



**Mark Twain
Health Care District**

MISSION

Through community collaboration, we serve as the stewards of a community Health system that ensures our residents has the dignity of access to care that provides competent, professional and compassionate healing.

Mark Twain HealthCare District
Board Minutes
July 23 , 2014
7:30 a.m.

BOARD MEMBER	PRESENT	STAFF MEMBER	PRESENT
Lin Reed, Chairman	X	Daymon Doss, Executive Director	X
Peter Oliver, MD, Vice Chair	X	J.R. Krieg	X
Ken McInturf, Treasurer	X	Lisa Hill	X
Robert Campana	X		
Randy Smart, MD	X		

TOPIC	GOAL / OBJECTIVE	DISCUSSION	ACTION	FOLLOW-UP
1. Call to Order			<p>Having determined a quorum was present, Lin Reed called the meeting to order at 7:35am</p> <p>Lin Reed – Present Robert Campana – Present Peter Oliver, MD – Present Ken McInturf – Present Randy Smart, MD – Present</p>	

2. Approve Agenda			At the request of Dr. Oliver, item number #9 was moved to item #8 to accommodate Dr. Kelaita's schedule. Dr. Oliver moved to approve the July 23 , 2014 Mark Twain HealthCare District Agenda, as amended; The motion was seconded by Dr. Smart and was approved by a vote of 5 in favor, 0 opposed.	
3. Public Comment		None		
Consent Calendar				
Approval of the June 25 , 2014 Minutes Acceptance of the April, 2014 Financials			Dr. Smart made a motion to approve the Consent Calendar; the motion was seconded by Mr. McInturf and approved by a vote of 5 in favor, 0 opposed.	
Public Comment		None		
Unfinished Business				
I. Real Estate Update				
a. Dogtown Road	Goal #3 Objective #1	Mr. Doss stated that discussions continue regarding the Dogtown Road property. Several meetings have been conducted with the residents of Angels Camp, COG, Cal Trans and The City of Angels.		

b. August 12th Workshop

A workshop has been scheduled for August 12, 2014 at Bret Hart High School. The meeting will provide an opportunity for residence to brainstorm and provide ideas for the traffic mitigation issues.

The revised Plan will be presented to the Planning Commission in late August or in early September for review and consideration. The Plan will then be submitted to the City Council for review and possible approval in October, 2014.

Once approved, it is anticipated that the property will be fully purchased in October or November, 2014.

Mr. Doss provided a reminder that the contract with the seller is valid through August, 2014, and he will continue to talk with the owner regarding an extension if necessary.

Mr. Marks noted that he is optimistic regarding the mitigation plan. A short term solution to the traffic issues is currently being discussed.

Dr. Oliver stated that if the project continues to stall at the City Council and Planning Commission level, then it may be necessary to pursue an alternative site. Dr. Smart

		suggested that an alternative site discussion be added to the Agenda in September, 2014.		
Public Comment				
2. Telehealth Update				
	Goal #5 Objective #3	Dr. Smart reported that progress is moving forward with the wire/connections completed in Suite 105. The Telehealth Coordinator is scheduled to move in to her new office next week. Fee schedules were briefly discussed.		
Public Comment		None		
3. Approval of the Sixth Amendment to the Lease	Goal #1 Objective #2	Dr. Oliver stated the 6 th Lease Amendment has been approved by the Corporate Board of Trustees and will now be sent to the Dignity Health Board for approval.		
Public Comment		None		
4. Approval of the Administrative Services Agreement (ASA) between the MTHCD and the MTMC Corporate Board		Dr. Oliver noted that the ASA was drafted for approval by Michael Dean, legal Counsel for MTHCD. The Agreement provides increased clarity of duties and responsibilities. The annual budgeted cost of the services provided is approximately \$64,000. Mr. Doss will provide a thorough break-down of cost at the September, 2014 meeting.	Per Roll Call vote a motion to approve the Administrative Services Agreement between the MTHCD and the MTMC Corporate Board, with the provision that the Agreement be a dedicated item on the monthly Agenda for the next 12 months. Lin Reed Aye Robert Campana Aye Ken McInturf Aye Dr. Smart Aye Dr. Oliver Aye	Administrative Services will be included on the monthly MTHCD Agenda for the best 12 months as a discussion item.

5. Board Policy Regarding 501(c)3 Funding	Goal # Objective #	This item was tabled until September, 2014.		
6. Physician Education Forum	Goal # 1 Objective # 1	Dr. Smart reported that Dr. Greg Melcher has agreed to be the guest speaker at the upcoming Health Education Forum, scheduled for October 1, 2014 at Camps Restaurant. His fee will be \$500.00.		
Public Comment		None		
7. Approval of FY2014-2015 Operational Budget	Goal # 2, 4 & 5 Objective #	Mr. Doss briefly discussed the FY2014-2015 revised Budget (Attachment C). A budget amendment increase of \$5,000 was recommended for ASA Services.	Dr. Oliver made a motion to approve the Revised FY2014-2015 Operational Budget, as amended and recommended by the Finance Committee; the motion was seconded by Dr. Smart and was approved by a vote of 5 in favor, 0 opposed.	
Public Comment			None	
8. Calaveras County Needs Assessment	Goal # Objective #	Dr. Kelaita thanked the MTHCD for their support of \$20,000 to the Chronic Disease Self-Management Project. The 2014 Community Needs		

		<p>Assessment was distributed, as attached.</p> <p>Dr. Kelaita noted that this report (issued every 3 years) was more inclusive than in years past and he appreciated the accurate reflection of the needs of Calaveras County. He encouraged the Board members to refer to it from time to time as a reminder of what the community is in need of.</p> <p>Dr. Smart suggested that the report is included in the next MTHCD Strategic Planning Session.</p>		
NEW BUSINESS				
9. Board Policy Documents				
<ul style="list-style-type: none"> a. Board of Directors Job Description (Attachment D) b. Code of Conduct (Attachment E) c. Meeting Policy (Attachment F) d. Roles and Responsibilities (Attachment G) 		<p>Mr. Doss stated that he will be creating a binder that will include all of the Board Policies.</p> <p>The policies will be submitted to the Governance Board of ACHD for final approval.</p>		
Public Comment		<p>Craig Marks recommended that the Board draft a policy to address the hiring and firing of the District CEO.</p>		<p>Mr. Doss will include a footnote in the Roles and Responsibilities policy (Attachment G) to address hiring and firing of a District CEO.</p>
10. President's Report		Mrs. Reed reported:		

		<ul style="list-style-type: none"> The Golden Health Awards are scheduled for February 7, 2014 at Ironstone Winery; The ACHD Board will meet in August, 2014 in Newport Beach, CA. 		
Public Comment		None		
11. MTHCD Executive Director's Report	Goal # 4	<p>Mr. Doss reported:</p> <ul style="list-style-type: none"> He will participate in a Regional Tour for Special Districts; and 		Details of this event to follow.
Public Comments		None		
Board Comments		None		
Adjournment			There being no further business the Chairman adjourned the meeting at 9:31.m.	

Lin Reed, President

Peter Oliver, Secretary