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**Meeting of the Board of Directors  
Mark Twain Medical Center Classroom 5  
768 Mountain Ranch Rd,  
San Andreas, CA**

**Wednesday October 26, 2022  
9:00 am**

**Participation: In Person or by  
Zoom - Invite information is at the End of the Agenda**

## **Agenda**

### Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

- 1. Call to order with Flag Salute:**
- 2. Roll Call:**
- 3. Approval of Agenda:** Public Comment - **Action**
- 4. Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

**5. Consent Agenda: Public Comment - **Action****

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

**A. Un-Approved Minutes:**

- Finance Committee Meeting for Sept. 21, 2022 was Cancelled
- Un-Approved Board Meeting Minutes for September 28, 2022.

**B. Resolution: (AB 361) Gov. Code Sect. 54953(e)(3):**

- ◆ **Resolution 2022 - 19** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of **Oct.** 2022. (Informational Only)
- ◆ **Resolution 2022 - 21** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of **Nov.** 2022.

**C. Correspondence:**

- Livia Galli-Rasmussen, OD – CHS Grad (Sept. 14, 2022):

**6. MTHCD Reports:**

**A. President’s Report:.....Ms. Reed**

- **Association of California Health Care Districts (ACHD):**
  - ACHD Oct. 2022 Advocate:
  - Committee Assignments - Board Confirmation: Public Comment – **Action**
  - California Advancing & Innovating Medi-Cal Program (CalAIM):.....Ms. Hack
- **Meetings with MTHCD CEO:**

**B. MTMC Community Board Report:.....Ms. Sellick**

**C. MTMC Board of Directors:.....Ms. Reed**

**D. Chief Executive Officer’s Report:.....Dr. Smart**

- **General Comments:**

- **CPPA Electric Option with MTMC 10-3-2022 (Letter):**
- **Strategic Planning & Projects Matrix:**
- **Grant Report:**
- **VS H&W Center – October Policies and Forms: Public Comment – **Action****
  - **Policies for Valley Springs Health & Wellness Center:**

**New Policy**

Emerging Infectious Disease

**Reviewed Policies**

Active Shooter

AED Use and Maintenance

Appointment Notification

AR Credit Balance Management

Billing for Services Provided Off-Site

Billing Practices

Cash Collections

Cleaning Duties

Management of Dental Patient Urgent Issues

Medical Staff Credentialing and Governance

Provider on Site

Quality Assurance & Continued Quality Improvement Plan

Section 504 Grievance

Section 504 Grievance (Spanish)

Section 504 Notice Of Program Accessibility

Section 504 Notice Of Program Accessibility (Spanish)

Shelter in Place for Patients and Staff

Standardized Procedure for Employee Influenza Vaccine Administration

Unscheduled Downtime of Electronic Medical Record

Waste, Fraud, and Abuse

**Revised Policies**

Appointment Rescheduling

Autoclave Use and Maintenance

Employee Dress Code Guidelines

New Employee Onboarding and Annual Training

No Show

On-Call Program

Quality Assurance Guidelines

Sterile Shelf Life

Universal Precautions

- **Program Manager:**.....Ms. Stanek

**E. VSHWC Quality Reports:**.....Ms. Terradista

- Quality – Sept.. 2022:
- MedStatix – Sept. 2022:

**7. Committee Reports:**

**A. Finance Committee:**.....Ms. Hack / Mr. Wood

- Financial Statements – Aug. 2022: Public Comment – **Action**
- Financial Statements – Sept. 2022: Public Comment – **Action**
- 2021-2022 Audit Update:

**B. Ad Hoc Policy Committee:** .....Ms. Sellick / Ms. Hack

**C. Ad Hoc Personnel Committee:**.....Ms. Reed / Dr. Smart

**D. Ad Hoc Community Grants:**.....Ms. Sellick / Ms. Reed

**E. Ad Hoc Community Engagement Committee:**.....Ms. Reed

**8. Board Comment and Request for Future Agenda Items:**

**A. Announcements of Interest to the Board or the Public:**

- Chamber – State of the County Oct. 28, 2022 at the Met.

**9. Next Meeting:**

- November & December meetings will be combined and meet on Wed. November 30, 2022.
- The next MTHCD Board Meeting will be Wed. **November 30, 2022, at 10am.**
- The December Board Meeting has been cancelled.

**10. Adjournment:** Public Comment – **Action:**

**Peggy Stout is inviting you to a scheduled Zoom meeting.**

**Topic: MTHCD BOD Mtg Oct 26, 2022 at 9am**

**Time: Oct 26, 2022 0900 AM Pacific Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/87389028611?pwd=ZGVtYzA2UWIUWDIEVG5Xa0hxUVBKUT09>**

**Meeting ID: 873 8902 8611**

**Passcode: 696112**

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**Find your local number: <https://us02web.zoom.us/j/kc3pYM45c>**

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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Agenda Oct. 26, 2022 MTHCD Board Meeting