

MINUTES  
Regular Meeting  
of the  
Board of Directors

Mark Twain HealthCare District

Wednesday July 25, 2012  
7:30 a.m. Boardroom  
768 Mountain Ranch Road  
San Andreas, California

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1. Call to Order and Roll Call

Per Roll Call the following Mark Twain HealthCare District Members were present:

Lin Reed  
Robert Campana  
Ken McInturf  
Peter Oliver, MD  
Colleen Smart

No public comment

2. Approval of Agenda

The Agenda of the July 25, 2012 meeting of the Mark Twain HealthCare District Board was approved with changes to the Agenda as presented, with the consent of the Mark Twain HealthCare District, per motion below.

It was moved, seconded, and carried; Mr. Campana, Mr. McInturf

3. Public Comment on matters not listed on the Agenda

None

**Consent Calendar**

4. Approval of Minutes of June 27, 2012

Per motion below, the Minutes of the June 27, 2012 meeting of the Mark Twain HealthCare District, as corrected.

Correct date of June 27, 2012 was amended. Item #7, the second paragraph should state; Long term lease agreement and support of the Family Medical Center is needed.

Item # 14 should state *recipients* rather than recipient.

It was moved, seconded, and carried; Mr. Campana, Mr. McInturf

**Unfinished Business**

**5. Discussion of Angels Camp Site Funding & Foundation Report**

With consent of the Board this item was tabled.

No Public Comment

**6. Report of Meeting with MTSJH Corporate Board Chairman Regarding Utilities**

Mrs. Reed reported she met with the Chairman of the Corporate Board, Dr. Griffin and Hospital President, Craig Marks and Dr. Oliver on July 11, 2012 to discuss the definition of utilities. They will continue to discuss the utilities relative to the lease renewal with the Hospital Corporation.

No Public Comment

**7. Consideration for Approval of Contract with HFS for CEO**

Mrs. Reed discussed the proposal from HFS regarding a CEO position for the Mark Twain Healthcare District for a term of 6 months, as attached.  
This contract will be in effect as of July 31, 2012.

Upon Roll Call vote the contract with HFS for the purpose of employing a CEO for a term of 6 months was approved.

Colleen Smart	Aye
Peter Oliver, MD	Aye
Ken McInturf	No
Robert Campana	Aye
Lin Reed	Aye

**8. Approval FY2012-2013 Strategic Plan Review**

Mrs. Reed reviewed the Strategic Plan prepared by Daymon Doss, as attached.  
After discussion the Board will request that the Plan reflects a *PO Box* specifically for the District to be secured, in addition the change of Dignity Health to Mark Twain Corporation from the first paragraph, Goal #1 and Goal #3.

A Community Needs Assessment study specific to Calaveras County needs was briefly discussed.

Mr. Marks suggested that the Mission, Vision, Value Statement for the District should align with the Hospital's Mission, Vision, and Values Statement to provide increased unity.

Upon motion by Mr. Campana, and seconded by Mr. McInturf, the FY2012-2013 Strategic Plan, as present, was approved with corrections as noted.

Public Comment

Ms. Crane is pleased with the future movement towards excellence.

9. Adhoc Committee Appointment for Lease Renewal

Mrs. Reed reviewed the summary of the meeting held on July 11, 2012, as attached.

Mrs. Reed requested the Boards support with the decision to continue to meet with the Adhoc Committee to discuss the utilities relative to the upcoming lease renewal. The Board unanimously agreed to support the Committee.

10. Presidents Report

Mrs. Reed reviewed the President's Report, as attached.

Public Comment

Dr. Smart requested clarification of the phone calls from the Auditors as noted. Mrs. Reed stated that best practice is to secure new auditors every 2-3 years. The District has had the same auditors in excess of 2 years.

11. Monthly Report of Finance Committee

Mr. McInturf reviewed the Finance Report as included in the Board's Agenda packet.

Funds for the Technology portion of the scholarships has not been spent yet as the students are required to enroll before receiving the funds. The budgeted amount will carry over to the 2012-2013 budgets.

Upon motion by Mr. Campana, and seconded by Mr. McInturf the Financial Statement and Results for June 2012 was approved.

No Public Comment

12. Consideration for Approval of the FY2012-2013 Budget

Mr. McInturf reviewed the FY2012-2013 Budget, as attached.

Mr. Lewis proposed a change in the budgeted income statement for expense line 600-00- Lease Negotiation Cost based on FASB13- accounting for leases. The proposed change is to reduce this budget expense line by the \$500, 000 proposed for incremental legal cost fir FY 13 to negotiate a new hospital facility lease which will be capitalize as part of the cost of the lease and amortized over the life e of the lease.

After discussion the Board agrees to reduce Expense 600.0 – *Lease Negotiation* by \$50, 000, resulting in Operating Cost of \$59,428 and Operating Income after Programs and Events (\$17,672) and Sierra Green Days will be separated out from Miscellaneous.

Upon motion by Mr. Campana, and seconded by Mr. McInturf the FY2012-2013 Budget was approved with tentative changes.

13. District Board Check Signing Authorization Policy Approval

With consent of the Board this item was tabled.

14. District Board Check Signing Authorization Policy Approval

With consent of the Board this item was tabled.

15. Mark Twain Corporate Board Report

Mr. Campana reported at the Mark Twain Corporate Board meeting held on July 5, 2012 the Board Members discussed the name change and moved to approve the Corporate and Fictitious names. Dignity Health will review for approval in September 2012.

16. Management Report

Mr. Marks reported:

- Office space for the new incoming District CEO has been arranged.
- Photos of the District Board Members will be re-hung in the hospital.
- The Health Fair held in Valley Springs held on July 21, 2012 was well attended.
- The Mission, Vision, Value statement continues to be a key focus.
- Mrs. Cuevas discussed the partnership with Mercy General for the new Telehealth Robot that will provide physicians at MTSJH, with neurology support for stroke patients. Dr. Smart attended a demonstration at Ebbetts Pass Fire Department and answered questions from the staff. The “go live” date is scheduled for August 1, 2012.
- Mrs. Reed requested that Mr. Marks report on several items listed on the Dashboard as submitted.
- Physician Recruitment and Retention will continue to be a key focus.
- Mr. Marks briefly discussed the new Angels Camp Family Medical Center.

18. Board Comments

None

There being no further business, the Chairman entertained a motion to adjourn. The meeting was adjourned at 9:40 a.m.

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Lin Reed, Chairman

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Robert Campana, Secretary