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**Meeting of the Board of Directors
Mark Twain Medical Center
Classroom 5
768 Mountain Ranch Rd,
San Andreas, CA**

**Wednesday October 25, 2023
9:00am**

Agenda

**Ms. Hack will be remote (by Zoom) at
JW Marriott Desert Springs 74-855 Country Club Dr. Palm Springs CA 92260**

Zoom – Public Invitation information is at the End of the Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order with Flag Salute:**
2. **Roll Call:**
3. **Approval of Agenda:** Public Comment - **Action**
4. **Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. Consent Agenda: Public Comment - **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting for September 20, 2023:
- Un-Approved Board Meeting for September 27, 2023:

6. MTHCD Reports:

- A. President’s Report**.....Ms. Reed
 - **Association of California Health Care Districts (ACHD) October 2023 Advocate:**
 - **Meetings With MTHCD CEO:**
 - **California Advancing & Innovating Medi-Cal Program (Cal Aim):**.....Ms. Hack
- B. MTMC Community Board Report:**.....Ms. Sellick
- C. MTMC Board of Directors:**.....Ms. Reed
- D. Chief Executive Officer’s Report**.....Dr. Smart
 - **General Comments:**
 - **MTMC Capital Improvement – Plan / Process: Property Condition Assessment (PCA)**
 - **PCA Contract:** Public Comment – **Action**Mr. Randolph / Dr. Smart
 - **Mi-wok Monument Proposal – Information:**
 - **Strategic Planning & Projects Matrix:**
 - **Personnel Manual Section 2008 Change:** Public Comment - **Action**
 - **Grant Report:**
 - **Presentation –Children’s Advocacy Program:**.....Ms. West
 - **Programs Coordinator:**.....Ms. Dickey
 - Robo-Doc
 - Stay Vertical Calaveras
 - AED For Life

- Sports Physicals- May 22, 2024
- **VSH&W Center – Policies and Forms:** Public Comment – **Action**
 - Policies for Sept. 2023 Valley Springs Health & Wellness Center:
 - New Policies**
 - Standardized Procedure for Depo Provera Injection
 - Revised Policies**
 - Autoclave Use and Maintenance
 - Autoclave Spore Testing
 - Emerging Infectious Disease
 - New Employee Onboarding and Annual Training
 - Waste, Fraud, and Abuse
 - Bi-Annual Review Policies (no changes to policy content)**
 - Billing for Services Provided Off-Site
 - Business Hours
 - Cash Collections
 - Cleaning Duties
 - Fit Testing
 - Medication Management – Storage of Multi-Use Containers
 - On-Call Program
 - Provider on Site
 - Quality Assurance Guidelines
 - Quality Assurance & Continued Quality Improvement Plan
 - Shelter in Place for Patients and Staff
 - Standardized Procedure for Employee Influenza Vaccine Administration
 - Standardized Procedure for Patients Presenting with URI Symptoms
 - Sterile Shelf Life
 - Universal Precautions
 - Unscheduled Downtime of Electronic Medical Record
 - PMHNP Standardized Procedures

E. BHCiP – Round 5 Update:

F. VSHWC Quality Reports Ms. Terradista

- Quality – September 2023:
- MedStatix – September 2023:

7. Committee Reports:

A. Finance Committee:.....Ms. Hack / Mr. Wood

- **Financial Statements** – September 2023: Public Comment – **Action**
- **Annual Financial Audit Update:**

B. Ad Hoc Policy Committee:..... Ms. Hack / Ms. Vermeltfoort

- Policies Were Presented for 30-Day Review on Sept. 27, 2023:
 - ◆ **Resolution 2023 - 09 to Approve:** Public Comment – **Action**
 - Policy # 4: Officers of the District:
 - Policy # 5: Committees of The Board: Public Information Officer: Auditors:
 - Policy # 12: Conflict of Interest Code and Ethics:
 - Policy # 27: Credit Card:
- Policies Presented for 30-Day Review:
 - Policy # 13: Appointments to the District Board:
 - Policy # 14: Conduct Related to Elections:

C. Ad Hoc Community Grants:.....Ms. Sellick / Ms. Reed

- Calaveras County Senior Center: Public Comment – **Action**
- Calaveras Mentoring Foundation: Public Comment – **Action**
- Hospice of Amador & Calaveras: Public Comment – **Action**

D. Ad Hoc Community Engagement:Ms. Reed

E. Ad Hoc Real Estate: Mr. Randolph

F. Ad Hoc Personnel Committee Ms. Reed / Ms. Vermeltfoort

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- Calaveras Mentoring Foundation – Barn Dance Oct. 28, 2023
- Calaveras Cancer Support Group – Nov 10, 2023

9. Next Meeting:

- The next MTHCD Board Meeting will be Wed. **November 15, 2023** at 9am.
- Holiday Schedule for Board Meetings: Dark in December.

10. Adjournment: Public Comment – **Action:**

Traci Whittington is inviting you to a scheduled Zoom meeting.

Topic: MTHCD Board of Directors Meeting

Time: Oct 25, 2023 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82716275359?pwd=RkhGcVZlVHA3R0ttVU9VUCtZWTFjdz09>

Meeting ID: 827 1627 5359

Passcode: 376718

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• +1 253 205 0468 US

• +1 646 931 3860 US

• +1 689 278 1000 US

• +1 929 205 6099 US (New York)

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