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**Meeting of the Board of Directors
Wed. August 26, 2020
9 am
Mark Twain Medical Center Classroom 5
768 Mountain Ranch Rd,
San Andreas, CA**

Three Participation Options:

- 1. Tele-Conference Meeting:
Conference Call Information
(605) 475-2875 Code 4864697**
- 2. In Attendance With The Following Guidelines:
Social Distancing (6 ft)
Face Covering is Required**
- 3. WebEx**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

- 1. Call to order:**
- 2. Roll Call:**

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3. Approval of Agenda: Public Comment - **Action**

4. Public Comment on matters not listed on the Agenda:

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. Consent Agenda: Public Comment - **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for July 22, 2020.
- Un-Approved Board Meeting Minutes for July 22, 2020.

B. Correspondence:

- Habitat for Humanity – Thank You (7-24-2020)
- Pres. Trump - Executive Order on Improving Rural Health and Telehealth Access

C. MTMC MOU: Section 340B Program - Public Health Services Act:

D. CSDA Letter Approval:

6. MTHCD Reports:

A. President’s Report:.....Ms. Reed

- Association of California Health Care Districts (ACHD):
 - ACHD August Advocate:
- Meetings with MTHCD CEO:
- Board Vacancy – Lori Hack:

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- Oath of Office

B. MTMC Community Board Report:.....Ms. Al-Rafiq

C. MTMC Board of Directors:.....Ms. Reed

D. Chief Executive Officer’s Report:.....Dr. Smart

- Grant/Project Criteria:
- Conflict of Interest & Resolution:
 - **Resolution 2020 – 06:** Public Comment - **Action**
- 2020 Election:.....Ms. Stout

E. Stay Vertical Calaveras:.....Mr. Shetzline

F. Valley Springs Health & Wellness Center:.....Dr. Smart

- Construction Finance:
- VSHWC “Quality” Report: (MedStatix)
- Pharmacy – Room 400:
- VS H&W Center – Draft Policies and Forms: Public Comment – **Action**
 - Policies - Valley Springs Health & Wellness Center:

Punctuation & Grammar Changes – Please Submit to District Office Staff.

1. Bi-Annual Review: Age Restriction
2. Bi-Annual Review: Auxiliary Aids and Services for Persons with Disabilities
3. Bi-Annual Review: Cash on Hand Management
4. Bi-Annual Review: Dissemination of Non-Discrimination Policy
5. Bi-Annual Review: Emergency Release of Patient Records
6. Revised: Flat Rate Fee Program
7. Bi-Annual Review: Litigation - Potential
8. Bi-Annual Review: Marketing
9. Bi-Annual Review: Medi-Cal Eligibility Verification
10. Bi-Annual Review: Medication, Supply, and Equipment Recall
11. Bi-Annual Review: Narcotics Policy
12. Bi-Annual Review: Non-Discrimination

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- 13. Bi-Annual Review: Par Levels
- 14. Bi-Annual Review: Patient Left Without Being Seen or Treated
- 15. Bi-Annual Review: Patient Portal
- 16. Bi-Annual Review: Patient Rights and Responsibilities Statement
- 17. Bi-Annual Review: Preventative Maintenance Inspections
- 18. Bi-Annual Review: Scope of Services
- 19. Bi-Annual Review: Section 504 Grievance
- 20. Bi-Annual Review: Section 504 Notice of Program Accessibility
- 21. Bi-Annual Review: Standardized Procedure for Administration of Flu Shots
- 22. Bi-Annual Review: Waste, Fraud, and Abuse
- 23. Revised: Business Hours

G. Ad Hoc Real Estate:Ms. Stout

- Update on Valley Springs Property - Phase II:

7. Committee Reports:

A. Finance Committee:.....Ms. Toepel / Ms. Hack

- Audit:.....Mr. Wood
- Financial Statements (July 2020): Public Comment – **Action**.....Mr. Wood
 - Reserve Allocations - Policy No. 30: Public Comment - **Action**

- **B. Ad Hoc Policy Committee:**Ms. Sellick

C. Ad Hoc Personnel Committee:Ms. Reed / Ms. Toepel

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

B. Community Connection:

- Chamber of Commerce: Virtual Mixer August 20th Dr. Athwal & Gary Arvin of MTMC

9. Next Meeting:

- A.** The next meeting will be Wednesday September 23, 2020 starting at 9 am.

10. Adjournment: Public Comment – **Action**

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- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;”
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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