**POLICIES AND PROCEDURES**

**MARK TWAIN HEALTH CARE DISTRICT**

**POLICY NO. 24 WEBSITE CONTENT AND SOCIAL MEDIA**

**24.1 WEBSITE CONTENT.** In order to increase public awareness of the District’s role and promote transparency, the District’s website must include the following information: District’s contact information; the District’s governance including biographies and contact information for the Board of Directors; a map of the District’s boundaries; agendas and notices of upcoming District Board meetings; ; staff reports or other backup material for upcoming Board of Directors meetings; the District’s annual report, audit, and operating budget; the lease of the hospital to the Mark Twain Medical Center; as well as other information deemed appropriate by the District Board.

**24.2 SOCIAL MEDIA.** Any and all social media accounts maintained on behalf of the District by the District’s staff, and/or Directors shall promote the District’s Mission Statement, Vision, and Strategic Plan.

**Board Approved May 27, 2015**