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**Meeting of the Board of Directors
 Mark Twain Medical Center Classroom 5
 768 Mountain Ranch Rd,
 San Andreas, CA**

**Wednesday April 27, 2022 9:00 am
 Participation: Zoom - Invite information is at the End of the Agenda
 Or In Person**

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

By: Linda Reed, President
 Time: 9:01am

2. Roll Call:

Board Member	In Person	Zoom	Arrival Time
Ms. Reed	X		
Ms. Sellick	X		
Ms. Hack		X	
Mr. Randolph	X		

3. Approval of Agenda: Public Comment - Action

Motion: Mr. Randolph

Second: Ms. Minkler
Vote: 5-0 in Favor:

4. Public Comment On Matters Not Listed On The Agenda:

Hearing None

5. Consent Agenda: Public Comment - Action

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for Mar. 16, 2022
- Un-Approved Board Meeting Minutes for Mar. 23, 2022:

B. Resolution: (AB 361) Gov. Code Sect. 54953(e)(3):

- **Resolution 2022 - 06** Authorizing Remote - Extended Time To Teleconference Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of April 2022.
- **Resolution 2022 - 07** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of May. 2022.

Motion: Mr. Randolph
Second: Ms. Minkler
Vote: 5-0 in Favor:

6. MTHCD Reports:

A. President's Report:

- Association of California Health Care Districts (ACHD):

Ms. Reed: Amber King has left ACHD and there will be some reorganization. Staff will send ACHD updated Board Members contact information.

- ACHD Apr. 2022 Advocate: (pkt. pgs. 24-27)
- California Advancing & Innovating Medi-Cal Program (CalAIM):.....Ms. Hack

Nothing New to Report:

- **Meetings with MTHCD CEO:**

Ms. Reed: ACHD is requiring Board members to have Sexual Harassment Training.

- **B. MTMC Community Board Report:**

Ms. Sellick: The Community Board will take Safety Culture training (4hr): Lloyd Dean will be retiring in June: Nurses will be honored the week of May 9th with different activities including a BBQ.

- **C. MTMC Board of Directors:**

- **D. Chief Executive Officer's Report:**

Dr. Smart: He and Mr. Randolph attended the Chamber Sponsored On the Right Track-Career Day for BH Students on April 25th. CHS will be on May 12th.

- **Notice of General District Election on Nov. 8, 2022:** (pkt. pgs. 28-29)
 - **Resolution 2022 – 08** Calling General District Election: Public Comment **Action**

Motion: Ms. Hack

Second: Mr. Randolph

Vote: 5-0 in Favor

- VS H&W Center – Policies and Forms: Public Comment – **Action** (pkt. pgs. 30-97)

- **Policies for Apr. 2022 - Valley Springs Health & Wellness Center:
Revised**

Audiogram – 19

Instrument Cleaning for Sterilization – 93

Radiology Safety – 149

Radiology Department Safety Guidelines - 150

Vaccine Administration- 196

Waived Testing Quality Assurance – 210

Waived Testing - RSV Rapid Test - 211

Waived Testing - Urine Pregnancy Testing – 214

- **Bi-Annual Review**

Standardized Procedure for Glucose Check for Diabetic Patients – 165

Standardized Procedure for Hemoglobin Assessment – 166

Standardized Procedure for Physical Examinations - 168

Standardized Procedure for Pregnancy Testing of Patients on Contraception – 169

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Standardized Procedure for Pulse Oximeter – 170
Standardized Procedure for Strep A - Rapid – 171
Standardized Procedure for Urinalysis – 172
Standardized Procedure for Urinalysis on Pregnant Patients – 173
Standardized Procedure for Visual Acuity Testing – 174
Temperature All Modalities - 186
Transfer Of Patient – Chart Information – 188
Urinary Catheterization – 192
Urine Collection-Clean Catch Female - 193
Urine Collection-Clean Catch Male - 194
Use of Gloves - 195
Vendor Visitor Management - 197
Venipuncture – 198
Visual Acuity - 200
Waived Testing – COVID-19 Rapid Test – 211
Waived Testing - Strep A Direct Rapid Testing - 212
Waived Testing - Urinalysis Using Siemens Analyzer – 213
Well Child Examinations - 216
Withdrawal Of Care - 217
X-Ray Orders – 218

Motion: Mr. Randolph
Second: Ms. Minkler
Vote: 5-0 in Favor

- **Strategic Planning – Matrix:**

Dr. Smart: The Calaveras High School Career Technical Education student is working out well. She is learning many areas of the Clinic in addition to X-Ray which is her goal: The Board will be seeing more website changes in addition to a more on social media.

- **District Projects Matrix – Monthly Report:**

Dr. Smart: A dental hygienist will start mid May. Barger Golfing Event will be on the May agenda.

- **Grant Report:**

Dr. Smart: In addition to the Grant Summary (pkt. pg 101) he applied for a \$118,000 HealthNet Grant.

- LAFCo Ballot-Special Dist. 2022 Member: Public Comment – **Action** (pkt. pgs. 102-104)

Motion: Ms. Sellick to nominate Mr. Randolph
Second: Ms. Minkler

Vote: 4-0 in Favor. Mr. Randolph recused himself.

- **Program Manager: Ms. Stanek was not available.**

E. VSHWC Quality Reports:

- **Quality – Mar. 2022:**
- **MedStatix – Mar. 2022:**

Ms. Terradista: (Reference pkt. pgs.105-109) and events which will be broken down into categories i.e.: no-shows, a universal trend, by provider, dept and insurance type.

7. Committee Reports:

A. Finance Committee:

- **CA Class Investment Option** (pkt pgs. 110-152)

Ms. Hack by Zoom handed off to Mr. Wood: He referenced the presentation that Tom Tight and Brent Turner did at the Finance Committee Mtg. He and CSDA plan to invest in the new option and suggested the District consider diversifying funds into the Class Investment Option as well.

- **Financial Statements – March 2022:** Public Comment – **Action**

Ms. Hack: The District is recognizing depreciation (pkt. pg.153) and will book the COVID Relief Funds (\$347K) equally into the final quarter of this year which will help the bottom line.

Motion: Including Investment Report: Ms. Minkler

Second: Mr. Randolph

Vote: 5-0 in Favor

- **Budget Development Progress 2022-2023:**

Dr. Smart: Each of the departments submitted their portion of the budget timely. A draft budget will go to the May Finance Committee with a recommendation to go to the Board. The Board will see a final budget recommendation for action at the June Board meeting.

- **Financial Report Format:** Public Comment – **Action**

Motion: Ms. Hack with a change of terminology from “delta” to “difference”.

Second: Mr. Randolph

Vote: 4 in Favor and 1 opposed:

B. Ad Hoc Policy Committee:

- Policy No. 15: Director Compensation & Travel Reimbursement- (30-Day Review)
- Policy No. 16: Membership in Associations – (30-Day Review)
- Policy No. 28: Finance Committee Community Member – (30-Day Review)
- **Resolution 2022 – 09: To Approve Policy 22 - Investments:** Public Comment – Action

Motion: Ms. Minkler
Second: Mr. Randolph
Vote 5-0 in Favor

C. Ad Hoc Personnel Committee:

Nothing new to report.

D. Ad Hoc Grants Committee:

Nothing new to report.

E. Ad Hoc MTMC Utility Committee: Public Comment - Action

Ms. Reed, President recused herself turning the proceedings over to Ms. Sellick, Secretary.

Dr. Smart: He and Ms. Minkler met with Doug Archer, MTMC, Pres and CEO who will talk to the MTMC Foundation on ideas to conserve utility usage/costs. The Utility Committee will meet again in June.

Motion: Ms. Hack
Second: Ms. Sellick
Vote 4 in Favor with 1 recused:

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- On the Right Track Career Day for CHS is May 12, 2022. Mr. Randolph plans to attend.
- The Barger Golf Outing – June 12, 2022
- For Agenda – Consideration of Name Change for MTHCD.

9. Next Meeting:

A. The next MTHCD Board Meeting will be Wed. May 25, 2022, at 9am.

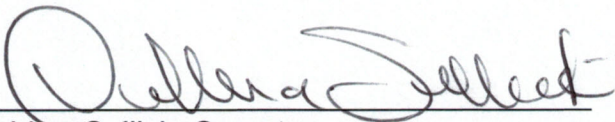
10. Adjournment: Public Comment – Action:

Motion: Mr. Randolph

Second: Ms. Minkler

Vote 5-0 in Favor

Time: 11:39am



Debra Sellick, Secretary

Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: MTHCD Board of Directors Mtg - April 27, 2022

Time: Apr 27, 2022 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83005325452?pwd=YnkzOVNQUUpsU1IBdlkvTi9zKzcyZz09>

Meeting ID: 830 0532 5452

Passcode: 619270

One tap mobile

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+12532158782,,83005325452#,,,,*619270# US (Tacoma)

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Passcode: 619270

Find your local number: <https://us02web.zoom.us/u/kd2CQdSTfq>

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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Agenda – Apr. 27, 2022

MTHCD Board Meeting

Approved May 25, 2022