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**Meeting of the Board of Directors
Wed. April 22, 2020
9 am
Mark Twain Medical Center Classrooms 5
768 Mountain Ranch Rd,
San Andreas, CA**

**Tele-Conference Meeting
Conference Call Information**

(605) 475-2875

Code 4864697

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order:**
2. **Roll Call:**
3. **Approval of Agenda:** Public Comment - **Action**

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4. Public Comment on matters not listed on the Agenda:

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. Consent Agenda: Public Comment - **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for Feb. 26, 2020.
- Un-Approved Board Meeting Minutes for Feb 26, 2020.
- Un-Approved Board Meeting Minutes for Mar. 25, 2020.

B. Correspondence:

- VSHWC Recorded Notice of Completion:
- IRS Letter - Name Changed to Mark Twain Health Care District (3-16-2020):

6. MTHCD Reports:

A. President’s Report:.....Ms. Reed

- Association of California Health Care Districts (ACHD):
- Meetings with MTHCD CEO:

B. Chief Executive Officer’s Report:Dr. Smart

- FEMA Disaster Relief:
- **Resolution 2020 - 02** CA Office of Emergency Services: Public Comment: **Action**
 - Designation of Applicant’s Agent Resolution for Non-State Agencies:
- **Resolution 2020-03:** Public Comment: **Action**
 - Declaring State of Emergency.

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- CPPA – Vote for Member Representative: Public Comment: **Action**
 - ___ Bret Harte Union High School District (Mike Chimente)
 - ___ Murphys Sanitary District (Travis Owens)
 - ___ Vallecito Union School District (Gretchen McReynolds)
 - ___ 39th District Agricultural Association (Laurie Giannini)

C. Update on Cloth Mask Project:

D. Valley Springs Health & Wellness Center:.....Dr. Smart

- Quality Report:
- Construction Finance, Pharmacy Project, RHC Application:
- Medical Staff Privileging & Credentialing: Public Comment – **Action**
 - Dr. James Mosson, Internal Medicine
 - Deborah Salom, Family Medicine
 - Heather Allen, FNP
- VS H&W Center – Draft Policies and Forms: Public Comment – **Action**
 - Policies - Valley Springs Health & Wellness Center:
 - Punctuation & Grammar Changes – Please Submit to District Office Staff.
 - 1. Draft AED Use and Quality Control (new)
 - 2. New A/R Credit Balance Management (new)
 - 3. Revised Annual Clinic Evaluation (revised)
 - 4. Revised Appointment Notification (revised)
 - 5. Revised Appointment Rescheduling (revised)
 - 6. Revised Aseptic Procedures (revised)
 - 7. New Billing for Services Provided Off-Site (new)
 - 8. Draft BLS and ACLS Certification (new)
 - 9. Revised Cash Collection
 - 10. Revised Cleaning Duties (revised)
 - 11. New Defibrillator (new)
 - 12. New Dental Emergencies (new)
 - 13. Revised Emergency Codes (revised)
 - 14. Revised Emergency Operations Plan (revised)
 - 15. New Generator Management (new)
 - 16. Revised Infection Control (revised)
 - 17. Revised Informed Consent (revised)
 - 18. New Management of Dental Patient Urgent Care Issues (new)
 - 19. Revised Medical Record Forms and Fees (revised)

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- 20. Revised Medical Staff Credentialing and Governance (revised)
- 21. Revised Procedure Time Out (revised)
- 22. New Provider on Site (new)
- 23. Revised Shelter in Place for Patients and Staff (revised)
- 24. Revised Supply Ordering (revised)
- 25. Revised Universal Precautions (revised)
- 26. Revised Visitors and Relatives (revised)
- 27. Revised Animal Bite Reporting 041520
- 28. Revised Autoclave Spore Testing

7. Committee Reports:

A. Finance Committee:.....Ms. Atkinson

- Update on District Finances “COVID-19”:.....Dr. Smart
- Donation - MTHCD to MTMC Foundation: Public Comment - **Action**.....Dr. Smart
- Financial Statements (Feb. & Mar. 2020): Public Comment – **Action**.....Mr. Wood
- Budget 20-21 Update:.....Dr. Smart

B. Grants Committee Update:..... Ms. Al-Rafiq

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

B. Community Connection:

- Chamber of Commerce Sponsored:
 - On The Right Track at BH: April 20th – Postponed to Oct.
 - On The Right Track at CHS: April 24th – Postponed to Oct.
- Calaveras County Fair – Frog Jump – Postponed to Oct.

9. Next Meeting:

A. The next meeting will be Wednesday May 27, 2020 starting at 9 am.

10. Adjournment: Public Comment – **Action**

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Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. [H]olds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;”
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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