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**Finance Committee Meeting
Wednesday August 8, 2018
9:00 am
Mark Twain Medical Center Education Center - Classroom 5
San Andreas, CA**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order:**
2. **Roll Call:**
3. **Approval of Agenda:** Action
4. **Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Committee action on such item.) **Limit of 3 minutes per speaker.** The Committee appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. **Consent Agenda:** Action

All Consent items are considered routine and may be approved by the Committee without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

This Institution is an Equal Opportunity Provider and Employer

A. Un-Approved Minutes:

- Un-Approved Special Finance Committee Meeting Minutes for July 18, 2018:

B. Bank and Investment Statements:

- Bank of Stockton (7-30-2018):

C. County Auditor / Controller’s June Report: Not yet received.

6. New Business:

A. Rick Wood, CSDA Finance & Admin. Dir:Ms. Atkinson

- Accounting Services:
- Umpqua Bank Services:

B. Cal-Trust:.....Mr. Smith

7. Controller’s Report: Action.....Mr. Krieg

- Financial Status, Trends, Long-Term Views and Cashflow:
- June Financials Will Be Presented to The Committee:
- Financial Dashboard:

8. Executive Director’s Report:

- USDA Loan:
- USDA Loan Draws:

9. Treasurer’s Report:.....Ms. Atkinson

- Investments Policy No. 22:
- New Accounting Services and Discussion:

10. Comment and Future Agenda Items:

11. Next Meeting:

- The next meeting will be September 12, 2018

12. Adjournment: Action

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Special Finance Committee Meeting
Wednesday July 18, 2018
9:00 am
Mark Twain Medical Center Education Center - Classroom 5
San Andreas, CA

Un-Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:

Ms. Atkinson, Treasurer, called the meeting to order at 9:00am

2. Roll Call:

Present for roll call was Ms. Atkinson, MSW, Ms. Radford, FNP and Mr. Mark Smith.

3. Approval of Agenda: Action

Ms. Radford moved to approve the Agenda. Mr. Smith provided his second. The motion passed 3-0.

4. Public Comment On Matters Not Listed On The Agenda:

Hearing none.

5. Consent Agenda: Action

A. Un-Approved Minutes:

- **Un-Approved Finance Committee Meeting Minutes for June 13, 2018:**

Mr. Krieg: Requested the wording be changed to read “Mr. Malcoun will add another column to the List of Renters and Leases Schedule to reflect the rate increase”. (pkt. pg. 4).

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Minutes - July 18, 2018 MTHCD Special Finance Committee Meeting

B. Bank and Investment Statements:

- Bank of Stockton (6-30-2018):

C. County Auditor / Controller' May Repot:

Ms. Radford moved to approve the Consent Agenda as amended. Mr. Smith provided his second and the motion passed 3-0.

6. New Business:

A. Acknowledgement of Report of Proposed Debt Issuance- State of CA:

Ms. Atkinson: This item is for your information.

7. Controller's Report: Action

- **Financial Status, Trends, Long-Term Views and Cashflow:**
- **June Financials Will Be Presented to The Committee:**
- **Financial Dashboard:**

Mr. Krieg: Reviewed the June Financials and answered questions saying because this meeting is a week later the final figures are in for the month; his department is in the process of doing the last of the year-end figures so he needs to know if there are additional expenses for the 17-18 year; total revenue was up 4% for the month due to higher tax revenue than budgeted; expenses were over budget by 28% because of higher legal fees; the fiscal year will likely be above budget due to higher operational consulting fees; the MTMC Corp. Minority Interest increase for June was pushing \$500k; the District's cash and investments are up from the June 2017 amounts. The Financial Dashboard June amounts are all in the "green".

Mr. Smith: Requested adding the net income ratio of the total revenue and days cash- on-hand to the schedules.

Mr. Smith moved to approve the June Financials. Ms. Radford provided her second and the motion passed 3-0.

Mr. Malcoun: Added a column on the List of Renters and Leases stating "Increase Rate (%)".

8. Treasurer's Report:

Ms. Atkinson: Jeff Kantor, Umpqua Investments will be attending a meeting on July 26th.

- **Investments Policy No. 22: Action**

Ms. Atkinson: Investment Policy No. 22 is still being reviewed by staff. Mr. Smith will research Cal-Trust Investment options and report back to the Finance Committee. She and Mr. Smith will work with Dr. Smart then bring it back for Finance Committee consideration in August.

- **New Accounting Services and Discussion:**

Ms. Atkinson: A list is being compiled of possible vendors to consider for the new accounting services needed by the District when the lease becomes effective.

Mr. Krieg: Per the old lease his department will be attending to the District's accounting needs until Dec. 2019.

- **Report on Special Districts' Leadership Training:**

Ms. Atkinson: Just returned from a CSDA Leadership training which was very well done and focused on governance and finance. The District's policies met ACHD's Certification and are good but there are several more that are needed. She's part of the Ad Hoc Policy Review Committee so will be working on the additional policies the District should have.

9. Comment and Future Agenda Items:

Hearing none.

10. Next Meeting:

- The next meeting will be August 8, 2018

11. Adjournment: Action

Ms. Radford moved to adjourn the meeting at 10:50am. Mr. Smith provide his second and the motion passed 3-0.