement to offer the Stanislaus property to local agencies which has been completed. As noted above, BHUHSD, MTUESD and the City of Angels have declined this option. The County of Calaveras has verbally declined the option and will be sending a letter to confirm.

- **Resolution 2015-07 Approving the Sale of Real Property in Angels Camp, California.** **Action** Mr. Doss reviewed Resolution 2015-07 and answered the question when escrow might close stating with Board approval of Resolution 2015-07 First American Title anticipates escrow could close by Nov. 9<sup>th</sup>.

Dr. Smart moved to approve Resolution 2015-07. Ms. Reed seconded the motion and a roll call vote was taken. Board members voting yes for Resolution 2015-07 were Ms. Reed, Dr. Smart and Mr. McInturf. There were no negative votes. Ms. Radford and Dr. Oliver abstained.

**C. Hospice Respite Update:** Mr. Doss mentioned the past history with Hospice of Amador and Calaveras and reviewed the revised Calaveras Respite Program figures on page 56 of the packet. We need to review hospice program. There are surplus funds at Hospice of Calaveras & Amador that need to be reallocated.

Discussion on how to best serve other Calaveras County residents ie: should the Board request a refund from Hospice of Amador and Calaveras and apply those funds to another agency or should the board reallocate the funds for the next budget year. Mr. Doss will be meeting with Dan Riordan and Dave York (of the Hospice of the Sierra) to come back to the Jan. meeting with a proposal. Ms. Radford would like to see some services offered for respite dementia care.

Ms. Crane mentioned a case where the person needed care and wanted Hospice but couldn't get it. Not knowing the circumstances it was suggested a person has to meet certain criteria to be accepted into Hospice.

## **7. New Business:**

- Critical Access Hospital (CAH): Moved from MTHCD Reports.

MTMC is one of approx. 22 Critical Access Hospitals (CAW) in CA. To be a CAW the hospital cannot have more than 25 beds unless in an emergency.

Dr. Smart, after a discussion at Dept. of Medicine meeting, wants to be progressive in finding out if and why rural hospitals are closing in CA. What are the political issues with CAH?

Dr. Oliver suggested the way to promote success is by being aware. Ms. Reed asked if someone from ACHD could come to speak to the Board on the issue. Mr. Marks commented that MTMC has kept its license for 48 beds but is up for renewal (required every 3 years). Fifty beds would be needed to serve Calaveras County's population of 46K.

## **8. MTHCD Reports:**

### **A. ACHD Sept. Update:**

Ms. Reed (1) stated she has been busy with Strategic Planning; (2) Ms. Reed will bring to the Dec. meeting the legislative changes some of which include medical marijuana; (3) Sacramento has a new office across from the capital and available for members to use. (4) There may be Lobbyist money to fund the health care van.

### **B. Executive Director Report:**

- **Survey of Local Districts' Stipend:** Mr. Doss brought attention to the Survey of Local District's Stipends in the packet. In addition Ms. Stout was asked what she observed at the recent California Special Districts' Association Conference (CSDA). Ms. Stout stated, generally speaking, most districts had a stipend policy and was exercising the policy.

Ms. Reed would like to see more data from health care districts so Mr. Doss will contact Ken Cohen for more information.

### **C. Presidents Report:**

- **Butte Fire Relief Fund:**

Mr. Doss recapped that he met with some of the individuals from organizations listed below. The organizations listed below have received a total of \$16,000.00 so far. There is another \$4,000.00 to be donated in addition to the ongoing potential to long term relief of \$80,000. Mr. Doss would like to see an ad hoc committee formed for the on-going support. It was suggested the ad hoc committee consider providing a medical van into some of the underserved areas. Dr. Oliver suggested setting up a couple trial runs for the van and see if that is a need of the community. Mr. Doss

will provide additional information at the Dec. meeting on the medical van cost and availability.

The Calaveras Community Foundation has provided a good path to provide assistance locally. One need of daily living is being met by the state providing a trailer(s) with washer and dryers including staff to wash the clothes.

- Mountain Ranch Community Club: Thank you letter for \$5,000.00 (9-29-2015)
- Blue Mountain Coalition of Youth and Families: Donation of \$1,000.00
- Calaveras Community Foundation Donation of \$5,000.00.
- Central Calaveras Fire & Rescue Protection District. Donation of \$5,000.00

**MTMC Fall Health Fair Services Provided:**

Ms. Radford stated the health fair was very successful.

Packet contents were reviewed by Dr. Oliver.

Mr. Fry had the same perspective from assisting in two booths.

**D. MTMC Corp. Board:**

Ms. Reed reported the next Corp Board meeting would be Fri. Oct. 30th and that Larry Cornish will be retiring. His last day is Nov. 19th. Ms. Reed will miss his historic knowledge and would like to see the Board do a resolution or proclamation.

Mr. McInturf reported the Teddy Bear Clinic was very successful.

**9. Committee Reports:**

**A. Ad Hoc Real Estate:**

- Valley Springs Project update:
  - **Finalize Escrow to Purchase VS Property** from Marvin Stark: First American Title Company (APNs 073-049-002, 003,004,005,006 and 073-047-001)

Mr. Doss announced a check in the amount of \$858,612.05 has been delivered to escrow and as soon as Mr. Stark signs it will close.

Mr. Doss will be meeting with Mr. Stark to discuss the rental home and barn on the property. At the Dec. or Jan. meeting the Board will be presented with parcel lines and lot line adjustment options.

Dr. Oliver would like to use local vendors and contractors when building the clinic. Dr. Oliver and Ms. Radford would like to consider alternative energy and green technology options in the construction phase. Dr. Smart would like to consider modular design for its economy and efficiency. Mr. Doss suggested all of these items will be considered and brought to the Board for approval.

Mr. Marks would like the Board to coordinate options with the MTMCCB in an effort to save money.

- **Traffic Study: Kittelson & Associates, Inc.**

Mr. Doss reported the traffic study is in progress.

**USDA Update:** Request for Obligation of funds signed document:

Mr. Doss reported the project was granted exemption to an appraisal on Oct. 13, 2015.

B. Ad Hoc Lease Review.

- **Dignity Health – Mark Twain Relationship:**

A redline lease agreement of some 80 pages has been prepared. Dr. Oliver reported discussion lines have been stalled at the Dignity Health level. A Dignity Health/MTMC partnership meeting (Nov. 11th) has been scheduled to outline and set lines of communication, process and accountability. Dr. Oliver and Mr. Doss will attend.

C. Physician Education Forum update:

Information to follow at a later meeting on Physician Ed. Forum. Telehealth is presented in the place of the Physician Ed. forum.

**Telehealth:**

Dr. Smart reported the money was well spent on Telehealth. A big thank you goes out to the MTMC for a smooth transition when the pilot program was taken to them. Dr. Smart had a meeting with Dr. Robert Allen regarding the pulmonary clinic started in SA. A Mental Health clinic was started in Angels Camp. He would love to see these programs expanded but space and funding for equipment is the challenge along with lack of IT in many places. Dr. Smart will have more to report at the Dec. meeting.

**D. Ad Hoc Golden Health Awards:**

The Mark Twain Medical Center Foundation's ads have been appearing in the paper seeking nominees for health organizations in Calaveras County. The ceremonial dinner will be held Sat. Feb. 6, 2016 at Ironstone Vineyards. The committee consists of Ms. Reed and Ms. Radford with support from Mr. Doss and Ms. Stout.

**10. Board Comment and Request for Future Agenda Items:**

The Board would like to see at the December meeting the following; resolution honoring Larry Cornish and ACHD's design build.

**11. Closed Session: None**

**12. Reconvene to Open Session:**

A. Report of Action taken (if any) in Closed Session: None

**13. Next Meeting:...**Action:** Holiday meeting schedule as follows:**

- No meeting in November 2015
- December 2, 2015
- Regular meeting on January 27, 2016

Ms. Reed moved to accept the holiday meeting schedule, seconded by Mr. McInturf. The motion passed 5-0.

**14. Adjournment:**

Mr. McInturf moved to adjourn. The motion received a second by Dr. Smart and passed 5-0 at 9:31am.