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**Special Meeting of the Board of Directors
Tues. Jan 21, 2020
9am
Mark Twain Medical Center Classroom 2
768 Mountain Ranch Rd,
San Andreas, CA**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order:**
2. **Roll Call:**
3. **Approval of Agenda:** Public Comment - **Action**
4. **Public Comment on matters not listed on the Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

This Institution is an Equal Opportunity Provider and Employer

Agenda – Jan 21, 2020 Special MTHCD Board Meeting

5. Consent Agenda: Public Comment - **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Finance Committee Meeting Minutes for Dec. 11, 2019
- Un-Approved Special Board Meeting Minutes for Dec. 4, 2019
- Un-Approved Special Board Meeting Minutes for Dec.18, 2019

B. Correspondence:

- Common Ground - Grant Report (12-31-2019)

6. MTHCD Reports:

A. President’s Report:.....Ms. Reed

- Association of California Health Care Districts (ACHD):
- Meetings with MTHCD CEO:
- Ambulance Service Update:

B. MTMC Community Board Report:.....Ms. Al-Rafiq

C. MTMC Board of Directors.....Ms. Reed

D. Chief Executive Officer’s Report:Dr. Smart

- CSDA Education Opportunities:
- Strategic Planning Workshop:
- Donation - MTHCD to MTMC Foundation:

E. Valley Springs Health & Wellness Center:.....Dr. Smart

- USDA Form 271 - 2019:
- VSHWC “Quality” Report:

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- VS H&W Center – Draft Policies and Forms: Public Comment – **Action**

- Policies - Valley Springs Health & Wellness Center:

Punctuation & Grammar Changes – Please Submit to District Office Staff.

1. Draft Medical Staff Composition 12-26-2019
2. Draft Infection Control Overview 12-26-19
3. Draft Registering Patient Complaints 12-26-19
4. Draft Sterile Supplies and Instruments 12-26-19
5. Draft Policy Development and Review 12-26-19
6. Draft Waived Testing Influenza A and B 12-27-19
7. Draft Waived Testing CoaguChek XS PT
8. Draft Waived Testing Hemoglobin A1C 12-27-2019

F. Ad Hoc Real Estate: Ms. Al-Rafiq / Ms. Reed

- Update on Valley Springs Property - Phase II:

G. Stay Vertical Calaveras:.....Mr. Shetzline

7. Committee Reports:

A. Finance Committee:.....Ms. Atkinson

- Annual Audit: Public Comment – **Action**.....Mr. Jackson
- Financial Statements (Nov. & Dec. 2019): Public Comment – **Action**.....Mr. Wood

B. Ad Hoc Policy Committee:Ms. Sellick / Ms. Atkinson

- **Resolution 2020-01** Public Comment - **Action**

- Policies 19, 20, 21, & 24 Were Presented for 30-day review on 12-18-2019
Action:

- Policy 19 – Public Record Request: Public Comment:
- Policy 20 – Records Retention: Public Comment:
- Policy 21 – Amendments to Policies, Procedures & Waiver of Policies:
Public Comment: Action
- Policy 24 – Website Content & Social Media: Public Comment:

C. Personnel Committee:Ms. Reed / Ms. Toepel

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D. Golden Health Community Grants Committee:Ms. Al-Rafiq / Ms. Sellick

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

B. Community Connection:

- On the Right Track at Bret Harte High School – April 20:
- On the Right Track at Calaveras High School – April 24:
- ACHD Leadership Feb. 20-21 in Sacramento:

9. Next Meeting:

A. The next meeting will be Wednesday Feb. 26, 2020. Please note new meeting time of 9am.

10. Adjournment: Public Comment – **Action**