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Special Meeting of the Board Of Directors

Mark Twain Medical Center

Classroom 5

768 Mountain Ranch Rd,

San Andreas, CA

Tuesday May 23, 2023

Zoom – Public Invitation information is at the End of the Agenda

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order with Flag Salute:**
2. **Roll Call:**
3. **Approval of Agenda:** Public Comment - **Action**
4. **Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. Consent Agenda: Public Comment - **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting for April 19, 2023:
- Un-Approved Board Meeting for April 26, 2023:

B. Correspondence

- Gabby Gomez Thank you April 28, 2023:

6. MTHCD Reports:

A. President’s Report..... Ms. Reed

- **Association of California Health Care Districts (ACHD) May 2023 Advocate:**
- **Meetings With MTHCD CEO:**
- **California Advancing & Innovating Medi-Cal Program (Cal Aim):Ms. Hack**

B. Ad Hoc Community Grants..... Ms. Sellick / Ms. Reed

- **San Andreas Fire District – Award Grant:**
- **Calaveras County Search & Rescue – Award Grant:**

C. MTMC Community Board Report..... Ms. Sellick

D. MTMC Board of Directors Ms. Reed

E. Chief Executive Officer’s ReportDr. Smart

- **General Comments:**
- **Program Coordinator- Introduction:Ms. Stout**
- **Non-Electric Utilities – MTMC: Public Comment – **Action****
- **Hospital Lease – Article IV of Lease- Informational :**
- **Strategic Planning & Projects Matrix:**
- **Automated External Defibrillator (AED) Via Heart Project Presentation:.....Liz Lazar**

- **Grant Report:**
- **Diede Construction Inc: MTMC Window Proposal:**
- **VSH&W Center – Policies and Forms:** Public Comment – **Action**
 - Policies for May 2023 Valley Springs Health & Wellness Center:

New Policies

Standardized Procedure for Hepatitis C Screening in Adult Patients
 Handpiece Maintenance Policy
 Sexual Harassment in the Workplace

Revised Policies

Patient Portal Information
 Policy Development and Review
 Prescription Refills
 Pulse Oximeter
 Registration Of Established Patient
 Registration of New Patient
 Sliding Fee Discount Program
 Sliding Fee Discount Application
 Sliding Fee Schedule
 Sterile Supplies and Instruments

Bi-Annual Review Policies (no changes to policy content)

Bioterrorism Threat
 Drug Free Workplace
 Earthquake or Weather Emergency
 Nebulizer Treatment
 Par Levels
 Patient Left: Not Seen Or Treated (NSOT)
 PPD Test Results
 Preventive Services: Adults
 Primary Authority Over Clinic Operations
 Procedure Time Out
 Product And Device Recall
 Retention Of Medical Records
 Return to Work – Clinic Personnel
 Splints/Ace Wraps

F. VSHWC Quality ReportsMs. Terradista

- Quality –April 2023:
- MedStatix – April 2023:

7. Committee Reports:

A. Finance Committee:.....Ms. Hack / Mr. Wood

- **Financial Statements** – April 2023: Public Comment – **Action**
- **Proposed Budget for 2023-2024 FY** (Draft) - Discussion Only:

B. Ad Hoc Policy Committee Ms. Hack / Ms. Vermeltfoort

- **District Policies** – As Presented on April 26, 2023 for 30-day Review:
 - ◆ **Resolution 2023 – 04:** Public Comment – **Action**
 - Policy # 3 Term of Office:
 - Policy # 18 Compensation of the Chief Executive Officer (CEO):
 - Policy # 19 Public Records Request:
 - Policy # 20 Records Retention:
 - Policy # 21 Amendments To Policies, Procedures & Waiver of Policies

C. Ad Hoc Community Engagement Committee Ms. Reed

D. Ad Hoc Real Estate:..... Mr. Randolph

E. Ad Hoc Personnel Committee..... Ms. Reed / Ms. Vermeltfoort

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- Cancer Support Group June 9, 2023:

9. Next Meeting:

- The next MTHCD Board Meeting will be Wed June 28, 2023 at 9am.

10. Adjournment: Public Comment – **Action:**

Traci Whittington is inviting you to a scheduled Zoom meeting.

Topic: May 23, 2023 MTHCD Special Board Meeting

Time: May 23, 2023 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83524751833?pwd=L2F6VGpWMIVFbDJIZS80L3>

M4WlowUT09

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Agenda May 23, 2023 MTHCD Special Board Meeting

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