



**Regular Meeting of the Board of Directors**  
**Wednesday April 19, 2017**  
**7:30 am**  
**Mark Twain Medical Center Classroom 2**  
**San Andreas, CA**

**Un-Approved Minutes**

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

**1. Call to order:**

The meeting was called to order by President, Lin Reed at 7:38am.

**2. Roll Call:**

Present for roll call was Lin Reed, MBA OTR/L; Randy Smart, MD; Ann Radford, FNP; Susan Atkinson, MSW and Debbie Sellick CMP.

**3. Approval of Agenda: Action**

Ms. Atkinson moved to accept the agenda. Ms. Radford provided a second and it passed 5-0.

**4. Public Comment on matters not listed on the Agenda:**

Ms. Crane: Speaking for the Calaveras County Volunteer Center thanked the Board for the Golden Health Award they received saying at that very moment the funds were being used to install a new HVAC unit. Thank you, Thank you, Thank you.

**5. Consent Agenda: Action**

- **Un-Approved Meeting Minutes for March 22, 2016:**

- **Correspondence:**

- LAFCo Minutes of March 20, 2017:
- Volunteer Center of Calaveras County (Marti Crane) Thank You (3-24-2017):

Ms. Radford moved to approve the Consent Agenda. Ms. Atkinson provided her second and the motion passed 5-0.

**6. Unfinished Business:**

**A. MTHCD Lease Termination, Evaluation and Negotiations:**

Mr. Blitz: The District is in negotiations with Dignity, Adventist, etc. Progress continues.

**7. MTHCD Reports:**

**A. Executive Director:**

- Renegotiate Contract Medical Office Building:

Mr. Blitz: Has met with CEO Bob Diehl and a meeting has been scheduled with Stockton Cardiology.

- **Policy 23 - Community Grants:**

Mr. Blitz: The Ad Hoc Grant Committee will be meeting today to set a process to proceed and to be able to have an understandable plan with a visible objective on how the District will simulate funds into the community.

- **Workshop on Communication for Board:**

Mr. Blitz: Will be working on a communication plan to help the Board stay transparent yet understand Brown Act issues.

**B. Presidents Report:**

- **Association of California Health Care Districts (ACHD):**

Ms. Reed: Lots of activity so she didn't attend ACHD Legislative Days. Information about the annual ACHD meeting can be found on their web site. This year it will be in San Diego, Sept 13-15. She is on the Education Committee which has invited a great guest speaker. There will also be health care break-out sessions.

## **C. Corp. Board Report:**

1. The MTMC Corp. Board reviewed hospital quality, medical staff, financial and operational issues for Feb. at their March 28<sup>th</sup> meeting.
2. CEO and Hospital Quality reports from Bob Diehl and Nancy Hitesheiw are attached.
3. Chief Medical Officer, Dr. Lonnie Smith, shared challenges and improvements in the Clinics. Recruiting is a focus to fill mid-level and physician provider openings. While there are fewer providers the number of visits per provider has increased and same day visits has increased. Copper Clinic open 2 days a week due to loss of key staff. Dr. Smith will attend and present to the MTHCD Board in April.
4. Financial related information: productivity YTD increased by 14% compared to last year this time. Denials management meetings, with a decreased threshold from \$5,000 to no threshold, then applying root cause analysis, has resulted in very low actual denials and this has also helped the yield to exceed budget. A new ER contract will result in a cost savings. Oncology services are up with the return of Dr. Singahl from maternity leave. Revenues were down in Feb compared to budget for both the hospital and clinics however the resulting operating loss slowed, compared to Jan. The provider fee program is on hold from the state until new procedures have been implemented; this has resulted in about a \$250,000 loss in revenue per month for MTMC (\$2.8million as of Jan.) Once the state released those funds in years past, it has been retroactively paid. Cash on hand is 81 days which exceeds 66 budgeted. All categorical expenses were favorable to budget-labor, productive FTEs, medical fees, purchased services, professional fees.
5. Lin Reed proposed a meeting with the MTHCD Ad Hoc Lease Committee to discuss both the Valley Springs and Angels Camp clinic projects.

Report to the MTHCD Board from Lin Reed and Susan Atkinson regarding MTMC Corporate Board meeting 4.19.17.

Mr. Diehl: In April, the ER Dept. was changed to EMCare. It is the same doctors but on a new team. Cal Trans traffic signal project has been move up so a plus on the AC project. There is a new lease on the SOMO building, improvements are being done and a license is expected in Dec. Bragging rights go out to staff for two great examples of meeting the needs of the patients in cleanliness and quality of food.

### **o Clinic Update:**

Dr. Lonnie Smith: Has been part of the Dignity staff for the last 5 months and has spent that time working with issues regarding mid-levels and staff shortages. The SOMO building will provide opportunities for a different class of service. Copper is very understaffed so working on a temporary fix. The Arnold Clinic is doing really well. He expects better staff commitments with the SOMO building, the AC and VS clinics coming on board. He is researching the current provider contracts to see when they expire and he needs to work with the clinics to resolve patients waiting 2-3 months to be seen.

Dr. Smith: In reply to Dr. Smart's question of how long it takes to hire a doctor indicated on a fast track it would be 60 days and as little as two weeks.

Mr. Diehl: Indicated hiring the second provider would go smoother by using a template developed while hiring the first provider.

Dr. Smith: Dr. Smart’s question of when the clinics will start showing a financial improvement was answered with early in 2018. Steve Rousso of Wipfli / HFS has been contacted to consult on the clinics.

Mr. Woodhams: IT has been causing problems in that the clinics can’t communicate with the hospital. Providers are not pleased.

Dr. Smith: Used Cerner at his last job. It is cumbersome so won’t see improvement overnight.

Dr. Smith: More providers are needed at the Angels Camp, San Andreas and Valley Springs Clinics. The Arnold Clinic does a lot.

Ms. Radford: Patients are pleased to see scribes being added to assist the providers in recording so the provider can spend more time with the patient.

Ms. Atkinson: Questioned the cost to bring the SOMO building up to OSHPD 3 requirements and Mr. Roberts suggested \$500k (+/-).

**8. Committee Reports:**

**A. Finance Committee: Action.....Ms. Radford**

- o Approval of March 2017 Financial Statements:

Mr. Reed: Announced that Ms. Atkinson has been filling in on the Finance Committee.

Ms. Atkinson accepted the invitation to become a permanent member of the Committee.

Ms. Radford: Mr. Blitz could not attend so he called into the meeting. He will be inviting the Umpqua Investment representative, Jeff Kantor to a future meeting.

Ms. Radford: Anticipates the District will see the CPPA (electric) reimbursement starting in the new fiscal year.

Dr. Smart: Questioned the split on the Wipfli check (#13934). Mr. Krieg, Controller, noted it is reflective to when the invoices are presented. With questions about the financials answered Dr. Smart moved to approve the financials. Ms. Sellick provided her second and the motion passed 5-0.

**B. Ad-Hoc MTHCD Ken McInturf Student Scholarship Committee:**

Ms. Radford / Ms. Sellick: Are reviewing the CHS & BH senior applications and will be awarding a certificate to two CHS and two BH seniors at their award ceremonies. The certificate will be for a laptop upon proof of fall attendance.

**C. Ad-Hoc Lease Committee:**

o **Update on Quorum Assessment:**

Mr. Blitz: Just received a reply from Quorum which is still in draft form. After the Ad-Hoc Lease Committee has reviewed it a conference call will be set up with Quorum.

Ms. Reed: The Ad-Hoc Lease Committee has been busy and meeting almost daily.

**D. Ad Hoc Real Estate:** .....Mr. McInturf / Dr. Smart

Dr. Smart: The tenants are almost out of the rental home. Considering the amount of trash removal and cleanup it isn't likely the deposit will be returned. However the District has 21 days to return the deposit or show cause why not.

o **Update on Valley Springs Clinic:**

Dr. Smart: Consultants from Wipfli / HFS are looking at the Clinic operations. There is a May meeting with USDA, Gary Hicks. USDA gave their blessings to the project and weather permitting expect to move dirt in the spring of 2018.

Dr. Smart: Was invited to speak at the VS Business Association lunch today about the scope of the VS project

▪ **Opinion of Probable Costs:**

Mr. Krieg: Reported there has been no changes in the OPC since the last meeting.

**E. Calaveras County Health and Human Services Agency**.....Ms. Atkinson

o Collaboration between MTHCD, Behavioral Health and MTMC to Discuss a Replacement to sit on the Mental Health Board.

Ms. Reed: Considering the Little Hoover Commission it is important that the District proved a direct service to the community.

Ms. Atkinson: John Lawless is trying to coordinate another meeting. There is a lot of need in Behavioral Health and maybe different groups can come together to provide some of those direct services to the community. Maybe the VS Clinic could bring groups and needed services together. The veteran population is in need of services.

Dr. Smart: Champions the idea of partnering with other groups to provide a service.

Ms. Sellick: Concerned about the need for Behavioral Health and the risks it poses for the ER staff.

Mr. Diehl: On site security is being considered for the MTMC campus.

**9. Board Comment and Request for Future Agenda Items:**

Dr. Smart: The last campaign was 1982 when measure A was asking for funds to support the hospital. Considering the possibility of a new campaign the District needs to consider a communication outreach in a totally different word. While it used to be town hall meetings and printed items modern day includes social media. The District will likely need a Facebook page and a communication consultant who understands the election/ballot process.

Ms. Reed: The Ad hoc Personnel Committee will be researching consultants that specializes in ballot measures.

**10. Next Meeting:**

**A. May 24, 2017**

**11. Closed Session:**

The Board moved into closed session at 9:21am.

Conference with Real Property Negotiators (Govt. Code section 54956.8). Property: Mark Twain Medical Center, 768 Mt. Ranch Road, San Andreas, CA. Agency negotiators: Larry Blitz and Lin Reed. Negotiating parties: Mark Twain Medical Center, Inc.; Dignity Health, Inc.; Adventist Health. Under negotiations: Price and Terms of Lease.

**12. Reconvene to Open Session:**

A. Report of Action taken (if any) in Closed Session:

At 9:44am the Board returned to open session. There was no reportable action taken in Closed Session.

**13. Adjournment:**

Dr. Smart moved to adjourn the meeting. Ms. Atkinson provided her second and the meeting was adjourned at 9:49am.