



P. O. Box 95  
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**Meeting of the Board of Directors  
Mark Twain Medical Center  
Classroom 5  
768 Mountain Ranch Rd,  
San Andreas, CA**

**Wednesday September 27,2023  
9:00am**

## **Agenda**

**Ms. Hack will be remote (by Zoom) at 135 W. 50th St. New York, NY 10020**

**Zoom – Public Invitation information is at the End of the Agenda**

### Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order with Flag Salute:**
2. **Roll Call:**
3. **Approval of Agenda:** Public Comment - **Action**
4. **Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

**5. Consent Agenda: Public Comment - **Action****

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

**A. Un-Approved Minutes:**

- Un-Approved Finance Committee Meeting for August 16, 2023:
- Un-Approved Board Meeting for August 23, 2023:

**6. MTHCD Reports:**

**A. President’s Report.....Ms. Reed**

• **Association of California Health Care Districts (ACHD) September 2023 Advocate:**

- Update on ACHD Annual Meeting:
- Review Recently Passed CA Legislation:

• **Meetings With MTHCD CEO:**

• **California Advancing & Innovating Medi-Cal Program (Cal Aim):.....Ms. Hack**

**B. MTMC Community Board Report:.....Ms. Sellick**

**C. MTMC Board of Directors:.....Ms. Reed**

**D. Chief Executive Officer’s Report.....Dr. Smart**

• **General Comments:**

• **MTMC Capital Improvement – Plan / Process:**

• **Mi-wok Monument Proposal – Information:**

• **Strategic Planning & Projects Matrix:**

• **Grant Report:**

• **Programs Coordinator:.....Ms. Dickey**

- Robo-Doc
- Stay Vertical Calaveras
- AED For Life

- **Robo-Doc** – Presentation:.....Ms. Dickey / Ms. Cook
- **VSH&W Center – Policies and Forms: Public Comment – Action**
  - Policies for Sept. 2023 Valley Springs Health & Wellness Center:

**Revised Policies**

- Appointment Notification
- Appointment Rescheduling
- Consents For Treatment – Guidance
- Contagious Patient
- Emergency Operations Plan
- Employee COVID-19 Vaccine and Precautions Policy
- Employee Dress Code Guidelines
- Standardized Procedure for Employee COVID-19 Rapid Testing
- Waived Testing - LeadCare II

**Bi-Annual Review Policies (no changes to policy content)**

- Active Shooter
- AED Use and Maintenance
- Bioterrorism Threat
- Drug Free Workplace
- Earthquake or Weather Emergency
- EKG
- Incident Reports
- Patient Rights and Responsibilities Statement
- Patient Rights and Responsibilities Statement Spanish
- Preventative Maintenance Inspections
- Reference Resources
- Section 504 Grievance
- Section 504 Grievance Spanish
- Section 504 Notice Of Program Accessibility
- Section 504 Notice Of Program Accessibility Spanish
- Standardized Procedures for Mid-level Practitioners (NP, PA)
- Sterile Field
- Influenza A and B Test – Waived

**E. VSHWC Quality Reports**..... Ms. Terradista

- Quality – August 2023:
- MedStatix – August 2023:

**F. BHCiP – Round 5 Update:**

**7. Committee Reports:**

**A. Finance Committee:**.....Ms. Hack / Mr. Wood

- **Financial Statements** – August 2023: Public Comment – **Action**
- **Annual Financial Audit:**
- **Reserve Recommendation From:** Public Comment – **Action**

**B. Ad Hoc Policy Committee:**..... Ms. Hack / Ms. Vermeltfoort

- Policies Presented for 30-Day Review:
  - Policy # 4: Officers of the District:
  - Policy # 5: Committees of The Board: Public Information Officer: Auditors:
  - Policy # 12: Conflict of Interest Code and Ethics:
  - Policy # 27: Credit Card:

**C. Ad Hoc Community Grants:**.....Ms. Sellick / Ms. Reed

**D. Ad Hoc Community Engagement:** .....Ms. Reed

**E. Ad Hoc Real Estate:** ..... Mr. Randolph

**F. Ad Hoc Personnel Committee** .....Ms. Reed / Ms. Vermeltfoort

**8. Board Comment and Request for Future Agenda Items:**

**A. Announcements of Interest to the Board or the Public:**

- MTMC Health Fair – Sat. Sept. 30, 2023
- Cancer Support Group - Fri. Oct. 13, 2023:
- MACT Health Fair in San Andreas - Sat. Oct. 14, 2023:

**9. Next Meeting:**

- The next MTHCD Board Meeting will be Wed. October 25, 2023 at 9am.
- Holiday Schedule for Board Meetings: Nov. 15, 2023 and Dark in December.

**10. Adjournment:** Public Comment – **Action:**

**Traci Whittington is inviting you to a scheduled Zoom meeting.**

**Topic: MTHCD September 27, 2023 Board of Directors Meeting**

**Time: Sep 27, 2023 09:00 AM Pacific Time (US and Canada)**

**Join Zoom Meeting**

**[https://us02web.zoom.us/j/81658615914?pwd=dmhCQTJrMStmVnRFa2ZoU](https://us02web.zoom.us/j/81658615914?pwd=dmhCQTJrMStmVnRFa2ZoUXk4UUVTUT09)**

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