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**Meeting of the Board of Directors  
Wed. Feb 26, 2020  
9am  
Mark Twain Medical Center Classroom 2  
768 Mountain Ranch Rd,  
San Andreas, CA**

## **Agenda**

### Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order:**
2. **Roll Call:**
3. **Approval of Agenda:** Public Comment - **Action**
4. **Public Comment on matters not listed on the Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

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Agenda – Feb 26, 2020 MTHCD Board Meeting

**5. Consent Agenda:** Public Comment - **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

**A. Un-Approved Minutes:**

- Finance Committee Meeting Minutes for January 16, 2020
- Un-Approved Special Board Meeting Minutes for January 21, 2020

**B. Correspondence:**

- News Clip: Common Spirit Health co-CEO Kevin Lofton Retiring June 2020

**6. MTHCD Reports:**

**A. President’s Report:**.....Ms. Reed

- Association of California Health Care Districts (ACHD):
  - ACHD Leadership Feb. 20-21 in Sacramento:
- Meetings with MTHCD CEO:

**B. Ambulance Service Update:**.....Mr. Archer

**C. MTMC Community Board Report:**.....Ms. Al-Rafiq

**D. MTMC Board of Directors:**.....Ms Reed

**E. Chief Executive Officer’s Report:** .....Dr. Smart

- Strategic Planning Workshop:
- Donation - MTHCD to MTMC Foundation:

**F. MTMC Community Needs Assessment:**.....Ms. Stevens

- [https://www.dignityhealth.org/central-california/-/media/Service%20Areas/central-california/Documents/mark\\_twain\\_medical\\_center\\_2019-CHNA-FINAL%2010-2-19.ashx?la=en&hash=5F2DE31A5D204B9406718E029E063FA97029E123](https://www.dignityhealth.org/central-california/-/media/Service%20Areas/central-california/Documents/mark_twain_medical_center_2019-CHNA-FINAL%2010-2-19.ashx?la=en&hash=5F2DE31A5D204B9406718E029E063FA97029E123)

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**G. Stay Vertical Calaveras:**.....Mr. Shetzline

**H. Valley Springs Health & Wellness Center:**.....Dr. Smart

- Construcion Finance:
- Finance Strategy:
- VSHWC “Quality” Report:
- Pharmacy:
- VS H&W Center – Draft Policies and Forms: Public Comment – **Action**
  - Policies - Valley Springs Health & Wellness Center:

Punctuation & Grammar Changes – Please Submit to District Office Staff.

1. Draft List of Services 021220
2. Draft Initial Patient Contact and Medical Emergencies 021420
3. Draft Answering a Phone Call 021220
4. Draft Appointment Notification 021220
5. Draft Appointment Scheduling 021220
6. Draft Cleaning Duties 021420
7. Draft Communication with Persons w/ Limited English Proficiency 021220
8. Draft Expedited Partner Therapy for STDs 020120
9. Draft Follow Up Calls 021420
10. Draft Follow-up of Patients 021420
11. Draft Holter Monitor Testing
12. Draft List of Services 021220
13. Draft Medication Management Storage of Multi-Use Containers 020820
14. Draft Flat Rate Fee Program 021320
15. Draft New Employee Onboarding Policy 020820
16. Draft No Show 012820
17. Draft Patient with Urgent Complaint or Distress 021420
18. Draft Peer Review 021220
19. Draft Reference Resources 013020
20. Draft Registering Patient Complaints 021420
21. Draft Registration of Established Patient 021420
22. Draft Registration of New Patient 021420
23. Draft Statement of Ownership and Governance 021220
24. Draft Threatening or Hostile Patient 021420

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**I. Ad Hoc Real Estate:** ..... Ms. Al-Rafiq / Ms. Reed

- Update on Valley Springs Property - Phase II:

**7. Committee Reports:**

**A. Finance Committee:**.....Ms. Atkinson

- Financial Statements (Jan. 2020): Public Comment – **Action**.....Mr. Wood

**B. Ad Hoc Policy Committee:** .....Ms. Sellick / Ms. Atkinson

**C. Ad Hoc Personnel Committee:** .....Ms. Reed / Ms. Toepel

**D. Ad Hoc Golden Health Community Grants Committee:** .....Ms. Al-Rafiq / Ms. Sellick

**8. Board Comment and Request for Future Agenda Items:**

**A.** Announcements of Interest to the Board or the Public:

**B.** Community Connection:

**9. Next Meeting:**

**A.** The next meeting will be Wednesday March 25, 2020 starting at 9am.

**10. Adjournment:** Public Comment – **Action**