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**Meeting of the Board of Directors
 Mark Twain Medical Center Classroom 5
 768 Mountain Ranch Rd,
 San Andreas, CA**

**Wednesday October 26, 2022
 9:00 am**

**Participation: In Person or by
 Zoom - Invite information is at the End of the Agenda**

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

By: Ms. Reed
 Time: 9:00am

2. Roll Call:

| Board Member | Present in Person | Present by Zoom | Time of Arrival |
|-----------------|-------------------|-----------------|-----------------|
| Ms. Reed | X | | |
| Ms. Sellick | | X | |
| Ms. Hack | X | | |
| Mr. Randolph | X | | |
| Ms. Vermeltoort | X | | |

Quorum – Yes

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3. Approval of Agenda: Public Comment - **Action**

Move CPPA Electric Option With MTMC 10-3-2022 (Letter) to be addressed after President's report:

Move Financial Report after item 6 C.

Motion: Ms. Vermeltfoort

Second: Ms. Hack

Vote in Favor: 5-0

4. Public Comment On Matters Not Listed On The Agenda:

Hearing None.

5. Consent Agenda: Public Comment - **Action**

A. Un-Approved Minutes:

- Finance Committee Meeting for Sept. 21, 2022 was Cancelled
- Un-Approved Board Meeting Minutes for September 28, 2022.

B. Resolution: (AB 361) Gov. Code Sect. 54953(e)(3):

- ◆ **Resolution 2022 - 19** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of **Oct.** 2022. (Informational Only)
- ◆ **Resolution 2022 - 21** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of **Nov.** 2022.

C. Correspondence:

- Livia Galli-Rasmussen, OD – CHS Grad (Sept. 14, 2022):

Motion: Mr. Randolph

Second: Ms. Vermeltfoort

Vote in Favor: 5-0

6. MTHCD Reports:

A. President's Report:

- **Association of California Health Care Districts (ACHD):**

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- ACHD Oct. 2022 Advocate:

- **Committee Assignments - Board Confirmation: Public Comment – Action**

Ms. Reed: Wishes to make the following changes in Committee assignments; Removing Ms. Sellick from Policy Committee to add Ms. Vermeltoort. Ms. Vermeltoort will also serve on the Personnel Committee.

Motion: Mr. Randolph
 Second: Ms. Hack
 Vote in Favor: 5-0

- **California Advancing & Innovating Medi-Cal Program (CalAIM):**

Ms. Hack: Turmoil and lawsuits are erupting as the new program is being navigated including data sharing which has to be done by 2023. There seems to be some funding for behavioral health. Providers have until Jan 31st to sign agreements.

Mr. Archer CEO/Pres. MTMC: Started (1) a pilot program on data sharing with some pushback from patients (2) Security has been increased due to a recent cart theft.

- **Meetings with MTHCD CEO:**

Ms. Reed: Items discussed in addition to agenda items are; Seismic and MTMC Utilities.

B. MTMC Community Board Report:.....Ms. Sellick

Ms. Sellick: Mr. Archer reported he has a nuclear disaster plan and the materials; he also has a plan for the electric issue, there was \$93k donated to 3 non-profit organizations in the community

C. MTMC Board of Directors:.....Ms. Reed

Ms. Reed: Meeting was cancelled.

D. Chief Executive Officer's Report:.....Dr. Smart

- **General Comments:**

Dr. Smart: There was a great turnout (75) for the Clinic's 3rd Anniversary party on Oct. 21st.

Dr. Smart: Has concerns for the Winter surge of 3 viruses i.e.: Flu, COVID variant and worst of all RSV. RSV is usually a childhood virus but this Winter a wave has already started adult population.

Dr. Smart: State of the County is Fri at 7am: Seismic will likely be extended to 2037.

- **CPPA Electric Option with MTMC 10-3-2022 (Letter):**

Mr. Archer CEO/Pres. MTMC: Addressed the MTMC electric issue saying there are options (1) reduce usage but that wouldn't solve the bigger problem of rate increases as the rates have doubled (2) replace old-building windows which is a worthy effort no matter what else might be considered. (3) he's working with Dignity Corp. Real Estate but there didn't seem to be much traction on solar not to mention there would be considerations from the County and the indigenous people and considerable arbor work needed.

Dr. Smart: Window replacement would make a considerable improvement in the following areas, electricity conversation, esthetically improve building appearance, reduce window size and outside exposure, reduce glare, reduce drafts, increase employee morale. He and a Diede Construction rep. met to discuss the project which can be done in stages to be less disruptive. A bid is to follow in 2 wks. to replace the windows in the old hospital section.

- **Strategic Planning & Projects Matrix:**

Dr. Smart: A provider resigned after her license was revoked by the CA Nursing Board (pkt pg. 52). Dr. Robbins returns on Nov. 1st from leave. Dr. Tapia, Pediatrician started working mid Oct.

- **Grant Report:**

Dr. Smart: The Dist. has received \$170k since July in grant funding. Behavioral Health Dept (of 6) is funded by grants.

- **VS H&W Center – October Policies and Forms: Public Comment – Action**

- **Policies for Valley Springs Health & Wellness Center:**

- **New Policy**

- Emerging Infectious Disease

- **Reviewed Policies**

- Active Shooter

- AED Use and Maintenance

- Appointment Notification

- AR Credit Balance Management

- Billing for Services Provided Off-Site

- Billing Practices

- Cash Collections

- Cleaning Duties

- Management of Dental Patient Urgent Issues

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Medical Staff Credentialing and Governance
Provider on Site
Quality Assurance & Continued Quality Improvement Plan

Section 504 Grievance
Section 504 Grievance (Spanish)
Section 504 Notice Of Program Accessibility
Section 504 Notice Of Program Accessibility (Spanish)
Shelter in Place for Patients and Staff
Standardized Procedure for Employee Influenza Vaccine Administration
Unscheduled Downtime of Electronic Medical Record
Waste, Fraud, and Abuse

Revised Policies

Appointment Rescheduling
Autoclave Use and Maintenance
Employee Dress Code Guidelines
New Employee Onboarding and Annual Training
No Show
On-Call Program
Quality Assurance Guidelines
Sterile Shelf Life
Universal Precautions

Motion: Ms. Vermeltfoort

Second: Mr. Hack

Vote in Favor: 5-0

- **Program Manager:** Ms. Stanek was not available.

Per Dr. Smart: Robo-Doc is picking up with school open. Currently Robo-Doc is utilized in 5 schools, Valley Springs Elem, Mark Twain Elem, Bret Harte High, Michelson Elem. West Point Elem. With hopes of expanding to Calaveras High soon. Anthem has proved grant funding for remote services equipment; a Tele-psych provider will start working with our Behavioral Health team in early Nov.

E. VSHWC Quality Reports:

- **Quality – Sept.. 2022:** Ms. Terradista was not available.

Dr. Smart: We're interviewing to replace the provider that resigned and to add another. Optimum patient visits would be 20k. Stats for 2021 were: 334k doctors retired or quit; likewise, for 117k NP and 50k PA. Medical student enrollee numbers are down so it is not a very competitive market. Growing our own (students) requires extra time and lost revenue.

- **MedStatix – Sept. 2022:**

7. Committee Reports:

A. Finance Committee:

- **Financial Statements – Aug. 2022:** Public Comment – **Action**

Dr. Smart: Discovered the financial revenue figures don't match the EHR amount in addition to what the bank statements record. A meeting with himself, Mr. Wood and Mr. Hohenbrink will be scheduled for Oct 31st to map out a remedy and they will report out at the Nov. 30th Meeting.

Motion Including, I & Report: Ms. Hack

Second: Mr. Randolph

Vote in Favor: 5-0

- **Financial Statements – Sept. 2022:** Public Comment – **Action**

Motion including, I & Report: Ms. Hack

Second: Ms. Vermeltoort

Vote in Favor: 5-0

- **2021-2022 Audit Update:**

Mr. Wood: The audit is ahead of schedule. Rick Jackson is to do a draft for the Nov. 30th Finance Committee Meeting.

Ms. Hack: Extended an invitation for Board Members to attend the Nov. 30 Finance Committee Meeting starting at 7:30am to better understand the audit process. The one proviso is determined by the Brown Act stipulating they would have to remain onlookers and could not participate in any way.

B. Ad Hoc Policy Committee:

Ms. Sellick / Ms. Hack: To schedule meeting

C. Ad Hoc Personnel Committee:

Ms. Reed: Mr. Vermeltoort will be joining the Committee.

D. Ad Hoc Community Grants:

Ms. Sellick: Nothing new to report.

E. **Ad Hoc Community Engagement Committee:**.....Ms.
Reed

Dr. Smart: Has plans to add Karen Vail, CCOE to the Strategic Plan Meeting.

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

Mr. Randolph: Many staff and employees attended the Clinic Oct. 5th Suicide Prevention training.

- Chamber – State of the County Oct. 28, 2022 at the Met.

9. Next Meeting:

- November & December meetings will be combined and meet on Wed. November 30, 2022.
- The next MTHCD Board Meeting will be Wed. **November 30, 2022, at 10am.**
- The December Board Meeting has been cancelled.

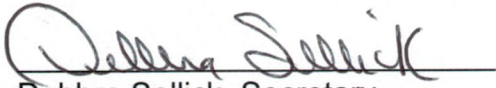
10. Adjournment: Public Comment – **Action:**

Motion: Mr. Randolph

Second: Ms. Hack

Vote in Favor: 5-0

Time: 10:47


Debra Sellick, Secretary

Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: MTHCD BOD Mtg Oct 26, 2022 at 9am

Time: Oct 26, 2022 0900 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87389028611?pwd=ZGVtYzA2UWIUWDIEVG5Xa0hxUVBKUT09>

Meeting ID: 873 8902 8611

Passcode: 696112

One tap mobile

+16699006833,,87389028611#,,,,*696112# US (San Jose)

+16694449171,,87389028611#,,,,*696112# US

Dial by your location

+1 669 900 6833 US (San Jose)

+1 669 444 9171 US

+1 346 248 7799 US (Houston)

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+1 253 215 8782 US (Tacoma)

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+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

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Passcode: 696112

Find your local number: <https://us02web.zoom.us/j/kc3pYM45c>

▪ **Effective - Mar 17, 2020.**

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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