



Regular Meeting of the Board of Directors  
Wednesday, May 27, 2015  
7:30-10:00a.m.  
Mark Twain Medical Center Classroom 2  
San Andreas, CA

## Un-Approved Minutes

### Mark Twain Health Care District Mission Statement

Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides competent, professional and compassionate healing.

1. **Call to order:** The meeting was called to order at 7:31am by President, Peter Oliver, MD, after a recount of his trip to Africa. The flag salute followed.
2. **Roll Call:** Present for roll call were Peter Oliver, MD; Lin Reed, MBA OTR/L; Ann Radford, FNP; Randy Smart, MD and Ken McInturf.
3. **Approval of Agenda:** **Action:** Dr. Oliver would like to see the Golden Health Awards added to future agendas. Approval of the agenda was moved by Ms. Radford, seconded by Ms. Reed and passed 5-0.
4. **Public Comment on matters not listed on the Agenda:** George Fry introduced his fiancé from the Philippines.
5. **Consent Agenda:**...**Action:**
  - A. Un-Approved Minutes of April 22, 2015
  - B. Approval of March 2015 Financial Statements:
  - C. Correspondence:
    - Letter to MTMC Corp. Board: Dr. Bill Griffin (4-22-2015)

Ms. Radford moved the Consent Agenda be approved, seconded by Dr. Smart. The motion passed 5-0.

### 6. **Unfinished Business:**

A. **Telehealth Update:** Dr. Smart described the initial reason for the MOU and that in the process he came to the conclusion there was not a need for an MOU because the program is being supported by budget. Dr. Smart recommends not proceeding with the MOU but to revisit the program as needed. Dr. Smart will make quarterly outcome reports to the Board.

**B. Physician Education Forum:** Dr. Smart reviewed the June 3 Cardiac Testing program to be held at Camps, Fireside Room. The presenter will be Courtney Virgilio, MD, FACC, FASE: Ms. Reed will do the intro for the evening.

**C. Advanced EMT Course** update: Bill Wennhold reviewed the program that began at the first of the year. Twelve students completed the program in April. The second phase is to do the clinical training. The support from the MTHCD will be mentioned and recognized at the Aug. graduation.

## **7. New Business:**

- **A. ACHD Certification Process: Action:** Ms. Reed stated there were corrections (as follows) that needed to be made then the policies could be sent to ACHD for certification.

**Policy 5.1** To read as ad hoc Committees instead of Special Committees

**Policy 12** Date should read 2014 not 2104

**Policy 23** To be pulled to identify Section D.

**Policy 26** needs to be removed

Ms. Reed moved to accept the corrections. Ms. Radford seconded the motion and it passed 5-0

- **Resolution 2015-03 Adopt Policies & Procedures and Rescind bylaws.** Ms. Reed moved Resolution 2015-03 be passed. Dr. Smart seconded the motion and it passed by a roll call vote.

**B. HFS Proposal Engagement letter:** Mr. Doss reviewed HFS's Letter of Engagement presented for their approval. There will be multiple presentations provided as needed with their findings on fair market value data for the development of the new lease. Mr. Doss will confirm there will be up to 3 public presentations in the agreement. Ms. Reed moved to approve. Dr. Smart provided a second and the motion passed 5-0.

**C. Umpqua Investment update:** Evan Hershey, VP Investments for Umpqua Investment Inc. provided information regarding the safety of the bonds that the District is invested in, their maturity dates and the limitations in what the District can legally invest in. When appropriate to do so the Board requested a more aggressive approach be considered. Corporate bond investments can move up to 20% of the portfolio. Mr. Hershey will bring those recommendations to the Board. The Board also requested the investment suggestions be reflective of the beliefs of the District. Public comment by Marti Crain thanked the Board for their "leading my example" in selection of investments. The VP stated his income is built into the investment.

## **8. MTHCD Reports:**

A. **ACHD April Update:** Ms. Reed reported that the Monterey Annual meeting enjoyed their highest attendance. Ms. Reed completed her position as treasurer by accepting the executive position of Vice Chair. Ms. Reed enjoyed the Google speaker explaining how technology is excelling in the medical field.

Ms. Reed also related the possibility to promote a local project to map AEDs for emergency accessibility.

The event was forward thinking and Jim Roxborough was there presenting Telehealth who mentioned Mark Twain Medical Center's program.

### **B. Executive Director Report: Mr. Doss:**

- **Health Care District Month** is May: Mr. Doss mentioned the new ad campaign that has been put into place with the assistance of Mary Cole who is doing our graphics. Local newspapers have ran the new ad and flyers were on display at the Annual Fair in Angels Camp.
- **Budget Overview July 2015-June 2021:** Mr. Doss reviewed the plan for the all-day meeting in June. The day will start with the regular meeting then after a break reconvene to work on the budget and the strategic plan. Ms. Reed would like to have budget assumptions for the June meeting. After the budget and strategic plan components are completed the Board will have time to revisit the 2015-2016 budget for action.
- **Valley Springs Project:** Mr. Doss also mentioned he will be meeting with Gary Hicks with USDA on Friday. The next step for the District is to be invited to apply for the loan process. The District has received the Preliminary Title Report for the Valley Springs Property Purchase. Mr Doss reported that corporate Board is interested in a series of six 5-year leases. In consideration for the development of the Valley Springs property Ms. Radford requested solar be considered.
- **Sponsorship for World Elder Abuse Awareness Day:** Mr. Doss explained how the District was helping to sponsor World Elder Abuse Awareness Day. George Fry introduced Kathi Toepel who announced that the Calaveras County Commission on Aging will be hosting the June 15<sup>th</sup> project to educate the public on elder abuse. She invited the District to put up a free table at the event which will be held at the San Andreas Town Hall. Patrick Arbore will be the speaker on depression, isolation etc. Ms. Toepel confirmed Ms. Radford's desire to include healthcare giver support in the project. Lunch will be provided.

### C. **Presidents Report: Dr. Oliver**

- **MTMC Corp. Board Letter Series:** The District is in need of an official letter of interest for a series of six (6) 5-year leases from MTMC for the Valley Springs Property.
- **Strategic Plan June 22, 2015:** Per Mr. Doss the June Board Meeting will be followed by an open session to work on the Strategic Plan. A facilitator will be available to assist in the work

D. **MTMC Corp. Board:** Mr. McInturf stated that Craig Marks' CEO report for May 2015 was presented for review.

### 9. **Ad Hoc Committee Reports:**

#### A. **Real Estate:** Mr. McInturf / Dr. Smart

- **USDA loan** update: It was necessary to apply for a CAGE number (Commercial and Government Entity) for the loan to proceed. Pre application has left the Stockton Office and has been forwarded to Sacramento office for additional comments.
- **Valley Springs Project** update: Mr. Doss spoke at the Valley Springs Area Business Association about the proposed Valley Springs Project. Mr. Doss has also spoke to the local Rotary. On June 2<sup>nd</sup> he will be speaking to the Veterans' group in Valley Springs.
- **Commercial Property Purchase Agreement** and Joint Escrow Instructions:
  - Signed Addendum(s) and First American Title Company Receipt for Deposit: Mr. Doss and Mr. Stark have signed the addendum to the purchase agreement. The Wetland and Topo reports have been done.

#### B. **Public Funds Request:** Ms. Reed / Mrs. Radford

- Board Policy Regarding 501 (c) 3: Ms. Reed / Ms. Radford asked that this item be pulled for further review.

C. **Lease Review:** A lease review meeting will be scheduled for Dr. Oliver and Ms. Reed. Dignity Health may provide a lead negotiator for MTMC Corp Board. Dr. Griffin and Mr. Woodhams are the lease review committee members for MTMC Corp Board.

10. **Study Session Topics:** None at this time.

11. **Board Comment and Request for Future Agenda Items:**

12. **Closed Session:** (none)

13. **Reconvene to Open Session:**

A. Report of Action (if any) taken in Closed Session: (none)

14. **Next Meeting:** Wednesday, June 22, 2015

15. **Adjournment:** The meeting was adjourned at 9:53am by a motion from Mr. McInturf and seconded by Ms. Reed. The motion passed by a 5-0 vote.

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