



P. O. Box 95  
 San Andreas, CA 95249  
 (209) 754-4468 Phone  
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**Special Meeting of the Board of Directors  
 Mark Twain Medical Center Classroom 5  
 768 Mountain Ranch Rd,  
 San Andreas, CA**

**Wednesday November 30, 2022  
 10:00 am**

**Participation: In Person or by  
 Zoom - Invite information is at the End of the Agenda**

**Approved Minutes**

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

**1. Call to order with Flag Salute:**

Meeting called to order by Ms. Reed at 10:00am

**2. Roll Call:**

<b>Member</b>	<b>In Person</b>	<b>Via Zoom</b>	<b>Absent</b>	<b>Time of arrival</b>
Linda Reed	X			
Debra Sellick	X			
Lori Hack	X			
Richard Randolph	X			
Johanna Vermeltfoort	X			

**Quorum: Yes**

**3. Approval of Agenda: Public Comment - Action**

Motion to approve agenda with revision of moving the audit up in the agenda by Mr. Randolph

Second: Ms. Vermeltfoort

Vote in favor: 5

**4. Public Comment On Matters Not Listed On The Agenda:**

Hearing None

**5. Consent Agenda: Public Comment - Action**

**A. Un-Approved Minutes:**

- Finance Committee Meeting for October 19, 2022:
- Un-Approved Board Meeting Minutes for October 26, 2022.

**B. Resolution: (AB 361) Gov. Code Sect. 54953(e)(3):**

- ◆ **Resolution 2022 - 21** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of **Nov. 2022**.
- ◆ **Resolution 2022 - 22** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of **Jan. 2023**.

Motion to approve minutes and consent agenda: Mr. Randolph

Second: Ms. Sellick

Vote in favor: 5

**6. MTHCD Reports:**

**A. President's Report:**

- **Association of California Health Care Districts (ACHD) Nov. 2022 Advocate:**

ACHD looking to sponsor a few bills coming up.



- **Resolution 2022 - 23 To Recognize Nicki Stevens:** Public Comment - Action

- ◆ **Resolution Honoring Nicki Stevens' - Years of Service to MTMC:**

Motion to approve resolution: Ms. Sellick

Second: Ms. Vermeltoort

Vote in favor: 5-0

- **Meetings With MTHCD CEO:**

Meeting weekly. Discussed possible Facility Upgrade Grants.

- **California Advancing & Innovating Medi-Cal Program (CalAim):**

Lawsuits continue to try and stop the contract movements between the Insurance Companies

#### **B. MTMC Community Board Report:**

New staff in the Pathology and Tele-Med Psychiatry Department. The hospital is focusing on patient satisfaction.

#### **C. MTMC Board of Directors:**

The MTMC had gone 287 days without injuries until recently. Suggestions were posed about the potential to possibly transfer patients from St. Joseph's Hospital to utilize unused swing beds. Hoping to increase surgeries with the new surgeon onboard.

#### **D. Chief Executive Officer's Report:**

- **General Comments:**

The County Mental Advisory Board meets monthly. Dr. Smart is planning to attend these meetings.

Dr. Smart went to the Chamber of Commerce State of the County dinner.

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Minutes Nov. 30, 2022 Special MTHCD Board Meeting

Board Approved Jan. 25. 2023

- **CSDA 2023 Dues:**

The due schedule is dependent upon Operating Revenue totals.

- **Window Upgrade MTMC (Diede Bid):**

Estimate from Diède Construction to replace windows in the D-Wing to reduce electric costs.  
Rough Estimate of \$500,000  
Potential for Facility Upgrade Grant to help with cost.

- **Strategic Planning & Projects Matrix:**

The Valley Springs Health & Wellness Center (VSHWC) has entered a float in the Valley Springs Christmas Parade on Dec. 3, 2022 at 10:00am.  
RoboDoc- Grant from Anthem to supply 4 locations with remote services.  
Tele-Psych now seeing patients  
Behavior Health – Hoping to expand capacity to serve more patients.

- **Grant Report:**

The district has applied for \$1,347,248.46 in grant money. Receiving \$ 1,001.283.51 so far.

- **Behavioral Health Continuum Infrastructure (BHCIP) Plan: Public Comment – Action**

- **Pre-Development – Design Phase – Approval & Funding:**

Dr. Smart proposes to expand the Behavior Health Department at VSHWC or pursue new construction of a Behavior Health Center located near the clinic. He will apply for grant money with a deadline of 1/7/2023. Predevelopment costs must be paid before application process begins.

Motion to authorize \$120,000 from the Capitol Improvement Reserve Fund for the predevelopment costs by Ms. Hack  
Second: Mr. Randolph  
Vote in favor: 5

- **VS H&W Center – November Policies and Forms: Public Comment – Action**

- **Policies for November 2022 Valley Springs Health & Wellness Center:**



## **New Policies**

PMHNP Standardized Procedures

## **Bi-Annual Review Policies (no changes to policy content)**

Age Restriction  
Auxiliary Aids and Services for Persons with Disabilities  
Blue Shield Eligibility Verification  
Business Hours  
Cash On Hand Management  
Communicable Disease Reporting  
Consents For Treatment – Guidance  
Correction Of Information In The Medical Record  
Crash Cart  
Culture Transmittal  
Dissemination of Non-Discrimination Policy  
Emergency Release of Patient Records  
Emergency Situation/Unresponsive Patient  
Standardized Procedure for Employee Influenza Vaccine Administration  
Electronic Protected Health Information (ePHI)  
Eye Irrigation  
Eye Medications-Dispensing  
Fit Testing

## **Revised Policies**

Autoclave Spore Testing  
Biohazard Material Management  
Contagious Patient  
Dental Emergencies  
Emergency Operations Plan  
Narcotics Policy

Motion to approve policies: Ms. Vermeltfoort

Second: Ms. Sellick

Vote in favor: 4

*Mr. Randolph was not available when calling for vote*

- **Program Manager:**

Unavailable

## **E. VSHWC Quality Reports:**

- Quality – Nov. 2022:

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Minutes Nov. 30, 2022 Special MTHCD Board Meeting

Board Approved Jan. 25, 2023

1218 visits to the clinic in November. The number of visits is down from previous months due to 1 Provider on Medical Leave for 2 weeks and a Nurse Practitioner who lost her license. The clinic has hired A Pediatric Doctor, Nurse Practitioner of Psychiatry and 2 full time Nurse Practitioners. That should bring the monthly visits to somewhere around 2000 visits.

- MedStatix – Oct. 2022:

The patient satisfaction rating is back up to 98%.

## 7. Committee Reports:

### A. Finance Committee:

- Financial Statements – Sept . 2022: Public Comment – Action

The September Financials were restated to include the change in the recognition of the clinic revenue.

Motion to approve the September 2022 Financials with the I & R report: Mr. Randolph  
Second: Ms. Hack  
Vote in favor: 5

- Financial Statements – Oct. 2022: Public Comment – Action

The October Financials show a strong cash position. The investment income is looking significantly better as the higher interest rates are impacting our interest income.

Motion to approve the October 2022 Financials with the I & R report: Ms. Vermeltoort  
Second: Mr. Randolph  
Vote in favor: 5

- 2021-2022 Audit: Public Comment – Action

The audit went well, and the auditor was satisfied with the Financial practices of the District.

Motion to approve the June 30, 2022 Financial audit by Ms. Hack  
Second: Mr. Randolph  
Vote in favor: 5

### B. Ad Hoc Policy Committee:

Nothing to report

### C. Ad Hoc Personnel Committee:

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Minutes Nov. 30, 2022 Special MTHCD Board Meeting  
Board Approved Jan. 25. 2023



Nothing to report

**D. Ad Hoc Community Grants:**

Nothing to report

**E. Ad Hoc Community Engagement Committee:**

Nothing to report

**8. Board Comment and Request for Future Agenda Items:**

**A. Announcements of Interest to the Board or the Public:**

- VS Christmas Parade Dec. 3, 2022 at 10am:

**9. Next Meeting:**

- The December Board Meeting has been cancelled.
- The next MTHCD Board Meeting will be Wed. January 25, 2023 at 9am.

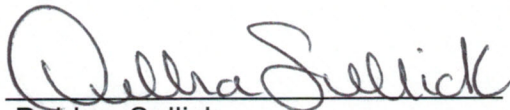
**10. Adjournment:** Public Comment – **Action:**

Motion to adjourn by Ms. Sellick

Second: Ms. Vermeltfoort

Vote in favor of adjournment: 5

Time: 12:10 pm



Debra Sellick

Traci Whittington is inviting you to a scheduled Zoom meeting.

Topic: Nov. 30, 2022 MTHCD Board Meeting Special

Time: Nov 30, 2022 10:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86876911557?pwd=RjluZmtlbk1NY2RNRGdybmNFMGhpdz09>

Meeting ID: 868 7691 1557

Passcode: 933410

One tap mobile

+16699006833,,86876911557#,,,,\*933410# US (San Jose)

+16694449171,,86876911557#,,,,\*933410# US

Dial by your location

+1 669 900 6833 US (San Jose)

+1 669 444 9171 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 931 3860 US

+1 689 278 1000 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

Meeting ID: 868 7691 1557

Passcode: 933410

Find your local number: <https://us02web.zoom.us/j/86876911557>

Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;"

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Minutes Nov. 30, 2022 Special MTHCD Board Meeting  
Board Approved Jan. 25. 2023



2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.