



**MARK TWAIN  
HEALTH CARE DISTRICT**

P. O. Box 95  
San Andreas, CA 95249  
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**Finance Committee Meeting  
Mark Twain Medical Center Education Center – Classroom 5  
768 Mountain Ranch Road  
San Andreas, CA 95249  
9:00 am  
Tues. September 15, 2020**

**Two Participation Options:**

**1. Tele-Conference Meeting  
Conference Call Information  
(605) 475-2875 Code 4864697**

**2. In Attendance With The Following Guidelines:  
Social Distancing (6 ft)  
No Screening but Face Covering is Required**

**Approved Minutes**

**Mark Twain Health Care District Mission Statement**

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

**1. Call to order:**

The Meeting was called to order by Ms. Toepel at 9:02 am.

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**2. Roll Call:**

	In Person	By Phone	Absent/Excused	Time Arrived
Ms. Toepel	X			
Ms. Hack		X		

**3. Approval of Agenda: Public Comment **Action:****

Public Comment: None  
Motion: Ms. Hack  
Second: Ms. Toepel  
Vote 2-0:

**4. Public Comment On Matters Not Listed On The Agenda:**

Hearing None.

**5. Consent Agenda: Public Comment **Action****

**A. Un-Approved Minutes:**

- Finance Committee Meeting Minutes for September 15, 2020

Public Comment: Hearing none

Motion: Ms. Hack  
Second: Ms. Toepel  
Vote 2-0

**6. Chief Executive Officer's Report**

- VSHWC – Construction:
  - **Sunrise Pharmacy**

Dr. Smart: Pharmacy/Room 400 projected to be finished the end of October 2020. Landlord/Renter status starts 10/1/20. 9% of VSHWC utilities to be paid by Pharmacy.

**7. Accountant's Report: Public Comment – **Action****

- August 2020 Financials Will Be Presented to The Committee: Public Comment **Action**

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Mr. Wood: 3 things needed to be done to close out 2019-2020 Fiscal Year:

- Revenue report- To be completed by Mr. Hohenbrink
- Depreciation- Fixed Assets- To be completed by Mr. Wood
- Property Tax Reconciliation- Completed by Mr. Wood

Motion: Ms. Hack  
Second: Ms. Toepel  
Vote 2-0

- Closing 2019-2020 Update:

## **8. Treasurer's Report**

- Finance Committee Community Member – Policy # 28: Public Comment - **Action**
  - Firman Brown, Interview:

Attended numerous Board Meetings in the past. Withdrew Application prior to interview.

- Richard Randolph, Interview

Mr. Randolph was interviewed by the entire committee. All questions were answered and he expressed strong interest in serving the District as a member of the Finance Committee.

Motion: Ms. Hack moves to approve Richard Randolph for the open Community seat.  
Second: Ms. Toepel  
Vote 2-0

## **9. Comments and Future Agenda Items:**

Dr. Smart: Nov/Dec 2020 Board Meetings to be combined. Meeting on Dec 9, 2020 at 9 am.

## **10. Next Meeting:**

- The next meeting will be on Tues. Oct. 20, 2020.

## **11. Adjournment: **Action****

Motion: Ms. Hack  
Second: Ms. Toepel  
Vote 2-0  
Time: 10:36 am.

  
Debra Sellick, Secretary

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Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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