



**Mark Twain
Health Care District**

MISSION

Through community collaboration, we serve as the stewards of a community Health system that ensures our residents has the dignity of access to care that provides competent, professional and compassionate healing.

Mark Twain HealthCare District
Board Minutes
September 24, 2014
7:30 a.m.

BOARD MEMBER	PRESENT	STAFF MEMBER	PRESENT
Lin Reed, Chairman	X	Daymon Doss, Executive Director	X
Peter Oliver, MD, Vice Chair	X	J.R. Krieg	X
Ken McInturf, Treasurer	X	Lisa Hill	X
Robert Campana	X		
Randy Smart, MD	X		

TOPIC	GOAL / OBJECTIVE	DISCUSSION	ACTION	FOLLOW-UP
I. Call to Order			Having determined a quorum was present, Lin Reed called the meeting to order at 7:41am Lin Reed – Present Robert Campana – Present Peter Oliver, MD – Present Ken McInturf – Present Randy Smart, MD – Present	

2. Approve Agenda			Dr. Oliver moved to approve the September 24 , 2014 Mark Twain HealthCare District Agenda; the motion was seconded by Mr. Campana and was approved by a vote of 5 in favor, 0 opposed.	At the request of Dr. Oliver the Administrative Services Agreement will be included as an Agenda items under Unfinished Business monthly.
3. Public Comment		None		
Consent Calendar				
Approval of the June 25 , 2014 Minutes Acceptance of the August , 2014 Financials			Dr. Smart made a motion to approve the Consent Calendar; the motion was seconded by Mr. McInturf and approved by a vote of 5 in favor, 0 opposed.	At the request of Dr. Oliver, Mr. Doss will follow up with Mr. Malcoun regarding the Medical Office Building (MOB) contract dates listed on the monthly Financial Statement and Results.
Public Comment		None		
Unfinished Business				
I. Real Estate Update				
a. Dogtown Road /Angels Camp Planning Commission / October 7, 2014 City Council meeting	Goal #3 Objective #1	Mr. Doss stated that on September 11, 2014 at a City Planning meeting, the Planning Commission approved the traffic mitigation plan by a vote of 3-1 (see attachment). The Planning Commission moved to approve a short term traffic mitigation plan. The Plan will now go to the City Council on October 7, 2014. For approval. Mr. Doss presented 3 photo illustrations, supported by Cal Trans, of possible mitigation		

		<p>plans for the 4 & 49 intersections (as attached). The short term and long term solutions were briefly discussed.</p> <p>Mr. Marks noted that the Planning Commission believes that a short term solution could last 10+ years.</p> <p>It is anticipated that the potential cost of the project will be calculated prior to the October 7, 2014 meeting with the City Council. If accepted, the applicant will be assigned a fee.</p> <p>Mr. Doss briefly reviewed the extension (Attachment A), noting that the terms have not changed and that the extension is a necessary formality. There were no additional fees associated with the extension.</p> <p>As directed by the Board, Alternate Sites have been added to the Agenda. Mr. Doss spoke with several people that have land to offer, however, none with the visibility that is offered at the Dog Town property site.</p> <p>Mr. Marks noted that MTMC will stay focused on the Dog Town property.</p>	<p>Dr. Oliver made a motion to approve the extension of the offer on Dog Town Road; the motion was seconded by Mr. McInturf and approved by a vote of 5 in favor, 0 opposed.</p>	
b. Extension of Real Estate				
c. Alternate Site Discussion				

Public Comment		Mr. Fry stated that he was aware of an available property on Vallecito Road, owned by Don Fletcher.		
2. Telehealth Update	Goal #5 Objective #3	<p>Dr. Smart introduced Marcia Keyes, RN, Telehealth Operational Manager. She is located in Suite 105 of the MOB.</p> <p>Ms. Keyes reported that Telehealth is actively seeing patients and things are going well. Dr. Smart thanked the Board for their support of the project.</p> <p>Mr. Marks noted that the Telehealth services provide an opportunity for patients to utilize the Ancillary Services at MTMC. Additional Telehealth marketing is being developed in conjunction with the Medical Staff Office, Rural Health Clinics (RHC) and the Medical Staff.</p> <p>On October 16, 2010, Ms. Keyes will host the California Special District Association visit to the Telehealth Clinic. She will discuss the partnership with the MTHCD, MTMC and the Legislative staff.</p>		
Public Comment		Mrs. Crane thanked Dr. Smart and the Board for the Telehealth services that are now available to seniors in Calaveras County.		

3. Board Policy Regarding 501(C) Funding	Goal #5 Objective #6	Tabled until December 10, 2014,		
Public Comment		None		
4. Physician Education Forum	Goal #5 Objective #2	Dr. Smart stated that to date there are 20 providers signed-up for the Forum scheduled for October 1, 2014 at Greenhorn in the Fireside Room (Attachment B). Mrs. Reed will welcome the guest and Dr. Smart will introduce guest speaker Dr. Gregory Melcher. The topic will be Infectious Disease.		
NEW BUSINESS				
5. Board Policy Documents				
a. Public Records Requested b. Conflict of Interest Policy		Mr. Doss distributed a list of policies from Sequoia Healthcare District that the MTHCD will use as a model to adopt their own policies. Mr. Doss distributed a copy of each policy for review.	Dr. Oliver made a motion to approve the Public Records Request Policy, with the language change of District Employee to District Representative; the motion was seconded by Dr. Smart and approved by a vote of 5 in favor, 0 opposed. After discussion, Mrs. Reed made a motion to the Conflict of Interest policy until all are completed; the motion was seconded by Dr. Smart and approved by a vote of 5 in favor, 0 opposed.	Mr. Doss will present additional policies in December.
Public Comment		None		

<p>6. Mark Twain Heart Center a. Remodel Plan and Map</p>		<p>Mr. Doss reported that the Heart Center remodel is underway (Attachment C & D), and under the Lease Amendment, MTMC is requesting formal approval from the MTHCD to approve the Remodel Plan.</p>	<p>Dr. Oliver made a motion to approve the Remodel Plan for the Mark Twain Heart Center; the motion was seconded by Mr. McInturf and approved by a vote of 5 in favor, 0 opposed.</p>	
<p>7. President's Report a. Robert Campana- Lifetime Achievement Recipient b. Star Hildebrand, N.P. - Healthcare Delivery Award</p>		<p>Mrs. Reed reported:</p> <ul style="list-style-type: none"> • The Golden Health Awards are scheduled for February 7, 2014 at Ironstone Winery; Robert Campana will be recognized as the recipient of the Lifetime Achievement Award. Star Hildebrand will be awarded the Health Care Delivery Award. • An ACHD Report will be included in the monthly Board packets (Attachment E); and • Mrs. Reed requests that an Adhoc Committee be formed to discuss the Administrative Services Agreement (ASA). 	<p>A motion is made by Mrs. Reed to appoint herself and Dr. Oliver to an ASA Adhoc Committee; the motion is seconded by Dr. Smart and approved by a vote of 5 in favor, 0 opposed.</p>	
<p>Public Comment</p>		<p>None</p>		

8. MTHCD Executive Director's Report	Goal #	<p>Mr. Doss reported:</p> <ul style="list-style-type: none"> • The California Special District Association will tour MTMC on October 16, 2014; • Hospice has been unable to use all of the funds that the District has provided. They would like to broaden the scope of restrictions on the funds as to allow more patients / families access to the funds. The Board agreed to have further discussion regarding this request. • A reminder is provided that there will not be a MTHCD Board meeting in November due to the holidays. December 10, 2014 will serve as the November & December meeting. 		<p>Dr. Oliver and Mr. Doss will review the restrictions of the funds to Hospice and bring back a recommendation to the Board.</p>
Public Comments		<p>Mr. Fry inquired about the amount that was awarded to Hospice.</p> <p>Mr., Brown asked who defined the financial restrictions.</p>		

Board Comments		None		
9. CEO Report		<p>Mr. Campana distributed the CEO Report.</p> <p>Craig stated that he would like Aspen Street Architects to provide the Board a presentation of the Five Year Facility Plan.</p> <p>Mr. McInturf noted that Mr. Lewis, CFO, will be retiring October 18, 2014.</p>		
Public Comment		None		
CLOSED SESSION				
Real Estate Negotiations			There was no action taken.	
Adjournment			There being no further business the Chairman adjourned the meeting at 9:30.m.	

Lin Reed, President

Peter Oliver, Secretary