



# Mark Twain Health Care District

## **MINUTES Regular Meeting of the Board of Directors**

### **Mark Twain HealthCare District**

Wednesday October 24, 2012  
7:30 a.m. Boardroom  
768 Mountain Ranch Road  
San Andreas, California

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#### 1. Call to Order and Roll Call

Per Roll Call the following Mark Twain HealthCare District Members were present:

Lin Reed  
Robert Campana  
Ken McInturf  
Peter Oliver, MD  
Colleen Smart

#### No public comment

#### 2. Approval of Agenda

The Agenda of the October 24, 2012 meeting of the Mark Twain HealthCare District Board was approved with changes to the Agenda as presented, with the consent of the Mark Twain HealthCare District, per motion below.

It was moved, seconded, and carried; Mr. Campana Mr. McInturf

#### 3. Public Comment on matters not listed on the Agenda

Ms. Crane stated Nicki Stevens attended the Senior Network and spoke about the Telestroke Robot. The group thought it was very informative.

#### Consent Calendar

A motion is made by Mr. McInturf, and seconded by Mrs. Smart to approve the Consent Agenda of the Mark Twain HealthCare District dated September 26, 2012, as corrected, with the consent of the Mark Twain HealthCare District.

Item # 7 should reflect *February 9, 2013*

#### **New Business**

##### **4. Audit FY 2011-2012 Approval**

Mr. Doss stated that the Audit Committee, Mrs. Reed, Mr. McInturf and Mr. Campana, reviewed four audit firms at the October 18, 2012 District Finance Committee. Each firm was scored and totals were compiled. TCA Partners and Madson & Isom had the top scores. After discussion it was determined that the recommendation from the Finance Committee would be TCA Partner with the request to change partners from those who have performed the Audit in years past. TCA has been requested by Mr. Doss to focus directly on the public dollars that are allocated.

Once completed, TCA will present the FY 2011-2012 Audit at the December Meeting. An engagement letter has been received.

Following discussion, Dr. Oliver made a motion to approve TCA Partners to conduct the FY 2011-2012 Mark Twain HealthCare District Audit. The motion was seconded by Mr. Campana.

##### **5. MTHCD CEO Report**

Mr. Doss and Ms. Kim Robben, web designer with Level One, presented the new website for the Mark Twain HealthCare District.

Mr. Doss requested that each Board member provide a current bio to be posted on the website. Each Board Member will be provided with a link to the site to submit any changes or additions. The anticipated go-live date is November 1, 2012.

Various ways for the public to contact Board members was discussed.

Mr. McInturf and Mrs. Reed were very pleased with the design of the site!

##### **6. Volunteer / Foundation Fiscal Agent**

Mr. Doss stated that the hospital Volunteers met with the Foundation and discussed the Foundation being the Fiscal Agent for the Volunteers. The Volunteers agreed to have funds moved to the Foundation into a category specific to the Volunteers.

After discussion Mr. McInturf made a motion to approve the Volunteers moving from the District to the Foundation for the purpose of being the Fiscal Agent only. The motion was seconded by Mr. Campana.

##### **No Public Comment**

#### 7. MTHCH President's Report

Mrs. Reed provided a verbal report stating that she continues to meet with Mr. Doss weekly via phone or site visit. She will also attend an annual ACHD meeting.

Mr. Doss' 90 day evaluations has been discussed with the Board members

#### Public Comment

Mr. Fry noted that the Volunteer funds did not belong to the District, but the District acted as the Fiscal Agent.

#### 8. Monthly Report of Finance Committee

Mr. McInturf reviewed the Financial Results and Statements for September 2012, as attached. A monthly lease report was also included in the Board Agenda materials, as attached.

Mr. McInturf noted that the utility bills were higher than anticipated due to pending contract discount agreement.

The report states that Dr. Renner is not current on his rent; however, the rent was paid on time and is fully current.

Stockton Cardiology continues to pay rent in a timely manner, and is expected to sign the new lease agreement by the end of the week. They are currently paying the increased rent amount as stated in the unsigned contract.

Umpqua Bank has notified Mr. Doss that the Medical Office Buildings that The District hold the ground lease on are currently being refinanced.

#### Public Comment

Mr. Fry stated that he attended the Finance Committee meeting and believed it was a throughout meeting.

#### 9. Mark Twain St. Joseph's Corporate Board Report

Mr. Campana reported that the October Corporate Board meeting was primarily operational action items. A Report Card is being developed to be distributed to both Board and the Staff.

#### No Public Comment

#### 10. MTSJ Corporate Management Report

Mr. Marks provided several highlights of the Corporation for the month of September October:

- The Mission, Vision, Values & Standards of Behavior was distributed to the Board Members, as wells the Medical Staff Recruitment Model. Mr. Marks asked the Board members to review both documents and submit any comments it him. Once approved by the Corporate Board, a strategic plan will be developed.

- Moving the date of the Corporate Board Meetings is being considered as the Corporate Board is reporting data that is approximately 2 months old due to the timing of the monthly meeting. Mr. Marks inquired if the HealthCare District would be willing to move the date of their meeting. The MTHCD will take it under consideration and add it as an Agenda item in November.
- Mr. Doss noted that a Community Needs Assessment 2012 and Community Benefits 2013 Report was distributed to the Board Members.

Public Comment

Ms. Crane stated that she would like to see Calaveras County Residents stay local for their health care needs. She added that as the Director of the Senior Center, residents are frequently transported to neighboring counties for health care.

14. Board Comments

Mr. McInturf noted the 14<sup>th</sup> Annual Health Fair sponsored by the HealthCare District, was held on October 6, 2012, the hospital provided:

- 400+ Blood draws
- 13 Phenomia Shots
- 360 Flu shots
- \$300 raised for Scrubs for Smiles

Pink in the Night was held on October 1, 2012 at The Terrace in Valley Springs. The event was well attended.

Mrs. Reed attended as an invited guest, the Calaveras County Cancer Support Group sponsored luncheon at Camp's Restaurant, in Angels Camp, on Saturday, October 20, 2012.

Public comment

Mrs. Crane also enjoyed the event at Camp's Restaurant

Adjournment Open Session

There being no further public business, the Chairman entertained a motion to adjourn the Open Session. The meeting was adjourned at 8:52 a.m.

12. Closed Session CEO Performance Evaluation

Adjournment Closed Session

Return to Open Session

No action taken.

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Lin Reed, Chairman

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Robert Campana, Secretary