



# Mark Twain Health Care District

768 Mountain Ranch Road  
San Andreas, CA 95249  
209 754 3521 Telephone

**Regular Meeting of the Board of Directors  
Wednesday, March 18, 2015  
7:30-10:00a.m. in Classroom 2  
San Andreas, CA**

## **AGENDA**

### Mark Twain Health Care District Mission Statement

Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides competent, professional and compassionate healing.

1. **Call to order:**
2. **Roll Call:**
3. **Approval of Agenda:** (2 min)... **Action**
4. **Public Comment on matters not listed on the Agenda:** (5 min.)

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.**  
**Please state your name and town you reside in.**

5. **Consent Agenda:** (20 min)... **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Minutes of February 25, 2015

B. Approval of January 2015 Financial Statements:

C. Correspondence:

- The Volunteer Center: (2-18-2015) Thank you for Golden Health Award
- Sierra Hope: (3-10-2015) Thank you for Golden Health Award.
- Harmony Ranch, Inc: (3-10-2015) Thank you for Golden Health Award.

**6. Unfinished Business:**

- A. Telehealth MOU Update: (5 min).....Dr. Smart – Mr. Doss  
B. Physician Education Forum:.....Dr. Smart

**7. MTHCD Reports:**

- A. ACHD February Update: (5min).....Mrs. Reed  
B. Golden Health Awards Update – February 6, 2016: (5 min).....Mr. Doss  
C. ACHD Certification Process Update (5 min).....Mrs. Reed  
D. Executive Director Report: (15 min) .....Mr. Doss
- Liability Insurance Policy:
  - Sierra Lode Star Health and Wellness:
  - LAFCO:
- E. Presidents Report: (5 min).....Dr. Oliver
- MTMC Corp. Board Letter.....Dr. Oliver
  - Scholarship Project.
- F. MTMC Corp. Board: (5 min).....Handout.....Mr. McInturf / Mr. Marks

**8. New Business:**

- A. Discussion led by Attorney, Michael Dean of Meyers/Nave on the Procedures for Property Acquisition Pursuant to Lease: (20 min)
- Angels Camp Property:
  - Valley Springs 20 year Lease:

**9. Ad Hoc Committee Reports:**

- A. Real Estate:.....Mr. McInturf / Dr. Smart
- USDA loan update (45 min) .....Gary Hicks of G.L. Hicks Financial, LLC
  - Valley Springs Project update: (10 min).....Dr. Smart / Mr. Doss

- Construction in Progress Fund \$50,000.00: (5 min)....Action.....Mr. Doss
  - Authorization to create construction in progress fund for the Valley Springs project with a cap of \$50,000.00. Construction in progress include expenditures for traffic studies, engineering studies, permit applications and site surveys.....Mr. Doss

B. Public Funds Request: (5 min).....Mrs. Reed / Mrs. Radford

- Sequoia Health Care District: Sample Policy
- Board Policy Regarding 501 (c) 3:.....Mrs. Reed / Mrs. Radford

C. Lease Review: (5 min).....Dr. Oliver / Mrs. Reed

**10. Study Session Topics:**

**11. Board Comment and Request for Future Agenda Items: (5 min)**

**12. Closed Session: (none)**

**13. Reconvene to Open Session:**

A. Report of Action (if any) taken in Closed Session: (none)

**14. Next Meeting: Wednesday, April 22, 2015**

**15. Adjournment:**

Agenda 2015-03-18





# Mark Twain Health Care District

768 Mountain Ranch Road  
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209 754 3521 Telephone

**Regular Meeting of the Board of Directors  
Wednesday, February 25, 2015  
7:30-9:30a.m. in Classroom 2  
San Andreas, CA**

## **Unapproved Minutes**

### Mark Twain Health Care District Mission Statement

Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides competent, professional and compassionate healing.

1. **Call to order:** The meeting was called to order by Pres. Peter Oliver, MD at 7:33am.
2. **Roll Call:** Present were Peter Oliver, MD, Randy Smart, MD, Ken McInturf, Lin Reed, MBA, OTR/L, and Ann Radford, FNP. Absent: None.
3. **Approval of Agenda:** **Action** Dr. Smart requested that future agendas roll together Valley Springs Project (item 6.A.) with the Ad Hoc Real Estate Committee (item 8.B. under reports). Mrs. Reed moved and Dr. Oliver seconded for approval of the agenda. Motion passed 5-0.
4. **Public Comment on matters not listed on the Agenda:** Marti Crane invited everyone to attend the hospital-setting melodrama opening this weekend in VS.
5. **Consent Agenda:** **Action** Dr. Smart requested the financial report be pulled from the consent portion of the agenda for further discussion. Mrs. Reed moved for approval of the remaining items on the consent agenda. The motion was seconded by Mrs. Radford. Motion passed 5-0.
  - A. **Minutes of January 28, 2015:**
  - B. **December 2014 Financial Statements:** During discussion of the financial statements Craig Marks, CEO, Mark Twain Medical Center suggested a cash flow statement be included in future reports. Mr. Marks also introduced Chris Roberts as the new CFO. It was requested, when appropriate, changes be made on line items from reading as Mark Twain St. Joseph Hospital to Mark Twain Medical Center. Mrs. Reed moved to accept the report and Mrs. Radford seconded the motion. Motion passed 5-0.
  - C. **Respite Contract from Jan. 28, 2015:**

#### **D. Correspondence:**

- Calaveras Public Power Agency (Feb 2, 2015)
- Calaveras Health and Human Services Agency (Jan. 21, 2015)  
Agreement term of Oct. 1, 2014 through June 30, 2015.

#### **6. Unfinished Business:**

##### **A. Valley Springs Project:** (Please see section 8 under MTHCD Reports)

- USDA Loan: Financing Schedule
- Calaveras County Pre-application Meeting on Feb. 23, 2015

**B. Telehealth MOU:** **Action** Dr. Smart had reviewed the latest Memorandum of Understanding (MOU) provided by the law firm of Meyers/Nave. In an effort to expedite the process Mr. Marks suggested he review the MOU and report back to gain the blessings of the Board. This item was deferred to the Mar. 18<sup>th</sup> meeting.

**C. Physician Education Forum:** To be held at Greenhorn Creek. Per Dr. Smart the cardio topic will appeal to a broad audience so he suggested this item be referred to the April meeting.

**D. Board Policy Regarding 501 (c) 3 Funding:** Mr. Doss stated the District does not currently have such a policy. A policy could pertain to the Golden Health Awards, Chronic Illness and Hospice as well as possible future relations with 501(c) 3 organizations. Mrs. Reed suggested the President create an Ad Hoc committee to research such a policy. Mrs. Reed and Mrs. Radford volunteered to participate on this committee, with the assistance of Mr. Doss proposed a plan to report back to the Board in April.

#### **7. New Business:**

**Executive Director Retention Agreement:** **Action** Agreement period of Feb 1, 2015 – June 30, 2016. Mr. McInturf moved and Mrs. Reed seconded to accept the Ex. Dir. Retention Agreement. Dr. Oliver explained the contract had not changed except for the extension to June 30, 2016 when the Ex. Dir. intends to retire. Given the expiration date the agreement could remain open if he wants to continue. George Fry (visitor) thanked Mrs. Reed for finding this “diamond” (Mr. Doss) and bringing him to the MTHCD. Marti Crane (visitor) echoed her delight. The motion passed 5-0.

#### **8. MTHCD Reports:**

**A. ACHD January Update:** Mrs. Reed mentioned the Burbank Board meeting she attended about 3 weeks ago, the upcoming Legislative Day on April 13-14 in Sacramento where our very own Dr. Smart will be presenting on behalf of Telehealth. Mr. Doss added what an accomplishment for MTMC and Dignity Health to embrace Telehealth.



Mrs. Crane remembers Dr. Smart coming on board and getting involved with Telehealth and now going to Sacramento, "way to go".

- B. Ad Hoc Real Estate Committee including the Valley Springs Project:** Mr. Doss displayed and recapped the USDA Loan timeline by Gary Hicks of G.L. Hicks Financial, LLC dated Jan 21, 2015 for the Valley Springs Project.
- C. Pre-Planning Meeting for VS Project:** Mr. Doss spoke of the Feb. 24th Pre-Planning meeting for the VS Project held at the Calaveras County Planning Department. Darcy Goulart, County Planner hosted the meeting that included representation from local agencies weighing in on the project. Representing MTHCD was Dr. Smart, Mr. McInturf, Mr. Doss, and Mrs. Stout. Also present was Nate Morgan and Bob Bliss of Aspen St. Architects; Larry Cornish, COO of Mark Twain Medical Center and community member, Firman Brown.

Ms. Goulart echoed the other agencies saying she/they saw no "red flags" but had the following suggestions to maximize time and budget considerations: To save money and time present an overall site plan instead of presenting in segments. Do a full review to get a full layout and environmental review: Carry the landscaping theme throughout the project: Consider how to incorporate a good onsite location for a bus stop: California Dept. of Transportation (Caltrans) will likely require another traffic study but expect it to be minimal as they have done sufficient studies in preparation of the 4-way traffic light that is scheduled to be installed at Vista Del Lago and Hwy 26. There could be some consideration for turn lanes. The project has inherited an agreement from Caltrans allowing 2 accesses onto the property from Hwy 26: Ms. Goulart committed to reviewing reports already on file to determine what needs to be updated.

Dr. Oliver requested review of the following: Real Estate consultant, Building Contractor, architect, legal and home owner lease agreements. Mrs. Reed asked for dates for the community to give their input. Mr. Doss will invite Gary Hicks of G.L. Hicks Financial, LLC to the Mar. 18<sup>th</sup> meeting to discuss the USDA loan.

Mr. Doss sees the USDA loan as very favorable. The Department of Agriculture cannot fund housing but can and does fund rural health projects like ours. Loan approval comes in the form of a letter giving the bank authorization to pay project vendors.

The next Ad Hoc Real Estate Committee meeting is on Tues. March 3rd at 8am in Mr. Doss' office.

Mr. McInturf walked away from the pre-planning meeting having heard the local county agencies being excited about the VS project.

- D. Golden Health Awards Update:** February 7, 2015: Dr. Oliver received a thank you letter from the Calaveras Mentoring Foundation (Feb. 13, 2015) stating it was an honor to receive the award which will assist in the efforts to support and grow the program. The results of the Golden Health Awards will be available for the Mar. 18<sup>th</sup> meeting. Hearing ideas from the public the next Ad Hoc meeting will address ways to improve on the event.

- E. ACHD Certification Process Update:** Mrs. Reed stated May is Health Care District Month and also noted that her tenure on the ACHD Board will be completed in June 2016.

Mrs. Reed commented she would like to have the ACHD Certification process completed and submitted in April 2015. Mr. Doss noted that we are working with our counsel to develop appropriate bylaws and policy that would allow and facilitate the certification process.

- 9. Study Session Topics:** Dr. Oliver stated 9-10am on the Mar. 18<sup>th</sup> will be reserved for Gary Hicks of G.L. Hicks Financial, LLC, to explain the USDA loan. Mr. Doss will discuss with attorney, Michael Dean to see if the discussion needs to be in closed session.

**10. Board Comment and Request for Future Agenda Items:**

Mrs. Reed brought attention to item 5 of the Dignity Health, MTMC, CEO report where it was requested the MTMC Board approve the purchase of Phillips Patient Monitoring System so vital signs can be monitored and down loaded to patient records.

- 11. CEO Report:** The CEO report was distributed at meeting.....Mr. Marks

- 12. Closed Session:** There were not items for closed session.

- 13. Reconvene to Open Session:** Nothing to report at this time.

- 14. Next Meeting:** Wednesday, March 18, 2015 and we will invite Gary Hicks of G.L. Hicks Financial, LLC to discuss the proposed USDA Loan.

- 15. Adjournment:** Moved by Mrs. Reed and seconded by Mr. McInturf. Motion passed and the meeting was adjourned at 9:16am.

Un-Approved 2015-02-25 Minutes

MARK TWAIN HEALTH CARE DISTRICT  
JANUARY 2015

000008





## Mark Twain Health Care District

768 Mountain Ranch Road  
San Andreas, CA 95249  
209 754 3521 Telephone

memorandum

To: Board of Directors  
Finance Committee

From: J.R. Krieg, Controller

Subject: January 2015 Financial Results

Date: March 11, 2015

### MARK TWAIN HEALTH CARE DISTRICT:

The Statement of Revenues and Expenses for the District reported an operating loss **before** Programs and Events of <\$27,505> as compared to the budgeted operating income of \$16,176.

Total revenues were slightly over budget due to a larger than expected return on investments.

Total expenses **before** Programs & Events were 48% over budget resulting from the write-off of the Angels Camp construction in progress related to the Dogtown property.

Programs and Events totaled <\$745> versus a budget of \$50,542 bringing the year to date amount spent to \$12,822 compared to a budget of \$120,291.

Operating income **after** Programs & Events was <\$26,760> versus a budget of <\$34,366>. Year to date total operating income is \$18,706 versus a budget of <\$5,639>.

The Minority Interest in Mark Twain Medical Center **decreased** by <\$373,065> in January versus a budgeted gain of <\$215,511>, due to losses from the operation of the Medical Center.

The District's cash and investments balance as of January 31, 2015 is \$1,995,776 as compared to beginning of the year balance of \$2,434,039.

*"Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides competent, professional and compassionate healing".*

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**MARK TWAIN HEALTH CARE DISTRICT**  
**STATEMENT OF REVENUES AND EXPENSES**  
**JANUARY 2015**

JANUARY				Year-to-date			
Line #	Actual	Budget	Var. %	Last Yr	Budget	Var. %	Var. %
<b>Revenue</b>							
1	\$25,837	\$25,837	0%	\$180,856	\$180,859	0%	0%
2	481	481	0%	3,370	3,370	0%	0%
3	17,837	17,587	1%	124,705	123,107	1%	32%
4	67,667	67,667	0%	473,667	473,667	0%	6%
5	367	917	-60%	3,014	6,417	-53%	238%
6	2,692	104	2479%	5,261	729	622%	-15%
	<u>\$114,870</u>	<u>\$112,593</u>	<u>2.02%</u>	<u>\$790,876</u>	<u>\$788,149</u>	<u>0%</u>	<u>8%</u>
<b>Expenses</b>							
6	880	0	0%	880	0	0%	0%
7	1,131	1,075	5%	7,919	7,525	5%	5%
8	3,355	1,250	169%	9,490	8,750	8%	196%
9	0	1,000	-100%	10,790	7,000	54%	-4%
10	6,160	6,160	0%	43,120	43,120	0%	11%
11	46,012	1,667	2660%	46,142	11,667	295%	10757%
12	6,743	6,743	0%	47,200	47,200	0%	28%
13	47,060	47,367	-1%	331,567	331,567	17%	14%
14	17,499	17,499	0%	122,491	122,491	0%	2%
15	8,973	9,948	-10%	65,220	68,219	-4%	-4%
16	1,280	1,250	2%	8,958	8,750	2%	40%
17	1,839	625	194%	1,839	4,375	-58%	-13%
18	0	1,250	-100%	417	8,750	-95%	-79%
19	1,434	583	146%	7,883	4,083	93%	-12%
	<u>\$142,375</u>	<u>\$96,417</u>	<u>48%</u>	<u>\$759,348</u>	<u>\$673,497</u>	<u>13%</u>	<u>18%</u>
	<u>(\$27,505)</u>	<u>\$16,176</u>	<u>-270%</u>	<u>\$31,528</u>	<u>\$114,652</u>	<u>-73%</u>	<u>-65%</u>
<b>Operating Income (Loss) Before Programs &amp; Events</b>							
<b>Programs &amp; Events</b>							
20	\$625	\$625	-150%	\$4,923	\$4,375	13%	-30%
21	0	3,333	-100%	0	23,333	-100%	-100%
22	0	1,500	-100%	2,456	3,000	-18%	0%
23	0	20,000	-100%	0	20,000	-100%	-100%
24	0	0	0%	4,134	4,000	3%	3%
25	(433)	10,200	-104%	1,058	10,000	-89%	-80%
26	0	333	-100%	0	2,333	-100%	-100%
27	0	417	-100%	250	2,917	-91%	-86%
28	0	2,500	-100%	0	17,500	-100%	0%
29	0	10,000	-100%	0	20,000	-100%	0%
30	0	1,533	-100%	0	12,833	-100%	-100%
	<u>(\$745)</u>	<u>\$50,542</u>	<u>-101%</u>	<u>\$12,822</u>	<u>\$120,291</u>	<u>-86%</u>	<u>-78%</u>
	<u>(\$26,760)</u>	<u>(\$34,366)</u>	<u>-22%</u>	<u>\$18,706</u>	<u>(\$5,639)</u>	<u>-432%</u>	<u>-40%</u>
<b>Other Income/Expense</b>							
31	(\$357,852)	(\$254,222)	41%	\$60,124	(\$723,656)	-108%	-106%
32	(15,113)	38,671	-136%	88,448	270,694	-67%	-83%
	<u>(\$373,065)</u>	<u>(\$215,551)</u>	<u>73%</u>	<u>\$148,572</u>	<u>(\$452,962)</u>	<u>-133%</u>	<u>-162%</u>
	<u>(\$399,825)</u>	<u>(\$249,817)</u>	<u>60%</u>	<u>\$167,278</u>	<u>(\$458,601)</u>	<u>-136%</u>	<u>-180%</u>

Financial Statement January 2015

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**MARK TWAIN HEALTH CARE DISTRICT**  
**BALANCE SHEET**  
**JANUARY 2015**

ASSETS	JANUARY 2015	JUNE 2014	LIABILITIES AND NET ASSETS	JANUARY 2015	JUNE 2014
<b>CURRENT ASSETS</b>			<b>CURRENT LIABILITIES</b>		
Cash and cash equivalents	\$899,454	\$818,755	Accounts payable and accrued expenses	\$35,999	\$41,276
Umpqua Investments	1,006,322	1,000,284	Prepaid Rent	0	0
Investments - CDARS	90,000	810,000	Security Deposits	2,275	2,275
Due from Calaveras County	473,669	43,600	Due to MTMC Corporation - rental clearing	155,557	174,014
Security Deposit	0	5,000	Payroll Liabilities	203	0
Accrued Interest Receivable	1,093	1,156			
Accounts Receivable (net)	14,487	16,045	Total current liabilities	\$194,034	\$217,565
Prepaid expenses and other	18,991	9,018			
Total current assets	\$2,503,985	\$2,503,857			
<b>LONG TERM INVESTMENTS</b>					
Minority Interest in MTMC	\$19,921,858	\$19,773,286			
Total LT investments	\$19,921,858	\$19,773,286			
<b>PROPERTY, PLANT AND EQUIPMENT</b>					
Land and land improvements	\$694,614	\$884,614			
Buildings and improvements	4,560,258	4,478,938			
Construction in Progress (Valley Springs)	256	43,180			
Equipment	698,157	698,157			
Total gross PPE	\$6,143,284	\$6,104,888			
Accumulated Depreciation	(5,165,279)	(5,101,716)			
Net property, plant and equipment	\$977,005	\$1,003,172			
<b>OTHER ASSETS</b>			<b>NET ASSETS (Fund Balances)</b>		
Due from State Prop 1A	\$0	\$0	Fund balance - District	\$3,374,049	\$3,337,789
Capitalized Lease Negotiation	99,891	78,019	Fund balance - Minority Interest in MTMC	19,773,283	19,104,118
Intangible assets	5,905	6,563	Fund balance - District CY	18,706	36,260
Total other assets	\$105,796	\$84,582	Fund balance - Minority Interest CY	148,572	669,165
			Total net assets	\$23,314,610	\$23,147,332
Total assets	\$23,508,644	\$23,364,897	Total Liabilities and net assets	\$23,508,644	\$23,364,897

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Mark Twain Healthcare District  
Cash Flow Statement  
January 2015 & YTD FY15

	January	YTD
<b><u>CASH RECEIVED</u></b>		
Total Income	<u>\$ 114,870</u>	<u>\$ 790,876</u>
Non Cash Items affecting Income		
Tax accrual	\$ (67,667)	\$ (430,069)
Rental Clearing	(2,637)	(18,456)
Umpqua (gain) loss	(2,937)	(6,038)
Deferred Revenue	(37,700)	-
Total Items affecting Income	<u>\$ (110,941)</u>	<u>\$ (454,563)</u>
Cash Items not in Income		
CDARS Investments	\$ -	\$ 720,000
Security Deposit	-	5,000
Receivables	-	1,651
Total Items not in Income	<u>\$ -</u>	<u>\$ 726,651</u>
Cash Received in Month/YTD	<u>\$ 3,929</u>	<u>\$ 1,062,964</u>
<b><u>CASH PAID OUT</u></b>		
Total Expenses	<u>\$ 141,630</u>	<u>\$ 772,171</u>
Non Cash Items affecting Expense		
Depreciation	\$ (8,973)	\$ (65,221)
Angels Camp writeoff	(46,012)	(43,180)
Payroll liab	(203)	(203)
Total Items affecting Expense	<u>\$ (55,187)</u>	<u>\$ (108,604)</u>
Cash Items not in Expense		
Prepays	\$ 14,438	\$ 9,972
Accounts Payable	13,486	5,277
Fixed Assets	16,264	81,320
Lease Negotiation	2,640	21,872
VS Land Costs	-	256
Total Items not in Expense	<u>\$ 46,828</u>	<u>\$ 118,697</u>
Cash Paid Out in Month/YTD	<u>\$ 133,271</u>	<u>\$ 782,264</u>
NET CHANGE IN CASH BALANCE	<u>\$ (129,342)</u>	<u>\$ 280,700</u>

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**Mark Twain Health Care District**  
**List of Renters and Leases**  
**January 31, 2015**

Name	Contract Date	Commencement Date	Lease Term	expire date	MOB Suite	Location	District Pays Utilities	Type	Monthly Rent	Sq Ft Rate	CAM	Total	Sq Ft.	Comments
<b>Medical Office Building Subleases</b>														
						704 Mountain Ranch Rd, First Floor Building E								
Stockton Cardiology	8/15/2007	8/15/2007	5 years	8/14/2017	101	see above	N	Office	\$ 2,783.63	2.16	\$ 552.50	\$ 3,336.13	1,276	Current thru 1/2015
Specialty Clinic - GI	9/1/2012	9/1/2012	5 years	8/31/2017	102	see above	Y	Office	\$ 2,611.10	2.05	\$ 552.50	\$ 3,153.60	1,276	Current thru 1/2015
San Andreas FMC	9/21/2008	1/1/2009	5 years	7/1/2019	103/104	see above	Y	Clinic	\$ 7,026.63	3.05	\$ -	\$ 7,026.63	2,304	Current thru 1/2015
San Andreas FMC	7/1/2014	7/1/2014	5 years	7/1/2019	105	see above	Y	Office	\$ 3,757.72	2.29	\$ 552.50	\$ 4,310.22	1,644	Current thru 1/2015
Total MOB lease income										\$ 16,179.08	\$ 1,657.50	\$ 17,836.58	6,500	
<b>Hospital Lease Agreement w/ Corporation</b>														
Mark Twain Medical Center	1/1/1990	1/1/1990	30 years	12/31/2019		768 Mountain Ranch	Reimburse	Hospital	\$ 23,200.00		NA	\$ 23,200.00		
<b>Office Lease</b>														
San Andreas Medical and Professional Offices (Diede)	3/1/2007	3/1/2007	20 years	2/28/2027		704 Mountain Ranch Rd, First Floor Building E	N	Office	\$ 14,605.36		\$ 2,893.39	\$ 17,498.75	6,500	Rent increases 3% each year.
<b>Land Lease</b>														
Jesse Koplen	5/9/1994	5/9/1994	50 years	5/2/2044		Parcel 5, 700 Mountain Ranch Road, MOB Bldgs A, B, C	Y	Land	\$ 481.42		NA	\$ 481.42	NA	At term of lease improvements (buildings) become District property. May terminate lease after 35 years and purchase improvements.
San Andreas Medical and Professional Offices (Diede)	5/20/2004	5/20/2004	50 years	5/19/2054		Parcel 3, Building E (MOB Property)	N	Land	\$ 1 / Yr		NA	\$ 1 / Yr	NA	At term of lease improvements (buildings) become District property. May terminate lease after 35 years and purchase improvements.

Mark Twain Healthcare District  
Transaction Detail by Account  
January 2015

10:49 AM  
03/04/15  
Accrual Basis

Type	Date	Num	Name	Memo	Clr	Split	Amount
Check	01/02/2015	12767	CPUD		✓	-SPLIT-	(1,242.16)
Check	01/02/2015	12791	Golden State Cellular		✓	730.65 - Telephone	(627.44)
Check	01/02/2015	12793	San Andreas Sanitary District		✓	730.79 - Water/Sewer	(5,486.62)
Check	01/02/2015	12794	San Andreas Medical & Professional Office		✓	-SPLIT-	(17,486.76)
Check	01/07/2015	12804	Calaveras Telephones		✓	730.65 - Telephone	(396.32)
Check	01/07/2015	12805	City of Angels		✓	730.79 - Water/Sewer	(170.40)
Check	01/07/2015	12806	J.S. West		✓	730.76 - Natural Gas	(393.36)
Check	01/07/2015	12807	Columbia Communications, Inc.		✓	730.85 - Telephone	(907.00)
Check	01/07/2015	12808	PG&E 4699515291 VS Clinic Site 9		✓	730.77 - Electricity	(177.96)
Check	01/07/2015	12809	PG&E 74021405306 SAFMC		✓	730.77 - Electricity	(397.56)
Check	01/07/2015	12810	PG&E VS 46578486382 Clinic Site 10		✓	730.77 - Electricity	(110.54)
Check	01/07/2015	12811	PG&E 4699515291 VS Clinic Site 9		✓	730.77 - Electricity	(346.08)
Check	01/07/2015	12812	PG&E 8919594003 #S1		✓	-SPLIT-	(380.86)
Check	01/07/2015	12813	PG&E 39318320078		✓	-SPLIT-	(196.30)
Check	01/07/2015	12814	PG&E 7108368090 MOS Condo		✓	-SPLIT-	(407.10)
Check	01/07/2015	12815	CPFA		✓	730.77 - Electricity	(17,319.23)
Check	01/07/2015	12816	Trane U.S., Inc	2 of 2 payments for Northwing HVAC sensor upgrade	✓	162.3 - CIP - HVAC	(16,264.00)
Check	01/07/2015	12817	Cornie Strawbridge Designs		✓	716.12 - Golden Health Awards	(87.50)
Check	01/07/2015	12818	Productivity Plus Systems		✓	-SPLIT-	(4,400.00)
Check	01/07/2015	12819	OSDA		✓	130.30 - Other Prepaid Expenses	(3,412.00)
Check	01/07/2015	12820	Lin Reed		✓	740.88 - Travel, Meals & Lodging	(291.94)
Check	01/07/2015	12821	Dr. Peter Olivar		✓	740.86 - Travel, Meals & Lodging	(366.65)
Check	01/07/2015	12822	Campens, Robert		✓	740.88 - Travel, Meals & Lodging	(507.65)
Check	01/07/2015	12823	McInturf, Kan		✓	740.88 - Travel, Meals & Lodging	(237.60)
Check	01/07/2015	12824	Dr. Randall Smart		✓	740.88 - Travel, Meals & Lodging	(415.25)
Check	01/05/2015	12825	PG&E 2303121143-1 rtho		✓	730.77 - Electricity	(485.10)
Check	01/05/2015	12826	AT&T 0518795579001	248137000754	✓	-SPLIT-	(27.29)
Check	01/13/2015	12827	AT&T 754-9362		✓	730.65 - Telephone	(320.49)
Check	01/13/2015	12828	AT&T OnaNet		✓	730.65 - Telephone	(5,195.23)
Check	01/20/2015	12831	Mark Twain Medical Center Healthcare Corp		✓	-SPLIT-	(13,465.56)
Check	01/20/2015	12829	Productivity Plus Systems		✓	-SPLIT-	(4,400.00)
Check	01/20/2015	12830	Peggy Stout		✓	740.90 - Other Miscellaneous Expenses	(274.66)
Check	01/21/2015	12832	Doss, Daymon		✓	740.89 - Office Supplies and Expense	(1,159.46)
Check	01/26/2015	12833	Arthur J. Gallagher Risk		✓	130.20 - Prepaid Malpractice	(13,437.00)
Check	01/28/2015	12834	PG&E 42603099709 Hospital		✓	730.78 - Natural Gas	(9,969.22)
Check	01/28/2015	12835	Pro-Flame Gas Co.		✓	-SPLIT-	(1,095.08)
Check	01/28/2015	12836	Mosbaugh Properties, Inc.		✓	730.78 - Natural Gas	(617.36)
Check	01/28/2015	12837	AT&T 795-2987749		✓	730.65 - Telephone	(76.82)
Check	01/28/2015	12839	La Contenta Plaza		✓	730.79 - Water/Sewer	(1,072.43)
Check	01/28/2015	12840	Mayers Nave		✓	-SPLIT-	(3,364.56)
Check	01/31/2015	12850	Mark Twain Medical Center Healthcare Corp		✓	720.64 - Administrative Services	(6,742.79)
Check	01/20/2015	101	Peggy Stout		✓	169 - Payroll Clearing	(677.46)

000014



Mark Twain Healthcare District  
Transactions by Account  
As of January 31, 2015

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	06/18/2013	12104	Meyers Nave	inv 201350489	100.30 - Umpqua Bank Checking	867.30	0.00
Check	06/26/2013	12107	KD Anderson & Associates	Invoice 7352 - Traffic Engineering	100.30 - Umpqua Bank Checking	7,935.00	867.30
Check	07/09/2013	12121	City of Angels	Planning Fees - MTMC Clinic	100.30 - Umpqua Bank Checking	6,780.00	8,802.30
Check	07/24/2013	12145	KD Anderson & Associates	Invoice 7367 - Traffic Engineering	100.30 - Umpqua Bank Checking	2,720.00	15,582.30
Check	07/30/2013	12160	Meyers Nave	inv 2013060584	100.30 - Umpqua Bank Checking	639.48	18,302.30
Check	08/20/2013	12167	KD Anderson & Associates	Invoice 7405 - Traffic Engineering	100.30 - Umpqua Bank Checking	4,800.00	18,931.78
Check	09/24/2013	12223	KD Anderson & Associates	Invoice 7447 - Traffic Engineering	100.30 - Umpqua Bank Checking	405.00	23,731.78
Check	10/02/2013	12228	Augustine Planning Associates	Dogtown Road-Angels Camp Clinic	100.30 - Umpqua Bank Checking	4,921.39	24,136.78
Check	10/15/2013	12242	KD Anderson & Associates	Invoice 7482 - Traffic Engineering	100.30 - Umpqua Bank Checking	590.00	29,058.17
Check	10/15/2013	12243	WallaceKuhl & Associates	Invoice 201302035 Geotechnical Engineering	100.30 - Umpqua Bank Checking	7,217.35	29,648.17
Check	03/25/2014	12474	KD Anderson & Associates	Invoice 7614 - Traffic Engineering	100.30 - Umpqua Bank Checking	455.00	36,865.52
Check	04/16/2014	12501	KD Anderson & Associates	Invoice 7651 - Traffic Engineering	100.30 - Umpqua Bank Checking	370.00	37,320.52
Check	06/10/2014	12564	Augustine Planning Associates	Dogtown Road-Angels Camp Clinic	100.30 - Umpqua Bank Checking	4,814.23	37,690.52
Check	06/10/2014	12573	KD Anderson & Associates	Invoice 7716 - Traffic Engineering	100.30 - Umpqua Bank Checking	675.00	42,504.75
Check	07/21/2014	12609	Augustine Planning Associates	Dogtown Road-Angels Camp Clinic	100.30 - Umpqua Bank Checking	421.88	43,179.75
Check	07/21/2014	12610	KD Anderson & Associates	Invoice 7774 - Traffic Engineering	100.30 - Umpqua Bank Checking	2,410.00	43,601.63
						46,011.63	46,011.63
						46,011.63	46,011.63

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# Mark Twain Health Care District Budget Overview July 2014 through June 2015

Mark Twain Health Care District  
Budget FY 2015

## 2014-2015 BUDGET

	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15
<b>Ordinary Income/Expense</b>												
<b>Income</b>												
550.10 - Rental Revenue	310,044	25,837	25,837	25,837	25,837	25,837	25,837	25,837	25,837	25,837	25,837	25,837
550.20 - Land Rental Revenue	5,777	481	481	481	481	481	481	481	481	481	481	481
550.30 - MOB Lease Rent	211,041	17,587	17,587	17,587	17,587	17,587	17,587	17,587	17,587	17,587	17,587	17,587
560.10 - District Tax Revenue	812,000	67,667	67,667	67,667	67,667	67,667	67,667	67,667	67,667	67,667	67,667	67,667
570.10 - Interest Income	11,000	917	917	917	917	917	917	917	917	917	917	917
570.20 - Other Miscellaneous Income	1,250	104	104	104	104	104	104	104	104	104	104	104
<b>Total Income</b>	1,351,112	112,593	112,593	112,593	112,593	112,593	112,593	112,593	112,593	112,593	112,593	112,593
<b>Expense</b>												
800.00 - Lease Negotiation Costs	-	0	0	0	0	0	0	0	0	0	0	0
700.00 - Benefits	-	0	0	0	0	0	0	0	0	0	0	0
710.00 - Insurance	12,900	1,075	1,075	1,075	1,075	1,075	1,075	1,075	1,075	1,075	1,075	1,075
715.23 - Legal Fees	15,000	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
715.24 - Audit Fees	12,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
715.25 - Management Consulting Fees	73,920	6,160	6,160	6,160	6,160	6,160	6,160	6,160	6,160	6,160	6,160	6,160
715.26 - Operational Consulting Fees	20,000	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667
720.64 - Administrative Services	80,913	6,743	6,743	6,743	6,743	6,743	6,743	6,743	6,743	6,743	6,743	6,743
730.00 - Utilities	568,400	47,387	47,387	47,387	47,387	47,387	47,387	47,387	47,387	47,387	47,387	47,387
731.00 - Community Education & Marketing	15,000	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
734.00 - MOB Rent	209,985	17,499	17,499	17,499	17,499	17,499	17,499	17,499	17,499	17,499	17,499	17,499
735.00 - Depreciation & Amortization	117,959	9,948	9,948	9,948	9,948	9,948	9,948	9,948	9,948	9,948	9,948	9,948
740.88 - Dues and Subscriptions	15,000	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
740.89 - Travel, Meals & Lodging	7,500	625	625	625	625	625	625	625	625	625	625	625
740.00 - Miscellaneous	7,000	583	583	583	583	583	583	583	583	583	583	583
<b>Total Operating Expense</b>	1,155,577	95,417	95,417	95,417	95,417	95,417	95,417	95,417	95,417	95,417	95,417	95,417
<b>Operating Income Before Programs &amp; Events</b>	195,535	16,176	16,176	16,176	16,176	16,176	16,176	16,176	16,176	16,176	16,176	16,176
<b>716.00 - Programs and Events</b>												
716.01 - Prk in the Night	7,500	625	625	625	625	625	625	625	625	625	625	625
716.02 - Health Fair	40,000	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333
716.03 - Health Education Forum	3,000	0	0	0	0	0	0	0	0	0	0	0
716.07 - Chronic Disease Program	20,000	0	0	0	0	0	0	0	0	0	0	0
716.08 - Respite Care Program	20,000	0	0	0	0	0	0	0	0	0	0	0
716.09 - Technology for Students	4,000	0	0	0	0	0	0	0	0	0	0	0
716.10 - Miscellaneous	22,000	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833
716.12 - Garden Health Awards	40,000	0	0	0	0	0	0	0	0	0	0	0
716.13 - Foundation Sponsorships	4,000	333	333	333	333	333	333	333	333	333	333	333
716.14 - Community Sponsorships	5,000	417	417	417	417	417	417	417	417	417	417	417
716.15 - Outpatient Telehealth	30,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
<b>Total Programs &amp; Events</b>	195,500	9,042	9,042	9,042	9,042	9,042	9,042	9,042	9,042	9,042	9,042	9,042
<b>Operating Income After Programs &amp; Events</b>	35	8,651	8,651	8,651	8,651	8,651	8,651	8,651	8,651	8,651	8,651	8,651
<b>TOTAL OPERATING INCOME</b>	35	8,651	8,651	8,651	8,651	8,651	8,651	8,651	8,651	8,651	8,651	8,651

0000016



## The Volunteer Center

(255 Lewis Street) P.O. Box 196, San Andreas, CA 95249  
(209) 754-1699 Email: [calaverasvolunteer@sbcglobal.net](mailto:calaverasvolunteer@sbcglobal.net)  
Website: [www.calaverasvolunteer.com](http://www.calaverasvolunteer.com)

Mark Twain Health Care District  
and Mark Twain Medical Center Foundation  
Daymon Doss, Executive Director  
P. O. Box 668  
San Andreas, CA 95249

February 18, 2015

Dear Mr. Doss,

On behalf of the Volunteer Center Board of Directors, countywide volunteers and those we serve, please know how honored we are to have been selected as one of the five Nominees to be honored at the 2015 Golden Health Awards. It was wonderful to experience the unity of purpose in the room as we all gave voice to the non-profit story and celebrated the dedication of Star Hildebrand and the lifetime achievements and commitment of Bob Campana.

Your gift of \$5,000 will of course be used to further assist our most fragile citizens while we work to provide future stability for the Volunteer Center programs. To that end, we continue bringing the community together to create a Volunteer/Community campus. The Volunteer Center will then have a place to call home where we can expand our partnerships with the school and local community to dream big, bond and make wonderful things happen.

Thank you again for reaching out to partner with non-profit agencies to acknowledge and support the work being done to improve the health and wellness of our communities.

We can always do more, but we can do better when we do it together!

*Marti Crane*

Marti Crane  
Executive Director

**The Volunteer Center of Calaveras County Board of Directors:**

Bill Crane, Jim Johnson, Fred Kuster, Bob Louis, Melinda Williams, Margi Fields, Bill Hidalgo, Judy McMurtry, Marti Crane, Joy Roberts

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With sincere gratitude...



Sierra HOPE

Made especially for you by:



And warmest wishes.  
Thank you for your support.



Thank you so much for your  
support of our work. It is  
an honor to be recognized and  
we had a wonderful time at the  
Gala.

*Jm Cadotte*

Sierra HOPE

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## Harmony Ranch is grateful for your support

Harmony Ranch is a non-profit horsemanship program offering recreational therapeutic services to children and adults with or without special needs. Our program provides an atmosphere of safety, understanding and ethical treatment of humans and horses engaged in equine-assisted activities.

PO Box 1921

Murphys, CA 95247

209-754-4299

[harmony.ranch@yahoo.com](mailto:harmony.ranch@yahoo.com)

[www.harmonyranchca.org](http://www.harmonyranchca.org)

501(c)(3) 27-3259180



Dear friends,  
We are so grateful to you for giving Harmony Ranch the Golden Health award. Thank you so much. We are so appreciative of your support and feel honored that you included us with the other worthwhile recipients from Calaveras County. Our programs are growing fast and this year we will ensure we stay strong and our horses will stay healthy and well-fed. The Harmony Ranch Board of Directors







## ACHD Update for February 2015



### Trustee and Healthcare District of the Year

Nominations for Trustee of the Year and Healthcare District of the Year are now being accepted. Access the Trustee of the Year nomination form [here](#) and the Healthcare District of the Year nomination form [here](#). Nominations are evaluated by the ACHD Education Committee with recommendations provided to the Board of Directors. Nominees will be recognized and the winner announced at the Annual Meeting Chair's Dinner on May 7, 2015.



### Certified Healthcare District

No submissions were received this month. Since inception of the Certification process, Palomar Health, Sequoia Healthcare District, Antelope Valley Healthcare District and Beach Cities Health District have completed the Certification process by demonstrating compliance with public agency reporting requirements in the following subject areas:

- Transparency
- Website Content
- Executive Compensation and Benefits
- State Agency Reporting
- Financial Reporting

Member Districts interested in applying for Certified Healthcare District status should contact Ken Cohen at [Ken.Cohen@achd.org](mailto:Ken.Cohen@achd.org) or (916) 266-5277.



### Annual Meeting

Registration for the Association's Annual Meeting, to be held May 6-8, 2015, at the Monterey Plaza Hotel & Spa in Monterey is now open. Register [here](#). Recent ACHD events have seen room blocks fill up quickly. To ensure that you receive the discounted hotel rate we encourage early registration. The theme of this year's event is "Creating the Healthcare District of the Future". Confirmed speakers are Paul Keckley, PhD addressing the current status of the Affordable Care Act and Melissa Stafford Jones, MPH, Director CMS Region IX addressing the delivery system reform goals of the Centers for Medicare Services. In addition, Jim Roxburgh, RN MPA will be discussing the Tele-health clinical support services provided by Dignity Health.





### Legislative Update

February 27<sup>th</sup> was the last day for bills to be introduced this session; total submissions between both Houses are 2,297 compared to 2,189 in the prior Session. Looking at this activity by House, there are 20 fewer bills in the Senate and 128 more bills in the Assembly when compared to the prior Session.

Legislation to address the Distinct Part-Skilled Nursing reductions associated with AB 97 (2011) has been introduced in both Houses; [SB 243](#) (Hernandez) and [AB 366](#) (Bonta).



### ACHD Legislator of the Year

Assembly member Rocky Chavez (R) has been selected as the Association's 2014 Legislator of the Year. Mr. Chavez represents Assembly District 76 which includes; Fallbrook Healthcare District, Palomar Health and Tri Cities Healthcare District. Mr. Chavez, a retired United States Marine Colonel, recently announced that he is running for the U.S. Senate seat currently held by Senator Barbara Boxer (D).

Mr. Chavez will be the keynote speaker at the Legislative Day dinner April 13 at the Hyatt Regency Hotel in Sacramento.



### Legislative Day

This year's event is scheduled for April 13 & 14 at the Hyatt Regency Hotel in Sacramento. This year's educational sessions will address:

#### Advances in Tele-health Delivery Systems

Experience the most recent advances in tele-health delivery systems through a live, tele-health demonstration. You'll learn how Mark Twain Healthcare District implemented a state-of-the art tele-health program to increase access to healthcare in their community.

#### Utilizing Collaboration to Achieve Seismic Retrofitting Policy Changes

Learn how Marin Healthcare District collaborated with their local and state colleagues, to find a policy solution that is supporting the seismic retrofit of Marin General Hospital.



### Expanding Community Partnerships – Using Science and Public Policy to Prevent the Spread of Communicable Disease

Hear policy, medical, and scientific experts speak about the importance of collaboration in addressing the spread of communicable diseases. Panelists will share how their individual expertise benefits the health of their Healthcare Districts and California as a whole.

Registration is open now through March 23. For more information on the event, visit the [ACHD Website](#). Register [HERE](#) today and secure your spot at ACHD's 2015 Legislative Day.

Questions about Legislative Day or program content may be directed to the [ACHD Advocacy Team](#).



### **Healthcare District State and Assembly Committee Assignments**

The committee assignments for the Senate and the Assembly have been completed. Access the Assembly List [here](#) and the Senate List [here](#).



### **Expanded Downtown Office**

We have relocated the ACHD Sacramento office to the 20<sup>th</sup> floor of the CHA/Esquire building. The relocation created additional work space for the Advocacy Team and will provide ACHD Members with additional amenities and services during visits to Sacramento.



### **Member Services**

We are pleased to announce that on March 2, 2015 Sheila Johnston accepted the Members Services Specialist position. Sheila has been working within the Association as a Legislative Advocate for almost three years; and in that capacity has worked directly with our members on various bills and regulatory issues. She brings a wealth of knowledge to the position regarding our districts, regulation and legislation, planning and policy. You may review her resume [here](#). Please join me in welcoming her to this new role.



### **Healthcare District Visits**

I am pleased to have been able to visit with Trustees and Executives at Antelope Valley, Petaluma, Sequoia, Sonoma, Alameda and Tulare this month. I am grateful for the hospitality and orientation to the programs and services provided by these Districts and look forward to visiting the balance of the Membership over the coming months.



I believe that Healthcare Districts are truly a unique and essential part of the California health care landscape, providing exceptional forward looking leadership and a wide range of health care services.



#### **Future Events**

Annual Meeting: May 6-8 at the Monterey Plaza Hotel & Spa, Monterey. More information can be found [here](#).





**ACHD**

ASSOCIATION OF CALIFORNIA  
HEALTHCARE DISTRICTS

March 6, 2015

Dr. Peter Oliver  
Mark Twain Healthcare District  
768 Mountain Ranch Road  
San Andreas, CA 95249

Dear Dr. Peter Oliver,

At the ACHD 63<sup>rd</sup> Annual Meeting scheduled for May 6-8, 2015 at the Monterey Plaza Hotel & Spa, Monterey, California, elections will be held to fill two (2) District Trustee Seats on the Board of Directors.

Trustees serve a term of three years or to the end of their term as an elected Trustee in their District, whichever occurs first. A Trustee may serve a maximum of two terms on the ACHD Board of Directors. The ACHD Board meets at least four times a year, two times in a face-to-face meeting and twice via teleconference; additional meetings are scheduled as needed. Travel expenses for face-to-face meetings are reimbursed subject to ACHD policy and a \$200 dollar stipend paid; for teleconference meetings a \$100 dollar stipend is paid.

Please share this information with your fellow Trustees and encourage those who have an interest in running for an open seat to complete and submit the attached document. Please feel free to contact me with any questions you may have about the election or Trustee obligations at [ken.cohen@achd.org](mailto:ken.cohen@achd.org) or (916) 266-5277

Thank you,

Ken Cohen  
Executive Director

Enclosure: 2015 ACHD Board of Directors Nomination Form

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# ACHD

ASSOCIATION OF CALIFORNIA  
HEALTHCARE DISTRICTS

April 24, 2014

Lin Reed  
President  
Mark Twain Health Care District  
1228 Cheyenne Road  
Copperopolis, CA 95228

**Re: Best Practices in Governance-ACHD Certified District**

Dear Lin,

As a Public Entity, Mark Twain Health Care District has well-defined obligations to conduct its affairs in a manner that is open and transparent. A question that is often raised by the general public and State Legislators is, "how are we to know these obligations are being met?"

To assist ACHD Members in demonstrating compliance with these "open and transparent obligations", the ACHD Governance Committee with support from the ACHD Board of Directors, has developed a core set of standards, referred to as Best Practices in Governance. Districts that submit evidence to ACHD of conformance with these standards, will receive the designation of *ACHD Certified for Best Practices in Governance*. The Certification is valid for a period of three years.

To facilitate your District's application, we have prepared a binder tabbed by content, with check-off lists outlining the documentation that you will need to provide with your submission. To begin the process, simply gather the requested materials, insert them into the appropriate binder tab section and forward your completed submission to:

ACHD  
Attention: Leyla Taber, Member Services Administrator  
PO Box 619084  
Roseville, CA 95661

An important component of the Certification criteria is the content of your District's webpage. To satisfy the webpage content criteria, ACHD staff will review your District's webpage to verify the required content is present.

Participating in this process will speak volumes to the general public as well as to State Legislators, about Mark Twain Health Care District commitment to transparency in governance. We look forward to receiving and reviewing your completed submission with a goal of granting you the designation, *ACHD Certified for Best Practices in Governance* and noting that you are an ACHD Certified District on the Association's webpage.

Please feel free to contact Leyla Taber at [leyla.taber@achd.org](mailto:leyla.taber@achd.org) with any questions you have about this communication or the Certification process itself.

Best regards,



Don Parazo, MD  
Board Chair



Dave McGhee  
Chief Executive Officer



# TRANSPARENCY



## Completion of Ethics Training

- ☐ Provide copies of completion for each Board Member

*Government Code 53235, AB 1234*

## Ralph M. Brown Act

- ☐ Provide a copy of board policy on Brown Act compliance

*Government Code 54950*

## Public Records Request

- ☐ Provide a copy of board policy on responding to requests for public records

## Conflict-of-Interest Policy

- ☐ Provide a copy of the current policy
- ☐ Provide a copy of the list of Fair Political Practices Commission required filers

## State Controller's Compensation Report

- ☐ Provide a copy of current filing confirmation

*Government Code 538911*

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## WEBSITE CONTENT



- ☐ Districts Mission Statement
- ☐ A map of the district boundaries
- ☐ ACHD definition of a Healthcare District
- ☐ Link to ACHD webpage
- ☐ District contact information
- ☐ Board Member biography and contact information
- ☐ The District's annual report
- ☐ Board meeting information including meeting dates, agendas and minutes (12 months)
- ☐ Programs and services provided by the District
- ☐ District's annual operating budget
- ☐ Districts annual audit
- ☐ District election procedure and filing process information, to include appointments to fill vacancies on the Board

# EXECUTIVE COMPENSATION AND BENEFITS



The District should have a written policy that defines the process for determining executive compensation, including any and all benefits

- ☐ Provide a copy of the board policy on executive compensation
- ☐ Provide a listing of the positions considered to be executive positions

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**Chubb Group of Insurance  
Companies**

15 Mountain View Road  
Warren, New Jersey 07059

**Health Care Portfolio <sup>SM</sup>**  
*Executive Liability, Entity Liability, and  
Employment Practices Liability Coverage Section*

## DECLARATIONS

Policy Number: 8167-9205

### FEDERAL INSURANCE COMPANY

A stock insurance company, incorporated under  
the laws of Indiana, herein called the Company

**NOTICE: THIS COVERAGE SECTION PROVIDES CLAIMS MADE COVERAGE, WHICH APPLIES ONLY TO "CLAIMS" FIRST MADE DURING THE "POLICY PERIOD", OR ANY EXTENDED REPORTING PERIOD. THE LIMIT OF LIABILITY TO PAY "LOSS" WILL BE REDUCED, AND MAY BE EXHAUSTED, BY "DEFENSE COSTS", AND "DEFENSE COSTS" WILL BE APPLIED AGAINST THE RETENTION. IN NO EVENT WILL THE COMPANY BE LIABLE FOR "DEFENSE COSTS" OR OTHER "LOSS" IN EXCESS OF THE APPLICABLE LIMIT(S) OF LIABILITY. READ THE ENTIRE POLICY CAREFULLY.**

Item 1. **Parent Organization:** Mark Twain Health Care District  
768 Mountain Ranch Road  
San Andreas, CA 95249

### Item 2. Limits of Liability:

(A) Insuring Clauses 1 and 2 – Executive Liability and Executive Indemnification Coverage:	Each D&O Claim:	\$1,000,000.00
(B) Insuring Clause 3 – Entity Coverage (if purchased):	Each Organization Claim:	\$1,000,000.00
(C) Insuring Clause 4 – Employment Practices Liability Coverage (if purchased):	Each Employment Claim:	\$1,000,000.00
(D) Insuring Clause 5 – Third Party Liability Coverage (if purchased):	Each Third Party Claim:	\$1,000,000.00
(E) Sublimit for all Claims based upon, arising from, or in consequence of any Antitrust Violation under Insuring Clauses 1, 2 and 3:		\$1,000,000.00
(F) Sublimit for IRC Coverage:		\$50,000.00
(G) Sublimit for EMTALA Coverage:		\$50,000.00
(H) Sublimit for Excess Benefit Transaction Coverage:		\$10,000.00
(I) Sublimit for HIPAA Coverage:		\$25,000.00

Note: The Sublimits shown in (E), (F), (G), (H), and (I) above are part of, and not in addition to, the Maximum Aggregate Limit of Liability set forth in (J).

(J) Maximum Aggregate Limit of Liability for all Claims each Policy Period: \$1,000,000.00

Item 3. Optional Coverage:

- (A) Optional Coverage: Insuring Clause 3 – Entity Coverage: ☒ Yes ☐ No
- (B) Optional Coverage: Insuring Clause 4 –  
Employment Practices Liability Coverage: ☒ Yes ☐ No
- (C) Optional Coverage: Insuring Clause 5 –  
Third Party Liability Coverage: ☒ Yes ☐ No

Item 4. Coinsurance Percentage:

- (A) **Claims**, other than **Claims** based upon, arising from, or in consequence of any **Antitrust Violation**, under Insuring Clauses 1, 2 and 3: 0.00%
- (B) **Claims** based upon, arising from, or in consequence of any **Antitrust Violation** under Insuring Clauses 1, 2 and 3: 0.00%
- (C) **Non-Mass or Non-Class Actions** under Insuring Clauses 4 and 5: 0.00%
- (D) **Mass or Class Actions** under Insuring Clauses 4 and 5: 0.00%

Item 5. Retention:

- (A) Insuring Clause 1 – Each **D&O Claim**: \$0.00
- (B) Insuring Clause 2 – Each **D&O Claim**, other than a **D&O Claim** based upon, arising from, or in consequence of any **Antitrust Violation**: \$25,000.00
- (C) Insuring Clause 3 – Each **Organization Claim**, other than an **Organization Claim** based upon, arising from, or in consequence of any **Antitrust Violation**: \$25,000.00
- (D) Insuring Clauses 2 and 3 – Each **Claim** based upon, arising from, or in consequence of any **Antitrust Violation**: \$50,000.00
- (E) Insuring Clause 4 – Each **Non-Mass or Non-Class Action**: \$50,000.00
- (F) Insuring Clause 4 – Each **Mass or Class Action**: \$50,000.00
- (G) Insuring Clause 5 – Each **Non-Mass or Non-Class Action**: \$50,000.00
- (H) Insuring Clause 5 – Each **Mass or Class Action**: \$50,000.00



Item 6. Extended Reporting Period:

- (A) Additional Period: 1 year
- (B) Additional Premium: 100% of Annualized Premium for the Expiring Policy Period

Item 7. Pending or Prior Date:

- (A) Insuring Clauses 1 and 2: January 1, 1998
- (B) Insuring Clause 3: January 1, 1998
- (C) Insuring Clause 4: January 1, 1998
- (D) Insuring Clause 5: January 1, 2007



# Calaveras Local Agency Formation Commission

## Regular Meeting Agenda

**MONDAY – March 16, 2015 – 6:00 p.m.**  
at the

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Calaveras County Board of Supervisors Chambers  
County Administrative Center  
San Andreas

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### 6:00 PM Regular LAFCo Meeting Items:

1. **Call to Order/Pledge of Allegiance/Roll Call**

Commissioners

Bert Sobon, City Member  
Amanda Folendorf, City Member  
Cliff Edson, County Member  
Michael Oliveira, County Member  
Tony Tyrrell, Special District Member  
John Lavaroni, Special District Member  
Anita Paque, Vice-Chair Public Member

Paul Stein, Public Member Alt.  
Debbie Ponte, County Member Alt.  
Scott Behiel, City Member Alt.  
Don Young, Special Dist. Member Alt.

Staff:

John Benoit, Executive Officer  
Karon Knuist, LAFCO Clerk  
Michael Colantuono, LAFCO Counsel

2. **Approval of Agenda (Deletions/Additions)**

3. ***Minutes of Feb 23, 2015 will be considered at the April LAFCo Meeting***

4. **Public Comment**

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chair reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.



Mark Twain  
Health Care District

768 Mountain Ranch Road  
San Andreas, CA 95249  
209 754 3521 Telephone

March 3, 2015

Bill Griffin, MD  
Chairman of the Board  
Mark Twain Medical Center  
768 Mountain Ranch Road  
San Andreas, CA 95249

Dear Dr. Griffin,

The Mark Twain Health Care District greatly appreciates your direct participation in the recent effort to create the 6th amendment to the operational lease between MTHCD and the Mark Twain Medical Center Corp. Board.

A primary benefit of this newly approved 6th amendment is that it facilitates our efforts to begin the conversation regarding a new lease.

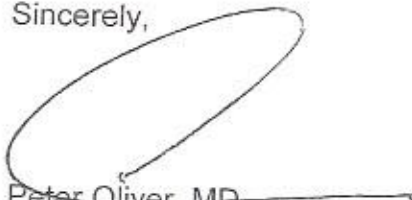
This is a process that can take considerable effort and time. We are reaching out to you at this moment to formally express our desire to begin the conversation and to develop the appropriate process.

As you may know, this new lease will require a vote of the people of Calaveras County and we are focusing on a vote for the Nov. 2016 general election.

We will need to have draft language by Nov. 2015 with final language clearly identified by July 2016. This effort may require multiple versions that may need to be reviewed by legal counsel.

Our organizations have a long history of collaboration and cooperation. I look forward to continuing this legacy.

Sincerely,



Peter Oliver, MD  
President, MTHCD

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**MARK TWAIN HEALTHCARE DISTRICT**  
SUMMARY OF LEASE PROVISIONS RE:  
"OTHER PREMISES" AND "ADDITIONAL PREMISES"  
(Lease as amended by the Sixth Amendment)

3.6 The "Leased Premises" that are leased is the hospital.

3.6(b)(i) "Other Premises" are properties owned or leased by the District which are then leased to the Corporation for its use in the hospital. These Other Premises are listed in Schedule 1 of the Lease. If another property is purchased or leased by the District and is to be brought within the main hospital lease, then this Schedule 1 should be amended. All provisions of the Lease apply to these properties. Since these Other Premises belong to the District, upon Lease termination, the District continues to own or lease these properties.

3.6(b)(ii) "Additional Premises" are properties owned or leased by the Corporation and used in the operation of the hospital. These Additional Premises are listed in Schedule 2 of the Lease. If another property is purchased or leased by the Corporation and to be used in the operation of the hospital, then this Schedule 2 should be amended. The Additional Premises are not a part of the leased premises, and only those parts of the Lease as are specified (see Sections 3.6(a) and 4.4) apply to them. Since these Additional Premises do not belong to the District, upon Lease termination, the Corporation continues to own or lease these properties.

3.6 Payments for Utilities by the District.

3.6(a) The District is obligated to pay for electricity, natural gas, water, sewer, telephone and waste removal (exclusive of hazardous or medical waste) at the Leased Premises, including any Other Premises and any Additional Premises.

3.6(c) Opt out of Utility Payments by District. At the District's option, it may opt out of paying any or all of the utilities, and thereafter the utility payments are an obligation of the Corporation.

3.6(d) Payments by the District for utilities may not exceed 70% of the District's property tax revenue in a given year.

4.4 Alterations/Improvements and Repayment at Lease End

4.4(a) Corporation must obtain District approval for improvements to the Leased Premises with an economic life 5 years beyond the termination of the Lease, or an estimated value of \$100,000 or more at termination of the Lease.

4.4(a)(i) Upon Lease termination, the District must pay Corporation the unamortized book value of all improvements to the Leased Premises (including those to the Additional Premises and Other Premises), if placed into service after 7/1/2013. The District may deduct the amount of any utility payments made per 3.6 subsequent to that date from the amount to be paid.



Application for Federal Assistance SF-424

<b>*1. Type of Submission:</b> <input checked="" type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>*2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		<b>* If Revision, select appropriate letter(s):</b> Chief Executive Officer * Other (Specify) Mark Twain Health Care Dist
<b>*3. Date Received:</b> Completed by Grants.gov upon submission.		<b>4. Applicant Identifier:</b> 		
<b>5a. Federal Entity Identifier:</b> 		<b>* 5b. Federal Award Identifier:</b> 		
<b>State Use Only:</b>				
<b>6. Date Received by State:</b> 		<b>7. State Application Identifier:</b> 		
<b>8. APPLICANT INFORMATION:</b>				
<b>* a. Legal Name:</b> Mark Twain Health Care District				
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 68-0127677		<b>* c. Organizational DUNS:</b> 		
<b>d. Address:</b>				
<b>* Street 1:</b> 768 Mountain Ranch Road				
<b>Street 2:</b>				
<b>* City:</b> San Andreas				
<b>County/Parish:</b>				
<b>* State:</b> California				
<b>Province:</b>				
<b>* Country:</b>		USA: UNITED STATES		
<b>* Zip / Postal Code:</b> 95249				
<b>e. Organizational Unit:</b>				
<b>Department Name:</b>		<b>Division Name:</b>		
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>				
<b>Prefix:</b>		<b>* First Name:</b> Daymon		
<b>Middle Name:</b>				
<b>* Last Name:</b> Doss				
<b>Suffix:</b>				
<b>Title:</b> Chief Executive Officer				
<b>Organizational Affiliation:</b>				
<b>* Telephone Number:</b> (707) 481-4564		<b>Fax Number:</b>		
<b>* Email:</b> ddosspps@gmail.com				

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Application for Federal Assistance SF-424

9. Type of Applicant 1 - Select Applicant Type:

D: Special District Government

Type of Applicant 2 - Select Applicant Type:

Type of Applicant 3 - Select Applicant Type:

\* Other (specify):

\* 10. Name of Federal Agency:

USDA

11. Catalog of Federal Domestic Assistance Number:

10.766

CFDA Title:

Community Facilities Direct Loan

\* 12. Funding Opportunity Number:

MBL-SF424 Family - All Forms

\* Title:

MBL-SF424 FAMILY - ALL FORMS

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachments

Delete Attachments

View Attachments

\* 15. Descriptive Title of Applicant's Project:

Valley Springs Medical Center

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

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Application for Federal Assistance SF-424			
16. Congressional Districts Of:			
* a. Applicant: <input type="text" value="4"/>	* b. Program/Project: <input type="text" value="4"/>		
Attach an additional list of Program/Project Congressional Districts if needed.			
<input type="text"/>	Add Attachments	Delete Attachments	View Attachments
17. Proposed Project:			
* a. Start Date: <input type="text" value="09-01-2015"/>	* b. End Date: <input type="text" value="06-01-2016"/>		
18. Estimated Funding (\$):			
* a. Federal	<input type="text" value="\$5,500,000.00"/>		
* b. Applicant	<input type="text" value="\$970,145.00"/>		
* c. State	<input type="text" value="\$0.00"/>		
* d. Local	<input type="text" value="\$0.00"/>		
* e. Other	<input type="text" value="\$1,200,000.00"/>		
* f. Program Income	<input type="text" value="\$0.00"/>		
* g. TOTAL	<input type="text" value="\$7,670,145.00"/>		
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?			
<input checked="" type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>			
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.			
<input type="checkbox"/> c. Program is not covered by E.O. 12372.			
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If "Yes", provide explanation and attach.			
<input type="text"/>	Add Attachments	Delete Attachments	View Attachments
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)			
<input checked="" type="checkbox"/> ** I AGREE			
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.			
Authorized Representative:			
Prefix: <input type="text"/>	* First Name: <input type="text" value="Daymon"/>		
Middle Name: <input type="text"/>			
* Last Name: <input type="text" value="Doss"/>			
Suffix: <input type="text"/>			
* Title: <input type="text" value="Chief Executive Officer"/>			
* Telephone Number: <input type="text" value="(707) 481-4564"/>		Fax Number: <input type="text"/>	
* Email: <input type="text" value="ddosspps@gmail.com"/>			
* Signature of Authorized Representative: <input type="text"/>			

*Daymon Doss*

*3/6/15*

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**BUDGET INFORMATION - Construction Programs**

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ 600,000.00	\$ 00.00	\$ 600,000.00
2. Land, structures, rights-of-way, appraisals, etc.	\$ 890,000.00	\$ 890,000.00	\$ 00.00
3. Relocation expenses and payments	\$ 00.00	\$ 00.00	\$ 00.00
4. Architectural and engineering fees	\$ 330,000.00	\$ 00.00	\$ 330,000.00
5. Other architectural and engineering fees	\$ 00.00	\$ 00.00	\$ 00.00
6. Project inspection fees	\$ 00.00	\$ 00.00	\$ 00.00
7. Site work	\$ 00.00	\$ 00.00	\$ 00.00
8. Demolition and removal	\$ 00.00	\$ 00.00	\$ 00.00
9. Construction	\$ 3,650,000.00	\$ 00.00	\$ 3,650,000.00
10. Equipment	\$ 1,200,000.00	\$ 1,200,000.00	\$ 00.00
11. Miscellaneous	\$ 205,145.00	\$ 80,145.00	\$ 125,000.00
12. SUBTOTAL (sum of lines 1-11)	\$ 6,875,145.00	\$ 2,170,145.00	\$ 4,705,000.00
13. Contingencies	\$ 795,000.00	\$ 00.00	\$ 795,000.00
14. SUBTOTAL	\$ .00	\$ .00	\$ 5,500,000.00
15. Project (program) income	\$ 00.00	\$ 00.00	\$ 00.00
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ 7,670,145.00	\$ 2,170,145.00	\$ 5,500,000.00
<b>FEDERAL FUNDING</b>			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter the resulting Federal share.	Enter eligible costs from line 15c Multiply X _____%		\$ .00

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Approval No. 4040-0009  
Expiration Date 06/30/2014

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**


**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

*SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	*TITLE Chief Executive Officer
*APPLICANT ORGANIZATION Mark Twain Health Care Dist.	*DATE SUBMITTED 3/6/15 Completed on submission to Grants.gov

SF-424D (Rev. 7-97) Back

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# SURVEY ON ENSURING EQUAL OPPORTUNITY FOR APPLICANTS

OMB No. 1890-0014 Exp. 02/28/09

**Purpose:** The Federal government is committed to ensuring that all qualified applicants, small or large, non-religious or faith-based, have an equal opportunity to compete for Federal funding. In order for us to better understand the population of applicants for Federal funds, we are asking nonprofit private organizations (not including private universities) to fill out this survey.

Upon receipt, the survey will be separated from the application. Information provided on the survey will not be considered in any way in making funding decisions and will not be included in the Federal grants database. While your help in this data collection process is greatly appreciated, completion of this survey is voluntary.

**Instructions for Submitting the Survey:** If you are applying using a hard copy application, please place the completed survey in an envelope labeled "Applicant Survey." Seal the envelope and include it along with your application package. If you are applying electronically, please submit this survey along with your application.

Applicant's (Organization) Name: Mark Twain Health Care District

Applicant's DUNS Number: \_\_\_\_\_

Federal Program: Community Facilities Direct Loan Pr CFDA Number: 10.766

1. Has the applicant ever received a grant or contract from the Federal government?

☒ Yes ☐ No

2. Is the applicant a faith-based organization?

☐ Yes ☒ No

3. Is the applicant a secular organization?

☒ Yes ☐ No

4. Does the applicant have 501(c)(3) status?

☐ Yes ☒ No

5. Is the applicant a local affiliate of a national organization?

☐ Yes ☒ No

6. How many full-time equivalent employees does the applicant have? (Check only one box).

☒ 3 or Fewer ☐ 15-50  
☐ 4-5 ☐ 51-100  
☐ 6-14 ☐ over 100

7. What is the size of the applicant's annual budget?  
(Check only one box.)

☐ Less Than \$150,000  
☐ \$150,000 - \$299,999  
☐ \$300,000 - \$499,999  
☐ \$500,000 - \$999,999  
☒ \$1,000,000 - \$4,999,999  
☐ \$5,000,000 or more

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COMMUNITY FACILITIES PRE-APPLICATION CERTIFICATION

The undersigned certifies that:

1. The organization is aware of and in compliance with other Federal statute requirements including but not limited to:
  - a. Section 504 of the Rehabilitation Act of 1973.
  - b. Civil Rights Act of 1964.
  - c. The Americans with Disabilities Act (ADA) of 1990.
  - d. Age Discrimination Act of 1975.
2. The organization is unable to finance the proposed project from its own resources or through commercial credit at reasonable rates and terms.
3. The organization has no known relatives or close associates that are current USDA Rural Development employees.
4. Prior to USDA Rural Development approval, you will not take action (e.g., initiation of construction) or incur obligations which would limit the range of alternatives to be considered or which would have an adverse effect on the environment.

Mark Twain Health Care District

Name of Organization

  
Signature of Authorized Official

3/6/15  
Date

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## APPLICANT'S FEASIBILITY REPORT

**1. Existing Facility.** Briefly describe what facilities you currently have or how service is currently provided.

Mark Twain St Joseph's Hospital: Leased to Dignity Health at 768 Mountain Ranch Road. Medical Office Buildings at 704 Mountain Ranch Road. Office buildings are leased to several tenants.

**2. Proposed Facility.** Describe what you want to purchase or construct. Indicate what the facility will be used for, approximate size, and expected method of procurement. For buildings indicate location, basic materials or type of construction, and attach a sketch or working drawings. For items of major equipment, indicate new or used, existing or custom-built, and any special features.

Construction of a new 15,400 sq ft rural health clinic facility (Valley Springs Medical Center) that will support 9 physicians including internal medicine, family practice, immediate care, pediatric care, psychiatric, social work, and women's health. Diagnostic imaging, physical therapy, labor, and health education will also be provided on this site. The rural health clinic will be constructed on land to be purchased by the District located at Hwy 26 and Vista Del Lago West, Valley Springs, California.

**3. Need for the Facility.** Indicate why the proposed facility is needed.

Facility is to replace an outdated and undersized leased clinic facility located in Valley Springs California.

**4. Service Area.** Indicate what area the proposed facility will serve and, if known, the population or number of families served.

15-20 mile radius of Valley Springs, California. Valley Springs has a population of 3,553 as of the 2010 census. Total population served is approximately 18,000.

15,000.

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Clearance Officer, OIRM AG Box 7630, Washington, D. C. 20250; and to the Office Management and Budget, Paperwork Reduction Project (OMB No. 0575-0120), Washington, D. C. 20503. Please DO NOT RETURN this form to this address. Forward to the local USDA office only.



## LOAN SECURITY

Indicate the type of debt instrument that will be offered as security for the loan:

Public Bodies:

- ☐ General Obligation Bond
- ☐ Revenue Bond
- ☐ Special Assessment Bond
- ☒ Certificates of Participation (COP)

Nonprofits:

- ☐ Real Estate Mortgage
- ☐ Promissory Note
- ☐ UCC Financing Statement
- ☐ Assignment of Income
- ☐ Other

Comments:

An assignment of the clinic lease to Dignity Health will secure the loan along with a deed of trust on the clinic facility and land sufficient for the building and parking.

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5. Cost Estimate.

Development and construction.....	\$ 3,650,000.00
Land and rights.....	890,000.00
Legal fees.....	30,000.00
Architect and Engineer.....	330,000.00
Equipment.....	1,200,000.00
Refinancing.....	0.00
Other (describe) .....	1,570,145.00
Total.....	\$7,670,145.00

6. Income. List the sources and estimate the amount of expected revenue for a typical year.

7. Other Funds. List the sources and amount of funds that may be available other than from USDA, to fund part of the project (such as applicant's contributions, commercial loans, or loans or grants from other government agencies).

Dignity Health contribution: \$1,200,000  
District contribution: \$970,145

8. Operating History. If you have operated a similar facility, attach audits, financial statements, or lists of income and expenses for the past five years.

9. Signature and Title of Applicant Official

Date

*[Signature]* 3/6/15

RD 1942-54  
(Reverse)

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AD-3030  
(05-15-13)

## U.S. DEPARTMENT OF AGRICULTURE

REPRESENTATIONS REGARDING FELONY CONVICTION  
AND TAX DELINQUENT STATUS FOR CORPORATE APPLICANTS

You only need to complete this form if you are a corporation. A corporation is any entity that has filed articles of incorporation in one of the 50 States, the District of Columbia, or the various territories of the United States including American Samoa, Federated States of Micronesia, Guam, Midway Islands, Northern Mariana Islands, Puerto Rico, Republic of Palau, Republic of the Marshall Islands, or the U.S. Virgin Islands. Corporations include both for profit and non-profit entities.

**NOTE:** The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. 552(a), as amended). The authority for requesting the following information for USDA Agencies and staff offices is in §738 and 739 of the Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2012, P.L. 112-55 and subsequent similar provisions. The information will be used to confirm applicant status concerning entity conviction of a felony criminal violation, and/or unpaid Federal tax liability status.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0025. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.


## PART A - APPLICANT (You must complete this form if you are a Corporation)

1. APPLICANT'S NAME Mark Twain Health Care District	2. APPLICANT'S ADDRESS (Including Zip Code) 768 Mountain Ranch Road San Andreas, CA 95249	3. TAX ID NO. (Last 4 digits) 7677
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- 4A. Has the Applicant been convicted of a felony criminal violation under Federal or State law in the 24 months preceding the date of application? ☐ YES ☒ NO
- 4B. Has any officer or agent of Applicant been convicted of a felony criminal violation for actions taken on behalf of Applicant under Federal or State law in the 24 months preceding the date of application? ☐ YES ☒ NO
- 4C. Does the Applicant have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability? ☐ YES ☒ NO

Providing the requested information is voluntary. However, failure to furnish the requested information will make the applicant ineligible to enter into a contract, memorandum of understanding, grant, loan, loan guarantee, or cooperative agreement with USDA.

## PART B - SIGNATURE

5A. APPLICANT'S SIGNATURE (BY) 	5B. TITLE/RELATIONSHIP OF THE INDIVIDUAL IF SIGNING IN A REPRESENTATIVE CAPACITY Chief Executive Officer	5C. DATE SIGNED (MM-DD-YYYY) 3/6/15
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The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.) Persons with disabilities, who wish to file a program complaint, write to the address below or if you require alternative means of communication for program information (e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). Individuals who are deaf, hard of hearing, or have speech disabilities and wish to file either an EEO or program complaint, please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov). USDA is an equal opportunity provider and employer.

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AD-3031

U.S. Department of Agriculture

ASSURANCE REGARDING FELONY CONVICTION  
OR TAX DELINQUENT STATUS FOR CORPORATE APPLICANTS

NOTE: The following statement is made in accordance with the Privacy Act of 1974 (5 USC 55a - as amended). The authority for requesting the following information for USDA agencies and offices is in sections 738 and 739 of the Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2012, P.L. 112-55, as amended and/or subsequently enacted. The information will be used to document compliance with appropriations restrictions.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number of this information collection is 0505-0025. The time required to complete this information collection is estimated to average 3 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal and civil fraud, privacy, and other statutes may be applicable to the information provided.

This award is subject to the provisions contained in the Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2012, P.L. 112-55, Division A, Sections 738 and 739, as amended and/or subsequently enacted for USDA agencies and offices (except Forest Service) regarding corporate felony convictions and corporate federal tax delinquencies.

Accordingly, by accepting this award the recipient acknowledges that it: (1) does not have a tax delinquency, meaning that it is not subject to any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, and (2) has not been convicted (or had an officer or agent acting on its behalf convicted) of a felony criminal violation under any Federal or State law within 24 months preceding the award, unless a suspending and debarring official of the United States Department of Agriculture has considered suspension or debarment of the recipient corporation, or such officer or agent, based on these convictions and/or tax delinquencies and determined that suspension or debarment is not necessary to protect the interests of the Government. If the recipient fails to comply with these provisions, the agency will annul this agreement and may recover any funds the recipient has expended in violation of the above cited statutory provisions.

  
APPLICANT'S SIGNATURE (BY)

Chief Executive Officer  
TITLE/RELATIONSHIP OF THE INDIVIDUAL IF SIGNING IN A  
REPRESENTATIVE CAPACITY

Mark Twain Health Care District  
BUSINESS NAME

3/6/15  
DATE SIGNED (MM-DD-YYYY)

The U.S. Department of Agriculture (USDA) prohibits discrimination in all of its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, political beliefs, genetic information, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington, DC 20250-9410, or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer.

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## **POLICY NO. 23 REQUESTS FOR PUBLIC FUNDS, COMMUNITY GRANTS AND SPONSORSHIP**

23.1 Under the law, Sequoia Healthcare District may provide assistance to health care programs, services, facilities, and activities at any location within or without the District for the benefit of the District and the people served by the District and to nonprofit provider groups and clinics functioning in the community in order to provide for adequate health services to communities served by the District. (California Health and Safety Code Sections 32121(j) and 32126.5)

23.2 A community's health needs are served not only by traditional acute care hospitals, but also by a broad array of other health-related programs and initiatives. These include local health and wellness programs, community-based clinics, health provider educational programs, and other programs and organizations that promote physical, emotional and psychological well-being.

23.3 As allowed by the District's financial condition, the District shall have a Community Grants program to address identified community healthcare needs as envisioned by the Mission Statement and the strategic plan. In conjunction with setting the District's annual budget each year, the District shall determine whether to fund the Community Grants program for that budget year and, if so, in what amount. District staff shall administer the program with the District Board of Directors making the final decision regarding grant recipients. The Board President shall appoint an ad hoc Community Grants Committee to review grant applications and make recommendations to the Board. The Grants Committee shall include two Board members, District staff, and community members who shall serve without compensation. Information regarding the availability of the Community Grants and the application process shall be posted on the District's website and publicized appropriately so that eligible programs may make timely applications.

Requests for emergency or interim funding that fall outside the normal Community Grants application cycle may be presented to the Board after review by the Board President and Chief Executive Officer.

23.4 Requests for major program funding (in excess of \$100,000) and capital investments shall be made directly to the Board and presented in an open meeting. Such requests will be evaluated for consistency with the District's Mission Statement and strategic plan and by community needs. Funding requests for programs that are located or offer services outside of District boundaries must be able to demonstrate how services to District residents will be documented. Grants normally will be memorialized with a Memorandum of Understanding. Funding may be made in phases and may be subject to such conditions as the Board may impose.

Grants for the acquisition, leasing or substantial improvement of real property or other facilities shall be secured so that, if the facility is sold or leased to others for purposes that are not consistent with the original grant, the District may recover its funds for reinvestment in other programs or facilities.

23.5 The Sequoia Healthcare District will not sponsor fundraising events but may sponsor health education events up to \$2,500 per event but not to exceed \$10,000 in any fiscal year. The staff/Board may purchase tickets to fundraising events or other community events as long as no more than \$300 is spent per event and the total for event attendance does not exceed \$3,000 per year.

The CEO will be required to report on any events sponsored or attended as part of the CEO report each Board Meeting including who attended representing the District and the purpose of the event.