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**Meeting of the Board of Directors  
Mark Twain Medical Center Classroom 5  
768 Mountain Ranch Rd,  
San Andreas, CA**

**Wed. August 25, 2021  
9:00 am**

**Participation: Zoom - Invite information is at the End of the Agenda  
Or In Person**

## **Agenda**

### Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order with Flag Salute:**
2. **Roll Call:**
3. **Approval of Agenda:** Public Comment - **Action**
4. **Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

**5. Consent Agenda: Public Comment - **Action****

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

**A. Un-Approved Minutes:**

- Un-Approved Special Finance Committee Meeting Minutes for July 21, 2021
- Un-Approved Special Board Meeting Minutes for July 28, 2021.

**B. Correspondence:**

- (\$328k) Gift to MTMC Agreement 7-29-2021 - Project TBD

**6. MTHCD Reports:**

**A. President’s Report:.....Ms. Reed**

- Association of California Health Care Districts (ACHD):
  - ACHD August 2021 Advocate:
    - ✓ Annual Meeting: Recover, Refocus & Adapt (Sept. 22-24) Olympic Valley, CA
  - California Advancing & Innovating Medi-Cal Program (CalAIM) Funding:....Ms. Hack
- Meetings with MTHCD CEO:

**B. MTMC Community Board Report:.....Ms. Sellick**

**C. MTMC Board of Directors:.....Ms. Reed**

**D. Chief Executive Officer’s Report:.....Dr. Smart**

- Strategic Planning:
- District Projects Matrix – Monthly Report:
- COVID Vaccine Outreach:
- Grant Schedule:

- Valley Springs Health & Wellness Center:
  - VS H&W Center – Policies and Forms: Public Comment – **Action**
    - Staffing Changes:
    - Policies for Aug 2021 - Valley Springs Health & Wellness Center: Punctuation & Grammar Changes – Please Submit to District Office Staff.

**REVISED POLICIES**

- Flat Rate Fee Program
- Reference Resources
- Registration Of Established Patient
- Registration of New Patient
- BI-ANNUAL REVIEW POLICIES
- Age Restriction
- Autoclave Spore Testing
- Autoclave Use And Maintenance
- Auxiliary Aids and Services for Persons with Disabilities
- Business Hours
- Cash On Hand Management
- Communicable Disease Reporting
- Dental Emergencies
- Dissemination of Non-Discrimination Policy
- Litigation (Potential)
- Marketing
- Medi-Cal Eligibility Verification
- Medical Records Forms and Fees
- Medication, Supply, And Equipment Recalls/Warnings
- Patient Rights and Responsibilities Statement
- Peer Review
- Preventative Maintenance Inspections
- Radiology Safety
- Retention Of Records
- Return to Work – Clinic Personnel
- Security And Retention of Medical Records
- Universal Precautions
- Waste, Fraud, and Abuse

**E. VSHWC Quality Reports:**.....Ms. Terradista

- Quality – July 2021:
- MedStatix:

F. **Stay Vertical Calaveras:**.....Mr. Shetzline

7. **Committee Reports:**

A. **Finance Committee:**.....Ms. Hack / Mr. Randolph

- Financial Statements – July 2021: Public Comment – **Action**.....Mr. Wood

B. **Ad Hoc Policy Committee:**.....Ms. Sellick / Ms. Hack

- **Resolution 2021-04 - MTHCD Board Policies:**
  - Policies Posted 7-28-2021: Public Comment – **Action**
    - District Policy # 10 - Conduct of Meetings:
    - District Policy # 11 - Minutes, Resolutions and Closed Session Minutes:
    - District Policy # 23 - Request for Public Funds, Community Grants/Sponsorships:
- **Resolution 2021-07 – MTHCD Board Policies (30-day Notice)**
  - District Policy # 8 - Board Meeting Agenda
  - District Policy # 9 - Add to Policy # 8 then Retire
  - District Policy # 12 - Conflict of Interest Code & Ethics:
  - District Policy # 13 - Appointments to the District Board:
  - District Policy # 14 – Conduct Related to Elections:

C. **Ad Hoc Personnel Committee:** .....Ms. Reed

D. **Ad Hoc Grants Committee:**..... Ms. Sellick

8. **Board Comment and Request for Future Agenda Items:**

A. Announcements of Interest to the Board or the Public:

- Calaveras Grown Farmers Market (Gov. Center) Opens in June each Thurs. 4-6 pm: Let Staff know when you can volunteer.

9. **Next Meeting:**

A. The next meeting has been changed to be Wednesday September 29, 2021 at 9am.

10. **Adjournment:** Public Comment - **Action**

**Peggy Stout is inviting you to a scheduled Zoom meeting.**

**Topic: August 25, 2021 MTHCD Board Meeting**

**Time: Aug 25, 2021 09:00 AM Pacific Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/84896924474?pwd=N0hzbkl4WGw5TEgrbFFXK2NER3QxUT09>**

**Meeting ID: 848 9692 4474**

**Passcode: 587207**

**One tap mobile**

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**+12532158782,,84896924474#,,,,\*587207# US (Tacoma)**

**Dial by your location**

**+1 669 900 6833 US (San Jose)**

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**+1 929 205 6099 US (New York)**

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**Meeting ID: 848 9692 4474**

**Passcode: 587207**

**Find your local number: <https://us02web.zoom.us/u/ktqbuDg71>**

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.