



P. O. Box 95
San Andreas, CA 95249
(209) 754-4468 Phone
(209) 754-2537 Fax

**Meeting of the Board of Directors
Mark Twain Medical Center Classroom 5
768 Mountain Ranch Rd,
San Andreas, CA**

**Wednesday October 27, 2021
9:00 am**

**Participation: Zoom - Invite information is at the End of the Agenda
Or In Person**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

- 1. Call to order with Flag Salute:**
- 2. Roll Call:**
- 3. Approval of Agenda:** Public Comment - **Action**
- 4. Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. Consent Agenda: Public Comment - **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for September 15, 2021
- Un-Approved Board Meeting Minutes for September 29, 2021.

B. Resolutions:

- **2021-08:** Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-day period – Special Finance Committee Meeting on October 14, 2021.
- **2021-09:** Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-day period – Finance Committee Meeting on October 20, 2021.
- **2021-10:** Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-day period – Board Meeting on October 27, 2021.

6. MTHCD Reports:

A. President’s Report:.....Ms. Reed

- Association of California Health Care Districts (ACHD):
 - ACHD October 2021 Advocate:
 - California Advancing & Innovating Medi-Cal Program (CalAIM) Funding:....Ms. Hack
- Meetings with MTHCD CEO:

B. MTMC Community Board Report:.....Ms. Sellick

C. MTMC Board of Directors:.....Ms. Reed

D. Chief Executive Officer’s Report:.....Dr. Smart

- Strategic Planning - Matrix:
- District Projects Matrix – Monthly Report:

- COVID Vaccine Outreach:
- National Health Service Corp:
- Grant Schedule:
- MTMC Foundation Grant:.....CJ Singh / Mr. Archer
- Behavioral Health Program:.....Susan Deax-Keirns
- Valley Springs Health & Wellness Center:
 - VS H&W Center – Policies and Forms: Public Comment – **Action**
 - Policies for October 2021 - Valley Springs Health & Wellness Center:
Punctuation & Grammar Changes – Please Submit to District Office Staff.

Cancelled/Retired Policies

Defibrillator Policy 49 (device outdated and removed – AED instead)

Dolphin Pod Policy 240 (Do not use product)

Revised Policies

Fit Testing 77

Medication Waste Stream 118

Bi-Annual Review Policies

Blood-borne Pathogen Exposure 27

Correction Of Information in The Medical Record 45

Crash Cart 46

Standardized Procedure for Employee Influenza Vaccine Administration

Electronic Protected Health Information (ePHI) 67

Eye Irrigation 74

Hazardous Waste 85

Look-Alike Sound-Alike Medications 101

LVN Scope of Practice 102

Medical Assistant Scope of Practice 107

Medical Records Release 111

Medical Record Transfer 112

Medication Reconciliation 117

Monitoring Inspection of Medication Inventory 121
 Preventive Services: Adults 141
 Pulse oximeter 146
 Radiology Department Safety Guidelines 150
 Service Animal 160
 Splints/Ace Wraps 175
 Sterile Shelf Life 179
 Sterile Supplies and Instruments 180
 Supply Outdates 184

E. VSHWC Quality Reports:.....Ms. Terradista

- Quality – Sept. 2021:
- MedStatix:

F. Stay Vertical Calaveras:.....Mr. Shetzline

7. Committee Reports:

A. Finance Committee:.....Ms. Hack / Mr. Randolph/ Mr. Wood

- Update – Oct. 14th Financial Workshop:
- Financial Statements – Sept. 2021: Public Comment – **Action**

B. Ad Hoc Policy Committee:.....Ms. Sellick / Ms. Hack

C. Ad Hoc Personnel Committee:Ms. Reed

D. Ad Hoc Grants Committee:..... Ms. Sellick

- Calaveras County Seniors’ Center, Inc. Senior Meal Supplement: Public Comment – **Action**

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- Calaveras Grown Farmers Market (Gov. Center) Through October each Thurs. 4-6 pm:
- Health Science Program Open House – CHS Performance Art Center Oct. 26, 2021.

- Mountain Heirloom Quilt Faire (43 Annual) Oct. 29-31, 2021 Ironstone in Murphys.
- Adopt an Elder/Child - Calaveras Health & Human Services- Wed Dec 8, 2021.

9. Next Meeting:

A. Holiday Schedule:

The next Finance Committee meeting will be Wednesday November 17, 2021 at 7:30 am.

The next Board meeting will be Wednesday November 17, 2021 at 9am.

10. Adjournment: Public Comment - Action

Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: Oct 27, 2021 MTHCD Board Meeting

Time: Oct 27, 2021 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81627423588?pwd=QkNIWjBPYVBXa3AzM0JKT0RSSWtTUT09>

Meeting ID: 816 2742 3588

Passcode: 913828

One tap mobile

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+12532158782,,81627423588#,,,,*913828# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

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+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 816 2742 3588

Passcode: 913828

Find your local number: <https://us02web.zoom.us/u/khBLGoPqZ>

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;”
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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Agenda – Oct. 27, 2021 MTHCD Board Meeting