

POLICIES AND PROCEDURES

MARK TWAIN HEALTH CARE DISTRICT

POLICY NO. 17: AUTHORITY AND RESPONSIBILITY OF THE EXECUTIVE DIRECTOR; CONTRACTS AND BIDDING

17.1 AUTHORITY AND RESPONSIBILITY OF THE EXECUTIVE DIRECTOR. The Board of Directors shall employ or contract for the services of an Executive Director who, subject to such policies as may be adopted, and such orders as may be issued by the Board of Directors, or by any of its committees to which it has delegated power for such action, shall have the responsibility, as well as the authority, to function as the chief executive officer of the District, translating the Board of Directors' policies into actual operation. The Executive Director shall report to the Board, and serve at its pleasure.

The Executive Director shall have the authority to approve non-capital expenditures of up to \$5,000 without prior Board approval, in conformance with the District Board's approved budget allocations.

17.2 CONTRACTS AND BIDDING. The District's procurement of goods and services shall comply with the bidding requirements under Health and Safety Code Section 32132.

Board Approved May 27, 2015